STANDARD FORM NO. 64

# Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Belmont

DATE: August 7, 1959

FROM : F. A. Frohbose

SUBJECT: WILLIAM V. CLEVELAND
PHYSICAL MATTER

Tolson
Belmont
DeLoach
McGuire
Mohr
Parsons
Rosen
Tamm
Trotter
W.C. Sullivan
Tele. Room
Holloman
Gandy

Reference is made to memorandum dated 6/16/59 to you from Mr. Roach.

This is to advise that Special Agent Cleveland has not been able to further reduce his weight since time referenced memorandum was prepared. However, he will continue his efforts in this regard.

WVC:mls (5)
1-Mr. Belmont
1-Administrative Division
1-Mr. Cleveland
1-Section Tickler

Will follow

RECORDED - 149

67-270
Filed Numbered
3 AUG 12 1959

July 29, 1959

PERSONAL

Mr. William V. Cleveland
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Cleveland:

I was advised in a memorandum dated July 17, 1959, concerning the suggestion which you made with regard to a public relations matter and I want to thank you for submitting it. Your idea has been given very careful consideration and while it has considerable merit, other conflicting factors prevent its adoption at this time.

It is always gratifying when members of our supervisory staff come forward with ideas aimed at the improvement of Bureau procedures. Your efforts in this regard are very much appreciated.

Sincerely yours,

J. Edgar Hoover

1 - Mr. Belmont

AGG:mcc (Suggestion #41-60)
(4)

Based on memo from W.C. Sullivan to Mr.A.H. Belmont, 7/17/59, RSG:nji.

JUL 29 2 28 PM
REC'D-READING ROOM
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Tolson
Belmont
DeLoach
McGuire
Mohr
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Trotter
W.C. Sullivan
Room
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INDEXED
3 AUG 4 1959
MAIL ROOM
TELETYPE UNIT

Mr. A. H. Belmont

July 17, 1959

W. C. Sullivan

SUGGESTED DOCUMENTARY FILM
ON COMMUNIST CAMPAIGNS
CENTRAL RESEARCH MATTER
Suggestion # 4-60

Suggestion made by Mr. William V. Cleveland, of Liaison Section, that recent Central Research Section monograph contains wealth of material from which Bureau could promote documentary film dealing with communist campaigns. Similar documentary films have appeared on television in recent years with notable success. Film could be financed and produced by reputable and enterprising television production firm. After being shown on television, film could then be made available to universities and could also become part of training programs of U. S. agencies, including FBI. Film could serve as potent weapon in fight against communism.

RECOMMENDATIONS:

1. For the information of the Director.

2. That this memorandum be referred to the Planning Committee for due consideration.

RSG:nji
(13)

1 - Section tickler
1 - R. S. Garner
1 - Mr. Belmont
1 - Mr. Cleveland
1 - Mr. DeLoach
1 - Mr. McGuire
1 - Mr. Mohr
1 - Mr. Bowles
1 - Mr. Downing
1 - Mr. Evans
1 - Mr. Malone
1 - Mr. Tavel

1 - Personnel File of William V. Cleveland

Memorandum to Mr. A. H. Belmont
Re: Suggested Documentary Film on Communist Campaigns
Central Research Matter

ADDENDUM:(CDD:mak):7-20-59:

The suggestion made by Mr. Cleveland is very worthwhile and should be considered at some time in the future. I recommend it not be considered further at this time, however, for two reasons. (1) We have indicated to the Department that we cannot engage in TV productions at this time. (2) To utilize the type TV programs as set forth in the attached memorandum would be to take away considerably from plans we have for some future date when the Director may consider it advisable to enter the television field. The Rosenberg case, among others, will be very important to us in any television series. It is, therefore, suggested that no further consideration be given to documentary films at this time dealing with communist campaigns. This should be considered, however, at some time in the future when objection #1, as mentioned above, has passed.

Memorandum to Mr. A. H. Belmont
Re: Suggested Documentary Film on Communist Campaigns
Central Research Matter

Mr. William V. Cleveland, of the Liaison Section, has suggested that the recently issued Central Research Section monograph entitled "Communist Propaganda in the United States, Part VIII, Campaigns" provides a wealth of material from which the Bureau could promote the preparation of a noteworthy documentary film on communist campaigns.

The monograph referred to, which was issued in June, 1959, was the eighth in a series of comprehensive studies on communist propaganda in the United States. The monograph was devoted in its entirety to the key role that campaigns play in promoting communist agitation and propaganda, the nature and purpose of communist campaigns, how they originate, their characteristics, and the benefits that the communist movement realizes from them. Four of the most celebrated campaigns waged by American communists during the past 40 years--Sacco-Vanzetti, Scottsboro, peace, and Rosenberg-Sobell--were analyzed in detail.

Mr. Cleveland expressed the belief that a film dealing with communist campaigns might be financed, written, and produced--with Bureau cooperation--by one of the more reputable and enterprising television production companies. After its initial showing on television, prints of the film could be purchased by some patriotic individual or organization for inclusion in the libraries of leading colleges and universities. The film could also be used in connection with the training programs of United States military and civilian agencies, as well as that of the FBI in its new Agents' and in-service classes and National Academy sessions.

Mr. Cleveland's suggestion has great merit. A documentary film on communist campaigns could very well be patterned along the lines of two eminently successful documentary films which have appeared on television within the past several years, namely, "Nightmare in Red," which depicted the birth of communism in Russia, and "The Twisted Cross," which portrayed the rise and fall of Adolf Hitler. Both of these films were produced by Henry S. Salomon, who died in 1958, as part of the National Broadcasting

Company's "Project 20" series on 20th century man. These two documentaries, composed of excerpts from news reels and film clips from other sources and with a running commentary, received wide acclaim by the public and critics alike for their graphic and penetrating presentation.

Undoubtedly a gold mine of authentic films could be unearthed to give a vivid pictorial account of any one of the four major campaigns conducted by American communists since 1919. Of these four principal campaigns, however, the Rosenberg-Sobell campaign, revolving about the "crime of the century," probably offers the greatest potentiality because of its contemporary and continuing nature and because it is a prime example of how American communists and, indeed, communists the world over have exploited this issue as a propaganda weapon against the United States. Since the Rosenberg-Sobell campaign began only eight years ago--in 1951--there should be no difficulty in securing sufficient film clips to illustrate all facets and phases of this spectacular campaign.

A film depicting the Rosenberg-Sobell campaign could lend itself to high drama, perhaps opening with the always awe-inspiring view of the first atomic bomb exploding. Typical film shots that could follow might include such episodes as the arrests of Klaus Fuchs in England, Harry Gold in Philadelphia, Julius and Ethel Rosenberg in New York City, and Morton Sobell in Laredo, Texas; the demonstration outside Sing Sing Prison at Christmastime following the Rosenbergs' conviction and incarceration; the round-the-clock picketing at the White House; the alleged intercession of the late Pope Pius XII; the demonstrating which took place in New York City, Washington, London, Paris, and other world capitals as the hour of execution drew near; the frantic last-minute appeals to the Supreme Court and President Eisenhower; the enormous funeral procession for the Rosenbergs; and so on.

It is realized, of course, that the Rosenberg-Sobell campaign brought forth allegations of anti-Semitism as a contributing factor to their

convictions. But these allegations, made by communists to confuse the issue and to counter the infamy of the defendants' crimes, had no bearing on the verdict of the jury and their ultimate fate and should, for this reason, be completely ignored in any documentary film.

A documentary film of the Rosenberg-Sobell campaign would doubtless be as well received and generate as much interest and favorable comment as did "Nightmare in Red" and "The Twisted Cross." In view of the enormous size of the American television audience, such a film could be a powerful weapon in helping educate the American people as to the subversive use communists have made and are making of campaigns.

STANDARD FORM NO. 64

# Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Belmont

DATE: October 9, 1959

FROM : F. A. Frohbose

SUBJECT: WILLIAM V. CLEVELAND
PHYSICAL MATTER

Tolson
Belmont
DeLoach
McGuire
Mohr
Parsons
Rosen
Tamm
Trotter
W.C. Sullivan
Tele. Room
Holloman
Gandy

This is to advise that Mr. William V. Cleveland's present weight is 178 pounds. He was weighed by Coach Meyers in the gymnasium on October 8, 1959.

WVC:mls (5)
1-Mr. Belmont
1-Administrative Division
1-Mr. Cleveland
1-Tickler

Will follow

REC-109

OCT 13

64

51

FD-253 (Rev. 3-28-60)

# UNITED STATES DEPARTMENT OF JUSTICE

## FEDERAL BUREAU OF INVESTIGATION

WASHINGTON 25, D. C.

*In Reply, Please Refer to*
*File No.*

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

RE: SA WILLIAM V. CLEVELAND
*(Type or print plainly)*

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of $10, payable to the Assistant Director, Administrative Division, FBI, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for a continuous period of two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Assistant Director of the Administrative Division of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Assistant Director of the Administrative Division, directing him to pay to the designated beneficiary the sum of $10,000. The liability of the fund shall not under any circumstances exceed the amount of monies in the fund at the time any liability shall occur. The following person is designated as my beneficiary for FBI Agents' Insurance Fund:

| Name | Relationship | Date |
|---|---|---|
| [redacted] CLEVELAND | WIFE | 9-19-60 |
| Address: [redacted] ARLINGTON, VA. | | |

b6
b7C

The following person is designated as my beneficiary under the Chas. S. Ross Fund providing $1500 death benefit to beneficiary of agents killed in the line of duty, other than travel accidents.

| | Relationship | Date |
|---|---|---|
| [redacted] CLEVELAND | WIFE | 9-19-60 |
| Address: [redacted] ARLINGTON, VA. | | |

67-NO RECORDED
8 SEP 60

22

Very truly yours,

William V. Cleveland
Special Agent

☆U.S. GOVERNMENT PRINTING OFFICE: 1956—461985

| 1. Agency and organizational designations | 2. Payroll period | 3. Block No. | 4. Slip No. |
|---|---|---|---|
| FBI, U. S. DEPT. OF JUSTICE | | | |

| 5. Employee's name (and social security account number when appropriate) | 6. Grade and salary |
|---|---|
| #07533 MR. WILLIAM Y. CLEVELAND SA | GS 15 $15,030 |

PAYROLL CHANGE DATA

| | BASE PAY | OVERTIME | | GROSS PAY | RET. | FEDERAL TAX___ | BOND | F.I.C.A. | STATE TAX | GROUP LIFE INS. | | | NET PAY |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 7. Previous normal | | | | | | | | | | | | | |
| 8. New normal | | | | | | | | | | | | | |
| 9. Pay this period | | | | | | | | | | | | | |

| 10. Remarks: | 11. Appropriation(s) | 12. Prepared by |
|---|---|---|
| | | 13. Audited by |

☒ Periodic step-increase ☐ Pay adjustment ☐ Other step-increase_____

| 14. Effective date | 15. Date last equivalent increase | 16. Old salary rate | 17. New salary rate | 18. Performance rating is satisfactory or better |
|---|---|---|---|---|
| 8-21-60 | 2-22-59 | $14,705 | $15,030 | J. E. Hoover (Signature or other authentication) |

19. LWOP data (Fill in appropriate spaces covering LWOP during following periods):
Period(s):

☒ No excess LWOP. Total excess LWOP_____

(Check applicable box in case of excess LWOP)
☐ In pay status at end of waiting period.
☐ In LWOP status at end of waiting period.

rlc Initials of

STANDARD FORM NO. 1126d—Revised
Form prescribed by Comp. Gen., U. S.
March 5, 1957 6 GAO 8000

AUG 19 1960

PAYROLL CHANGE SLIP—PERSONNEL COPY

FD-253 (11-22-54)

# UNITED STATES DEPARTMENT OF JUSTICE

## FEDERAL BUREAU OF INVESTIGATION

WASHINGTON 25, D. C.

*In Reply, Please Refer to*
*File No.*

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

RE: SA WILLIAM V. CLEVELAND
*(type or print plainly)*

Dear Sir:

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Name [redacted] CLEVELAND Relationship WIFE Date 10-16-59 b6 b7C

Address [redacted] ARLINGTON, VA.

The following person is designated as my beneficiary under the Chas. S. Ross Fund providing $1500 death benefit to beneficiary of agents killed in the line of duty.

Name [redacted] CLEVELAND Relationship WIFE Date 10-16-59

Address [redacted] ARLINGTON, VA.

OCT 21 1959

Very truly yours,

W V Cleveland
Special Agent

FD-281a (Rev. 12-9-57)

# RECEIPT FOR GOVERNMENT PROPERTY
## FEDERAL BUREAU OF INVESTIGATION
## UNITED STATES DEPARTMENT OF JUSTICE

September 18, 1959

I certify that I have received the following Government property for official use:

~~returned~~

Inspectors' Manual # 626
(Issued August 17, 1959)

RETURNED:

Inspectors' Manual # 15
(Issued August 15, 1956)

FILE
3-M
PER dw

**READ**

The Government property which you hereby acknowledge is charged to you and you are responsible for taking care of it and returning it when its use has been completed. DO NOT MARK OR WRITE ON IT OR MUTILATE IT IN ANY WAY.

67

Very truly yours,

(Written Signature) William V. Cleveland

(Typed Signature) William V. Cleveland

STANDARD FORM NO. 64

# Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. TOLSON

DATE: November 12, 1959

FROM : J. P. Mohr

SUBJECT: WILLIAM V. CLEVELAND
Special Agent
Domestic Intelligence Division
SERVICE AWARD LETTER
20th Anniversary - 12-26-59

Tolson
Belmont
Mohr
Parsons
Rosen
Tamm
Trotter
W.C. Sullivan
Tele. Room
Holloman
Gandy

C. Ray Jenkins

For the Director's information, Mr. William V. Cleveland, Special Agent in the Domestic Intelligence Division, celebrates his 20th Anniversary of service with the Bureau on 12-26-59.

Mr. Cleveland celebrated his 10th Anniversary on 12-26-49. Since that time he was commended on two occasions and he received ten letters of censure. On 3-12-53 he was censured and placed on probation for failure to report to the Bureau a complaint made against him to the Arlington County Police Department for failure to secure Arlington County license tags for his automobile and for unnecessarily identifying himself as an agent of the Bureau to the police; removed from probation on 6-25-53. He is presently in Grade GS-15, $13,670 and he was rated Excellent on his last performance rating.

The Director may desire to present Mr. Cleveland's letter and Key personally. If so, it is suggested that the presentation be made on Thursday, December 24, 1959, since Mr. Cleveland's anniversary is on a Saturday and Friday is Christmas Day. A suggested letter is attached.

Yes. I shall not be in town at that time.

Enclosure
1 - Director's Office (Direct)
1 - Mr. Belmont (Direct)
CRD:hmc
(4)

REC-70

NOV 27 1959

STANDARD FORM NO. 64

# Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Mohr DATE: 11-17-59

Tolson
Belmont
DeLoach
McGuire
Mohr
Parsons
Rosen
Tamm
Trotter
W.C. Sullivan
Tele. Room
Holloman
Gandy

FROM : W. S. Tavel WSTavel

SUBJECT: WILLIAM V. CLEVELAND
Special Agent
#1 Man to Section Chief, Liaison Section
(Assists in Administrative Running of Liaison Section and has Supervisory Responsibility for the Foreign Liaison Unit)
Domestic Intelligence Division
EOD 12-26-39 (Messenger); 7-6-42 (Special Agent)
Grade GS-15, $13,670
Non-Veteran - Not in Reserve
NOT ON PROBATION

This is a brief, concise summary of Mr. Cleveland's record for the Director's use.

Mr. Cleveland entered on duty in a clerical capacity 12-26-39, and was appointed a Special Agent on 7-6-42. He has served in various field offices and has had Assistant Special Agent in Charge and Seat of Government supervisory experience. He is 43 years of age, is married and has two children.

He was last CENSURED on 1-3-58 and was last COMMENDED on 2-19-58. During an inspection of the Domestic Intelligence Division in September, 1958, Inspector H. L. Edwards stated he was intelligent, alert, had an excellent personality, and should have no difficulty whatever in supervising personnel effectively. It was believed he possessed considerable potential for further advancement in the Bureau.

REC-140 67-274

On 12-24-58 the Director congratulated him on the occasion of his Nineteenth Anniversary in the Federal Bureau of Investigation.

9 DEC 17 1959

On 3-31-59 Mr. Belmont rated him EXCELLENT and stated he had an excellent personality, was intelligent, aggressive, and a very loyal employee. As Assistant to the Assistant Director of the Domestic Intelligence Division he had exercised above average judgment and ability and all duties handled by him had been performed by him in an excellent manner. Since October, 1958, he had been assigned as Number One Man to the Section Chief of the Liaison Section and he assisted not only in the administrative running of the section but also had direct supervisory responsibility of the Foreign Liaison Unit. He had taken a vigorous and alert approach to his new assignment and was doing an excellent job. He was completely available for any assignment the Bureau desired to give him and he was interested in, available for, and qualified for administrative advancement.

94 ATTACHMENT (Permanent Brief)
FDH:llt
(2)

His 1959 Annual Physical Report reflected his height as 5' 8", weight as 180 pounds, with a large frame (desirable weight for his height and frame is 152-165, maximum is 181) and it was remarked he was over desirable and under maximum and that he should reduce his weight 1½ pounds each month for the next year. On 10-9-59 Mr. Belmont reported his current weight was 178 pounds.

His office of preference is the Seat of Government.

His daily average overtime for the past several months is as follows; May, 1959, 2 hours 24 minutes; June, 2 hours 26 minutes; July, 2 hours 40 minutes; August, 2 hours 31 minutes; September, 2 hours 22 minutes; October, 2 hours 18 minutes.

His son, [redacted], was employed by the Bureau during the summer of 1959. His brother, Charles G. Cleveland was employed by the Bureau as a Clerk and Special Agent, having entered on duty 7-26-37. He was dismissed with prejudice on 6-18-54, due to violation of Bureau regulations. His sisters-in-law, [redacted] and [redacted] and his niece, [redacted] were also employed by the Bureau. The services of his son, sisters-in-law and niece were satisfactory.

b6
b7C

[redacted]

December 26, 1959

PERSONAL

Mr. William V. Cleveland
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Cleveland:

I am indeed pleased to present to you the Bureau's Twenty-Year Service Award Key in recognition of your completion of twenty years of loyal service to the FBI and to take this means to add my personal congratulations.

In reflecting on the many contributions you have made to the achievements of the Bureau over the years, particularly noteworthy is the ability with which you have handled your varied responsibilities and the astuteness, loyalty and devotion to duty that you have continually evinced have won for you the respect and admiration of those with whom you have been associated. As your responsibilities have increased to your now demanding position in the Liaison Section, your vast experience and sound judgment have been of invaluable assistance in the administration of our heavy responsibilities. You are in a position in which your decisions are of paramount importance in the execution of the services expected of the Bureau and the excellent results of your untiring efforts have established a splendid record which you have maintained with proven ability.

I hope that the Bureau will continue to benefit from your services for many years to come.

With best wishes and kind regards,

Sincerely,

RECORD-READING ROOM
NOV 16 11 22 AM '59

Personally delivered to Mr. Belmont's Office 12-23-59, 3:30 pm CRD:hmc

Tolson
Belmont
DeLoach
McGuire
Mohr
Parsons
Rosen
Tamm
Trotter
W.C. Sullivan
Tele. Room
Holloman
Gandy

Based on memo J. P. Mohr to Mr. Tolson
CRD:hmc 11-12-59

1 - Mr. Belmont (Personal)
Enclosure
1 - Director's Office (Direct)
CRD:hmc (5) 67-134975

# Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Mohr

DATE: 1/5/60

FROM : Mr. Mal

C. Roy Dawson

SUBJECT: ANNUAL REPORT
FBI RECREATION ASSOCIATION-1959

John J. McGuire

Tolson
Belmont
DeLoach
McGuire
Mohr
Persons
Rosen
Tamm
Trotter
W.C. Sullivan
Tele. Room
Holloman
Gandy

This is the FBIRA annual report for the year 1959. It is felt FBIRA had a most successful year.

Wm. V. Cleveland

Activities included two excursion trips to New York City; all-day outing at FBI Ranges, Quantico, Virginia; Ice Capades tickets obtained for discount; driving lessons (automobile) were secured for members at reduced rates.

Again this year the FBIRA Camp Show Troupe did a commendable job and gave numerous performances as in the past. Many letters praising this Troupe have been received in the Bureau for the work that this small group has been doing. The FBIRA Hostess Group provided entertainment for the sick, wounded and handicapped military personnel in the Washington area on approximately thirty occasions during the past year.

Numerous Baseball, Basketball, Bowling, Golf, Softball, Football and Tennis teams made up of several hundred employees had a very successful year. Trophies have been awarded to several teams for winning the league in the D. C. Recreation Department.

"The Investigator" was issued monthly to members and to members now in the military service. Muzak was again provided in various sections of both the Justice and Identification Buildings. All employees find it most conducive in the performance of their duties. During 1959, the FBIRA again published a discount book listing discounts offered by reputable concerns in the Washington area. This book is printed and paid for by the FBIRA. A monthly calendar was issued listing scheduled events in the Washington area and were distributed to each division for posting on bulletin boards.

REC-131 67- 386

The FBIRA held a dance at the Sheraton-Park Hotel on November 21, 1959. A total of 1080 people attended this dance and a number of door prizes were given away. Music was provided by Vincent Lopez and his Orchestra. The dance was a huge success and enjoyed by all.

1 cc to copy 1-29-60

PERS. CLASS #145

JAN 19 1960

The following officers were elected by the FBIRA members for the 1960 calendar year:

| | |
|---|---|
| President | Assistant Director McGuire |
| Vice President | F. A. Frohbose |
| Activity Promotor | Alfred R. Jones |
| Board of Directors | William V. Cleveland |
| | Jamie S. Johnson |

Much of the success of FBIRA during the past year can be attributed to the assistance of Activity Promotor Robert W. McCaslin, Assistant Activity Promotors SA Mario Gregorio, SA Joseph A. Connors, Jr. and Jean Cox, and to the following persons who gave so much of their personal time to the activity which they supervised: SA John W. Marshall, Baseball Commissioner: Richard D. [illegible], Director Girl's Basketball; Joe Stinnette, Men's Basketball; SA O. G. Medler, Bowling Commissioner; Mark Giltinan, Director Camp Show Troupe; Ada Mitchel, Flying Club; SA V. R. Schaefer, Football Commissioner; SA M. F. Donegan, Golf Commissioner; Katherine Hunkele, Hostess-In-Charge of Hostess Club; SA Charles O. Smith, Softball Commissioner; Erma Lukenbill, Director of Travel Club; and R. C. Rennenberger, FBIRA Treasurer, William E. Leishear, Tennis Commissioner.

1-13-61

RECOMMENDATION:

That each person above be commended for giving so much of their efforts and personal time to the activities which they supervised during 1959.

ADDENDUM: 1/7/60

R. W. Bannon has worked tirelessly in assuring the success of all events of the FBIRA. I recommend a commendation for him.

J. F. Malone

or commend outgoing officers

1/8/

1-13-60

Outgoing officers
John Hoelzer
Erma Lukenbill
Vilma Hess

OPTIONAL FORM NO. 10

UNITED STATES GOVERNMENT

# Memorandum

TO : MR. PARSONS

DATE: 2/10/60

FROM : A. H. Belmont

cc Mr. Parsons
Mr. Belmont

SUBJECT: WILLIAM V. CLEVELAND
#1 Man, Liaison Section,
Domestic Intelligence Division

Tolson
Nease
Parsons
Belmont
Callahan
DeLoach
Malone
McGuire
Rosen
Tamm
Trotter
W.C. Sullivan
Tele. Room
Ingram
Gandy

Goodee G/O
WBH Hershey

I have talked with Mr. Cleveland regarding his weight, and the fact that, according to current tables, his desirable weight is 166 pounds.

Mr. Cleveland has advised that he is redoubling his efforts to reduce his weight, and he will meet the desirable standards.

AHB:CSH (3)

RECORDED 32

276
32
5 FEB 16 1960

37
4 FEB 18 1960

3
WSK

OPTIONAL FORM NO. 10

UNITED STATES GOVERNMENT

# Memorandum

Tolson
Mohr
Parsons
Belmont
Callahan
DeLoach
Malone
McGuire
Rosen
Tamm
Trotter
W.C. Sullivan
Tele. Room
Ingram
Gandy

TO : MR. CALLAHAN

DATE: 2/8/60

FROM : C. R. DAVIDSON

SUBJECT: WILLIAM V. CLEVELAND
EOD 12/26/39 (Clerk)
EOD 7/6/42 (Special Agent)
GS 15, $13,670
Nonveteran; Not in Reserve
Not on Probation
No. One Man to Section Chief of Liaison Section
Domestic Intelligence Division
PHYSICAL CONDITION (WEIGHT)

My memo to you February 3, 1960, reflected four overweight agents at Seat of Government and four at Washington Field and you asked for individual memos with permanent briefs.

SA Cleveland had his annual physical examination March 4, 1959, at U. S. Naval Hospital, Bethesda. He weighed 180 pounds. He is 5'8" tall with large frame. The doctor remarked that he was then over desirable weight and under maximum weight and suggested he reduce 1 - 1 1/2 pounds each month for the next year. Desirable weight range for this build and height is 152-165 with maximum weight 181 pounds. We have followed SA Cleveland's weight every 30 days since March 4, 1959, and the latest weight report dated January 29, 1960, disclosed that he weighed 176 3/4 pounds.

It might be noted that this agent has effected a very substantial weight reduction during recent years. In 1955, he weighed 218 pounds; in 1956 he had reduced to 208; to 200 in 1957 and to 186 in 1958. Although he still is not within the desirable weight limits, he is 4 1/4 pounds under the maximum limit.

RECOMMENDATION:

We will closely follow on this case to insure that SA Cleveland continue his weight reduction program.

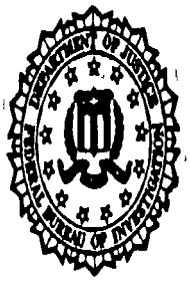
b6
b7C

Enclosure
CRD:lae
(3)
1 - [redacted]

ADDENDUM: WSH:ksa 2-9-60

New weight chart of Metropolitan Life Insurance Company lists desirable weight range for his size as 147-166 pounds, PERMANENT BRIEF OF SA CLEVELAND'S FILE ATTACHED

FD-253 (Rev. 8-7-57)



# UNITED STATES DEPARTMENT OF JUSTICE

## FEDERAL BUREAU OF INVESTIGATION

*In Reply, Please Refer to*
*File No.*

WASHINGTON 25, D. C.

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

RE: SA WILLIAM V. CLEVELAND
*(Type or print plainly)*

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of $10, payable to the Assistant Director, Administrative Division, FBI, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for a continuous period of two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Assistant Director of the Administrative Division of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Assistant Director of the Administrative Division, directing him to pay to the designated beneficiary the sum of $10,000. The liability of the fund shall not under any circumstances exceed the amount of monies in the fund at the time any liability shall occur. The following person is designated as my beneficiary for FBI Agents' Insurance Fund:

| | | | |
|---|---|---|---|
| N[redacted] | CLEVELAND | Relationship WIFE | Date 3-4-60 |
| Addr[redacted] | ARLINGTON, VA. | | |

b6
b7C

The following person is designated as my beneficiary under the Chas. S. Ross Fund providing $1500 death benefit to beneficiary of agents killed in the line of duty.

| | | | |
|---|---|---|---|
| N[redacted] | CLEVELAND | Relationship WIFE | Date 3-4-60 |
| Add[redacted] | ARLINGTON, VA. | | |

b6
b7C

Very truly yours,

William V. Cleveland
Special Agent

MAR 8 1960

FD-281a (Rev. 12-9-57)

# RECEIPT FOR GOVERNMENT PROPERTY
# FEDERAL BUREAU OF INVESTIGATION
# UNITED STATES DEPARTMENT OF JUSTICE

3-23-60

I certify that I have received the following Government property for official use:

[redacted]

Foreign Operations Policy Manual #35

FILE
3-M

**READ**

The Government property which you hereby acknowledge is charged to you and you are responsible for taking care of it and returning it when its use has been completed. DO NOT MARK OR WRITE ON IT OR MUTILATE IT IN ANY WAY.

Very truly yours,

PER

(Written Signature) William V. Cleveland

(Typed Signature) William V. Cleveland

February 1, 1960

PERSONAL

Mr. William V. Cleveland
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Cleveland:

I want to thank you for your suggestion dated January 27, 1960, with regard to a certain procedure being established relative to designations of carbon copies of intra-Bureau memoranda. I am having a complete study made of your idea and in the event a favorable determination is reached, I will advise you.

The interest which prompted your suggestion is certainly appreciated.

Sincerely yours,

MAILED 8
FEB - 1 1960
COMM-FBI

1 - Mr. Belmont

NOTE: Based on memo W. V. Cleveland to Mr. Frohbose, dated 1-27-60 re "Suggestion #516-60."

RWB:mgj:mbk (Suggestion #516-60)
(4)

Tolson
Mohr
Parsons
Belmont
Callahan
DeLoach
Malone
McGuire
Rosen
Tamm
Trotter
W.C. Sullivan
Tele. Room
Ingram
Gandy

MAIL ROOM ☐ TELETYPE UNIT ☐

Mr. Mohr 3/21/60

J. F. Malone

SUGGESTION #516-60
SUBMITTED BY SA WILLIAM V. CLEVELAND
DOMESTIC INTELLIGENCE DIVISION

SUGGESTION: That a uniform procedure be adopted by all Seat of Government Divisions in connection with the designation of carbon copies (CC's) for intra-Bureau memoranda. Proposes that Stenographers' Manual be amended to indicate that carbon copy notations should be shown on the original and all copies in the upper right-hand portion of Optional Form #10, directly under the printed word "Date," for individuals both inside and outside the division preparing the memorandum.

CURRENT PRACTICE: The Stenographers' Manual indicates "That the notations may be shown on the original and all copies at the lower margin of page one."

In view of the fact that the manual only makes it permissible to indicate copies in the lower left-hand corner there is a lack of uniformity among Seat of Government Divisions with regard to showing CCs designated for individuals within the division preparing the memorandum and outside of the division.

OBSERVATIONS: The Identification and Administrative Division agree that this suggestion should be adopted with the provision that "standard ticklers" need not be listed on the original of the memoranda.

The Training and Inspection, Files and Communications, Investigative, Laboratory, and Crime Records Divisions are opposed to adopting this suggestion because in many instances, there will be insufficient space at the top of the memorandum to include a lengthy title and extensive designation of copies to various officials. Frequently, this area is used for routing to various officials not listed in the Director's block. A sufficient margin should be left at the bottom of the memorandum in order for the Records Branch to place their recording block and other necessary notations. By not having a portion of space at the bottom for notations and observations by the Director and other Bureau officials would be very undesirable.

Tolson
Mohr
Parsons
Belmont
Callahan
DeLoach
Malone
McGuire
Rosen
Tamm
Trotter
W.C. Sullivan
Tele. Room
Ingram
Gandy

1 - Personnel file of William V. Cleveland (sent direct)

:KWW:mehsejw
(3)

MAIL ROOM ☐ TELETYPE UNIT ☐

Memorandum to Mr. Mohr
Re: SUGGESTION #516-60
SUBMITTED BY SA WILLIAM V. CLEVELAND
DOMESTIC INTELLIGENCE DIVISION

The manual should be changed to indicate that all carbon copies must be noted on the original and all copies of memoranda in the lower left-hand corner of page one. By doing this, our procedure will be uniform and there will be no misinterpretation of the instructions.

RECOMMENDATIONS:

1. That this suggestion not be adopted. Mr. Cleveland has previously been thanked by letter for his proposal.

2. That the Stenographers' Manual be amended to reflect that copies must be noted on the original and all copies of the memorandum in the lower left-hand corner of page one. Upon approval, the Training and Inspection Division will consider this memorandum the necessary action to make the manual changes.

W. V. CLEVELAND

Weight 168

Edna L. Kennedy

APR 8 1960

HEALTH SERVICE

Removed from overwt list —

4-13

67

APR 14 1960

3

OPTIONAL FORM NO. 10

UNITED STATES GOVERNMENT

# Memorandum

TO : Mr. Belmont

FROM : F. A. Frohbose

DATE: April 8, 1960

1-Mr. Belmont; 1-Mr. Frohbose;
1-Administrative Division;
1-Mr. Cleveland

SUBJECT: SPECIAL AGENT WILLIAM V. CLEVELAND
PHYSICAL MATTER

On March 4, 1960, SA William V. Cleveland had his annual physical examination at Bethesda Hospital, at which time his weight was 172 pounds, height 5'8½". The doctor recommended that he lose four pounds in order to come within the desirable weight range.

This is to advise that on April 8, 1960, SA Cleveland was weighed in the Health Service, at which time his weight was 168 pounds, which is within the desirable range.

ACTION:

For information and record purposes.

FAF:mls (5)

Tolson
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Rosen
Tamm
Trotter
W.C. Sullivan
Tele. Room
Ingram
Gandy

67-278

April 18, 1960

[redacted]

b6
b7C

Kenmore Junior High School
200 Carlyn Springs Road
Arlington 4, Virginia

Dear [redacted]

Your letter of April 8, 1960, to Mr. Cleveland has been brought to my attention, and I want to thank you for your thoughtfulness in writing concerning the recent visit of your class to our Headquarters.

We are all pleased that your friends and you enjoyed the tour of our facilities, and you may be certain that Messrs. [redacted] and [redacted] share my appreciation for your generous remarks.

YELLOW DUPLICATE
APR 18 1960
MAILED

Sincerely yours,

1 - [redacted] Enclosure
1 - [redacted] - Enclosure
1 - SA William V. Cleveland - Enclosure
1 - Tour Room - Enclosure
1 - Personnel File of [redacted] Enclosure
1 - Personnel File of [redacted] - Enclosure
(1) - Personnel File of SA William V. Cleveland - Enclosure

NOTE: [redacted] and the members of her class were conducted on a tour of the Bureau 3-22-60. [redacted] EOD 7-29-57 assigned Files and Communications Division, GS-5. [redacted] EOD 1-3-56 assigned Files and Communications GS-5. SA William V. Cleveland EOD 12-26-39 as clerk, 7-6-42 as SA, assigned Domestic Intelligence, GS-15. Complete name and address of school per current telephone directory.
RFL:dkp
(10)

Hemmore School
Arlington, Virginia
April 8, 1960.

Dear Mr. Cleveland,

Our class enjoyed our trip to the F.B.I. very much. We all learned something about how it works and what it does. We wish to thank you for making our visit possible.

Will you please thank our two excellent guides, [redacted] and [redacted]

b6
b7C

Sincerely yours,

[redacted]

April 18, 1960

[redacted]

b6
b7C

Kenmore Junior High School
200 Carlyn Springs Road
Arlington 4, Virginia

Dear [redacted]

Mr. Cleveland has advised me of your letter of March 28, 1960, and I must say it was indeed thoughtful of you to write.

I am very pleased that the tour of our Headquarters proved to be of interest to your classmates and you, and my associates join me in expressing our sincere thanks for your generous remarks.

Sincerely yours,

1 - [redacted] - Enclosure
1 - [redacted] - Enclosure
1 - SA William V. Cleveland - Enclosure
1 - Tour Room - Enclosure
1 - Personnel File of [redacted] - Enclosure
1 - Personnel File of [redacted] - Enclosure
1 - Personnel File of SA William V. Cleveland - Enclosure

NOTE: [redacted] and her classmates at Kenmore Junior High School, Arlington, Virginia, were conducted on a tour of the Bureau 3-22-60. SA William V. Cleveland EOD 12-26-39 clerk, 7-6-42 SA, assigned Domestic Intelligence Division GS-15. [redacted] EOD 2-16-59, GS-3, [redacted] GS-3, both assigned Files and Communications Division. Complete name and address of school per current telephone directory.

RFL:dkp
(10)

DUPLICATE
APR 18 1960
MAILED

200 Carlyn Spring Rd
Arlington 4, Virginia
March 28, 1960

Dear Mr. Cleveland,

Thank you for giving us that wonderful tour of the FBI. Of all the places visited on March 22, I'm sure our class enjoyed the FBI tour the most.

Will you please extend our appreciation to our guides [redacted] and [redacted] [redacted]

b6
b7C

Sincerely,
[redacted]
Secretary of
Section 7-3

b6
b7C

FD-185 (Rev. 6-20-57)

# FEDERAL BUREAU OF INVESTIGATION
# UNITED STATES DEPARTMENT OF JUSTICE

## REPORT OF PERFORMANCE RATING

Name of Employee: William V. Cleveland

Where Assigned: Domestic Intelligence (Division) Liaison (Section, Unit)

Official Position Title: Special Agent, GS-15, $13,670

Rating Period: from 4/1/59 to 3/31/60

ADJECTIVE RATING: Excellent
Outstanding, Excellent, Satisfactory, Unsatisfactory

Employee's Initials

| | Signature | Title | Date |
|---|---|---|---|
| Rated by: | [signature] | Section Chief | 3/31/60 |
| Reviewed by: | [signature] | Assistant Director | 4/1/60 |
| Rating Approved by: | [signature] | Assistant Director | APR 27 1960 |

TYPE OF REPORT

REC-150

(X) Official
(X) Annual

( ) Administrative
( ) 60-Day
( ) 90-Day
( ) Transfer
( ) Separation from Service
( ) Special

Boardmated 5-13-60

## NARRATIVE COMMENTS

Note: The regulations require that OUTSTANDING ratings be supported by a statement in writing setting forth IN DETAIL the performance IN EVERY ASPECT and the REASONS for considering each worthy of SPECIAL COMMENDATION.
UNSATISFACTORY ratings must be supported by a statement in writing stating (1) WHEREIN the performance is unsatisfactory, (2) the facts of the (90 day) PRIOR WARNING, and (3) the efforts made AFTER THE WARNING TO HELP the employee bring his performance up to a satisfactory level.

FD-185a (Rev. 4-14-58)

# PERFORMANCE RATING GUIDE FOR INVESTIGATIVE PERSONNEL

(For use as attachment to Performance Rating Form No. FD-185)

Name of Employee: William V. Cleveland — Title: Special Agent

Rating Period: from 4/1/59 to 3/31/60

## RATING GUIDE AND CHECK-LIST

Note: Only those items having pertinent bearing on employee's performance should be rated. All employees in same salary grade should be compared. Rate items as follows:

- + Outstanding (exceeding excellent and deserving of special commendation).
- E Excellent.
- ✓ Satisfactory (good or very good).
- − Unsatisfactory.
- O No opportunity to appraise performance during rating period.

Guide for determining adjective rating:

1. "Outstanding" adjective rating requires (A) that all rated elements be "+" and (B) that each and every rated element be factually justified by narrative detail on reverse of Form FD-185.
2. "Excellent," "Satisfactory" or "Unsatisfactory" adjective ratings will depend upon the composite result of evaluating all rated elements rather than following any mechanical formulas; however, for an employee to be rated "Excellent" he must not be rated unsatisfactory on any performance evaluation factors on the rating guide and check-list and must be rated "Excellent" or "Outstanding" on the majority of such rating factors. Good judgment must be exercised to insure that adjective rating is reasonable in the light of elements rated.
   A. Any element rated "Unsatisfactory" must be supported by narrative comments.
   B. An "official" adjective rating of "Unsatisfactory" must comply with the requirements described on the reverse of form FD-185.

E (1) Personal appearance.
E (2) Personality and effectiveness of his personal contacts.
E (3) Attitude (including dependability, cooperativeness, loyalty, enthusiasm, amenability and willingness to equitably share work load).
E (4) Physical fitness (including health, energy, stamina).
E (5) Resourcefulness and ingenuity.
E (6) Forcefulness and aggressiveness as required.
E (7) Judgment, including common sense, ability to arrive at proper conclusions, ability to define objectives.
E (8) Initiative and the taking of appropriate action on own responsibility.
E (9) Planning ability and its application to the work.
E (10) Accuracy and attention to pertinent detail.
E (11) Industry, including energetic, consistent application to duties.
E (12) Productivity, including amount of acceptable work produced and rate of progress on or completion of assignments. Also consider adherence to deadlines unless failure to meet is attributable to causes beyond employee's control.
E (13) Knowledge of duties, instructions, rules and regulations, including readiness of comprehension and "know how" of application.
O (14) Technical or mechanical skills.
O (15) Investigative ability and results:
- ___ (a) Internal security cases
- ___ (b) Criminal or general investigative cases
- ___ (c) Fugitive cases
- ___ (d) Applicant cases
- ___ (e) Accounting cases

O (16) Physical surveillance ability.
E (17) Firearms ability.
E (18) Development of informants and sources of information.
E (19) Reporting ability:
- O (a) Investigative reports
- O (b) Summary reports
- E (c) Memos, letters, wires

(Consider: ___ conciseness; ___ clarity; ___ organization; ___ thoroughness; ___ accuracy; ___ adequacy and pertinency of leads; ___ administrative detail.)

O (20) Performance as a witness.
E (21) Executive ability:
- E (a) Leadership
- E (b) Ability to handle personnel
- E (c) Planning
- E (d) Making decisions
- E (e) Assignment of work
- E (f) Training subordinates
- E (g) Devising procedures
- E (h) Emotional stability
- E (i) Promoting high morale
- E (j) Getting results

O (22) Ability on raids and dangerous assignments:
- ___ (a) As leader
- ___ (b) As participant

E (23) Organizational interest, such as making of suggestions for improvement.
E (24) Ability to work under pressure.
E (25) Miscellaneous. Specify and rate:
- E Dictation ability
- ___
- ___

A. Specify general nature of assignment during most of rating period (such as security, criminal, applicant squad, or as Resident Agent, supervisor, instructor, etc.): Number One Man to Section Chief of Liaison Section, DID, directly supervising Foreign Liaison Unit of that Section.

B. Specify employee's most noteworthy special talents (such as investigator, desk man, research, instructor, speaker): Administrator - Contacts

C. (1) Is employee available for general assignment wherever needs of service require? yes (If answer is not "yes," explain in narrative comments.)
(2) Is employee available for special assignment wherever needs of service require? yes (If answer is not "yes," explain in narrative comments.)

D. 1. Has employee had an abnormal sick leave record during rating period? no 2. Has employee used more sick leave (including annual leave or LWOP for illness) during rating period than the amount of sick leave earned during such period? no (If answer to either question is "Yes," explain in narrative comments.)

E. Is employee qualified to operate a motor vehicle incidental to his official duties? [X] Yes [ ] No NA
If answer is "yes," personnel file must reflect the following: (a) Has valid State or local operator's license for type vehicle he is to use. (b) Is physically fit to drive. (c) Past safe driving record OK or has passed Bureau road test.

ADJECTIVE RATING: Excellent
Outstanding, Excellent, Satisfactory, Unsatisfactory

EMPLOYEE'S INITIALS: [signature]

March 31, 1960

ANNUAL PERFORMANCE RATING

RE: WILLIAM V. CLEVELAND

PART I - GENERAL COMMENTS

Special Agent Cleveland makes an excellent appearance. He dresses in good taste and handles himself in a mature, effective manner. He has an excellent personality and has a knack of making good friends and contacts for the Bureau. Through his exceptional personality, he manages to handle personnel in fine fashion. Mr. Cleveland is fully conversant with all the Bureau's rules and regulations. He is intelligent, aggressive, and takes a good, logical approach to problems. This Agent recently celebrated his twentieth anniversary with the Bureau and the Director commented in connection with this anniversary relative to the many contributions Cleveland has made to the Bureau, with particular note being made of his ability to handle varied responsibilities. The Director further pointed up the loyalty and devotion to duty that has continuously been evidenced by this Agent.

The latter is particularly brought out in Mr. Cleveland's recent weight reduction program. Through a concentrated effort on the part of Mr. Cleveland, he has brought his weight down to 168 pounds, which is within the desirable range for him. This was no easy task, but Mr. Cleveland realized it had to be done and he did it.

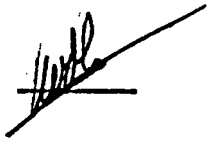
Mr. Cleveland takes a very keen interest in his work and he has over a period of years offered many suggestions for the benefit of the Bureau. This is demonstrated by a suggestion he made by memorandum dated July 17, 1959, relative to public relations matters. The Director commented by letter dated July 29, 1959, that he was grateful that Mr. Cleveland submitted this suggestion and he was gratified that members of the supervisory staff were offering suggestions to aid the Bureau. He submitted another suggestion by memorandum dated March 11, 1960, in connection with a uniform procedure for carbon copies on intra-Bureau memoranda. This suggestion was adopted and Mr. Cleveland was thanked by the Director for submitting it. This is a clear indication of the interest of this Agent in his work.

Initialed: _____

GENERAL COMMENTS (CONTINUED) RE: WILLIAM V. CLEVELAND

In Mr. Cleveland's present assignment he takes an active part in all of the administrative operations of the Liaison Section. He has previously had extensive experience both in the field and at the Seat of Government. He has served as Assistant Special Agent in Charge in two offices and has had various supervisory duties in the Domestic Intelligence Division. He is completely available for any assignment the Bureau desires to give him. There are absolutely no disqualifying conditions existing which would preclude Mr. Cleveland from serving in any type of assignment for the Bureau. I feel that Mr. Cleveland could adequately handle any assignment given to him by the Bureau.



Initialed: 

*PART II - SPECIFIC COMMENTS* RE: WILLIAM V. CLEVELAND

1. *JUSTIFICATION FOR ANY MINUS RATINGS GIVEN*

NA

2. *EXPERIENCE AND ABILITY AS INSPECTOR'S AIDE*

Mr. Cleveland is qualified as an Inspector's Aide but his services as such have not been utilized during the rating period.

3. *PARTICIPATION IN INFORMANT PROGRAMS*

Although Mr. Cleveland is not called upon to actively participate in Informant Programs as such, he has developed excellent contacts for the Bureau and has above average ability along this line.

4. *TESTIFYING EXPERIENCE AND ABILITY*

NA

5. *DISCIPLINARY ACTION*

NA

6. *ACCOUNTING INFORMATION*

NA

7. *POLICE INSTRUCTION*

While Mr. Cleveland is a qualified Police Instructor, his services as such have not been utilized during the rating period.

Initialed: _____

*PART II - SPECIFIC COMMENTS (Continued)* RE: WILLIAM V. CLEVELAND

8. *SOUND TRAINING*

NA

9. *RESIDENT AGENTS*

NA

10. *FOREIGN LANGUAGE ABILITY*

NA

*Language in which proficient* _____

*Completed language school* _____ *Yes* [ ] *No* [ ]

*Fluent to extent Agent can handle typical investigative problems as follows:*

*1) conversation form - Yes* [ ] *No* [ ]

*2) written form - Yes* [ ] *No* [ ]

*Agent's* _____ *language ability is rated:*

| | *Excellent* | *Very Good* | *Good* | *Fair* | *Unsatisfactory* |
|---|---|---|---|---|---|
| *Read:* | | | | | |
| *Write:* | | | | | |
| *Speak:* | | | | | |
| *Understand:* | | | | | |

*Frequency* _____ *language ability was used during rating period:*

11. *ADMINISTRATIVE ADVANCEMENT*

a) *Agent is interested in administrative advancement -Yes* [X] *No* [ ]

b) *Agent is completely available for administrative advancement -Yes* [X] *No* [ ]

c) *Agent is considered completely qualified at present for administrative advancement including experience, ability, personality and appearance - Yes* [X] *No* [ ]

d) *Consider qualifications very good,* ___ *, excellent* ___ *, outstanding* ___X___ *.*

e) *Agent has potential for future administrative advancement - Yes* [X] *No* [ ]

Mr. Cleveland has had both extensive field and SOG experience. He has served as ASAC in two offices and has handled numerous supervisory duties in the DID. I feel that with this background and intelligence he could handle any assignment the Bureau gives him.

Initialed: ___

## Desirable Weight Ranges for Males

| Height | Small Frame | Medium Frame | Large Frame |
|---|---|---|---|
| 5' 4" | 117 - 125 | 123 - 135 | 131 - 148 |
| 5' 5" | 120 - 129 | 126 - 139 | 134 - 152 |
| 5' 6" | 124 - 133 | 130 - 143 | 138 - 157 |
| 5' 7" | 128 - 137 | 134 - 148 | 143 - 162 |
| 5' 8" | 132 - 141 | 138 - 152 | 147 - 166 |
| 5' 9" | 136 - 146 | 142 - 156 | 151 - 170 160 |
| 5' 10" | 140 - 150 | 146 - 161 | 155 - 175 |
| 5' 11" | 144 - 154 | 150 - 166 | 160 - 180 |
| 6' | 148 - 158 | 154 - 171 | 164 - 185 |
| 6' 1" | 152 - 163 | 158 - 176 | 169 - 190 |
| 6' 2" | 156 - 167 | 163 - 181 | 174 - 195 |
| 6' 3" | 160 - 171 | 168 - 186 | 178 - 200 |
| 6' 4" | 169 - 180 | 178 - 196 | 188 - 210 |
| 6' 5" | 174 - 185 | 182 - 202 | 192 - 216 |

3. Examinee's frame is ☐ small ☐ medium ☑ large

4. Considering above weight table, the examinee's frame, and other individual physical characteristics, I consider his present weight ☐ Satisfactory ☑ Excessive ☐ Deficient

5. Under proper medical supervision, examinee should ☐ lose 4 pounds
☐ gain ____ pounds

Remarks: _____

(Signature of Medical Examiner)

March 4/60

(Date)

FD-300 (Rev. 2-9-60)

**Attachment to Standard Form 88, Report of Medical Examination**
**For Information and Guidance of Medical Examiner**

Name of Examiner (Type or print) CLEVELAND, WILLIAM VERNER
Last First Middle

The following portions of the attached examination report form need not be completed:

| | |
|---|---|
| 2 | 62 |
| 3 | 65 |
| 4 | 67 |
| 9 | 68 |
| 11 | 69 |
| 14 | 72 |
| 17 | 76 |

46. Is necessary unless facilities for affording same are not readily available.

48. Not required unless examinee is over 35 years of age or examination indicates such is desirable.

49. Is necessary unless facilities for affording same are not readily available.

71. Audiometer examinations should be afforded whenever possible.

**For All Examinees, Whether Clerical or Special Agent Applicants or Employees:**

*The medical examiner should answer the following question:*

Examinee ☑ is ☐ is not qualified for strenuous physical exertion.

**To be Answered in the Case of All Male Employees and Male Applicants:**

1. Does examinee have any defects restricting or prohibiting his participation in defensive tactics and dangerous assignments which might entail the practical use of firearms?

   ☑ No ☐ Yes If "yes" please specify defects. _____

2. Does examinee have any defects prohibiting safe operation of motor vehicles?

   ☑ No ☐ Yes If "yes" please specify defects. _____

   If examinee has defective vision, should he wear corrective glasses while operating a motor vehicle? ☐ Yes ☐ No NA

67- 280

| YES | NO | CHECK EACH ITEM YES OR NO. EVERY ITEM CHECKED "YES" MUST BE FULLY EXPLAINED IN BLANK SPACE ON RIGHT | |
|---|---|---|---|
| | | 27. HAVE YOU BEEN UNABLE TO HOLD A JOB BECAUSE OF: | |
| | ✓ | A. SENSITIVITY TO CHEMICALS, DUST, SUNLIGHT, ETC. | |
| | ✓ | B. INABILITY TO PERFORM CERTAIN MOTIONS | |
| | ✓ | C. INABILITY TO ASSUME CERTAIN POSITIONS | |
| | ✓ | D. OTHER MEDICAL REASONS (*If yes, give reasons*) | |
| | ✓ | 28. HAVE YOU EVER WORKED WITH RADIOACTIVE SUBSTANCE? | |
| | ✓ | 29. DID YOU HAVE DIFFICULTY WITH SCHOOL STUDIES OR TEACHERS? (*If yes, give details*) | |
| | ✓ | 30. HAVE YOU EVER BEEN REFUSED EMPLOYMENT BECAUSE OF YOUR HEALTH? (*If yes, state reason and give details*) | |
| | ✓ | 31. HAVE YOU EVER BEEN DENIED LIFE INSURANCE? (*If yes, state reason and give details*) | |
| ✓ | | 32. HAVE YOU HAD, OR HAVE YOU BEEN ADVISED TO HAVE, ANY OPERATIONS? (*If yes, describe and give age at which occurred*) | PILINOIDAL CYST - Age 38 - no further trouble |
| | ✓ | 33. HAVE YOU EVER BEEN A PATIENT (*committed or voluntary*) IN A MENTAL HOSPITAL OR SANATORIUM? (*If yes, specify when, where, why, and name of doctor, and complete address of hospital or clinic*) | |
| | ✓ | 34. HAVE YOU EVER HAD ANY ILLNESS OR INJURY OTHER THAN THOSE ALREADY NOTED? (*If yes, specify when, where, and give details*) | |
| | ✓ | 35. HAVE YOU CONSULTED OR BEEN TREATED BY CLINICS, PHYSICIANS, HEALERS, OR OTHER PRACTITIONERS WITHIN THE PAST 5 YEARS? (*If yes, give complete address of doctor, hospital, clinic, and details*) | |
| | ✓ | 36. HAVE YOU TREATED YOURSELF FOR ILLNESSES OTHER THAN MINOR COLDS? (*If yes, which illnesses*) | |
| | ✓ | 37. HAVE YOU EVER BEEN REJECTED FOR MILITARY SERVICE BECAUSE OF PHYSICAL, MENTAL, OR OTHER REASONS? (*If yes, give date and reason for rejection*) | |
| | ✓ | 38. HAVE YOU EVER BEEN DISCHARGED FROM MILITARY SERVICE BECAUSE OF PHYSICAL, MENTAL, OR OTHER REASONS? (*If yes, give date, reason, and type of discharge: whether honorable, other than honorable, for unfitness or unsuitability*) | |
| | ✓ | 39. HAVE YOU EVER RECEIVED, IS THERE PENDING, HAVE YOU APPLIED FOR, OR DO YOU INTEND TO APPLY FOR PENSION OR COMPENSATION FOR EXISTING DISABILITY? (*If yes, specify what kind, granted by whom, and what amount, when, why*) | |

I CERTIFY THAT I HAVE REVIEWED THE FOREGOING INFORMATION SUPPLIED BY ME AND THAT IT IS TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE.
I AUTHORIZE ANY OF THE DOCTORS, HOSPITALS, OR CLINICS MENTIONED ABOVE TO FURNISH THE GOVERNMENT A COMPLETE TRANSCRIPT OF MY MEDICAL RECORD FOR PURPOSES OF PROCESSING MY APPLICATION FOR THIS EMPLOYMENT OR SERVICE.

| TYPED OR PRINTED NAME OF EXAMINEE | SIGNATURE |
|---|---|
| | W. H. Cleveland |

40. PHYSICIAN'S SUMMARY AND ELABORATION OF ALL PERTINENT DATA (*Physician shall comment on all positive answers in items 20 thru 39*)

| TYPED OR PRINTED NAME OF PHYSICIAN OR EXAMINER | DATE | SIGNATURE | NUMBER OF ATTACHED SHEETS |
|---|---|---|---|
| | | | |

U. S. GOVERNMENT PRINTING OFFICE : 1952—O-213344

Standard Form 89
(Rev. Aug. 1950)
PROMULGATED BY
BUREAU OF THE BUDGET
CIRCULAR A-24

# REPORT OF MEDICAL HISTORY

THIS INFORMATION IS FOR OFFICIAL USE ONLY AND WILL NOT BE RELEASED TO UNAUTHORIZED PERSONS

F.B.I.

| 1. LAST NAME—FIRST NAME—MIDDLE NAME | 2. GRADE AND COMPONENT OR POSITION | 3. IDENTIFICATION NO. |
|---|---|---|
| CLEVELAND, WILLIAM VERNER | S.A. | |

| 4. HOME ADDRESS (Number, street or RFD, city or town, zone and State) | 5. PURPOSE OF EXAMINATION | 6. DATE OF EXAMINATION |
|---|---|---|
| | ANNUAL | 3-4-60 |

| 7. SEX | 8. RACE | 9. TOTAL YRS. GOVT. SERVICE MILITARY | CIVILIAN | 10. DEPARTMENT, AGENCY, OR SERVICE | 11. ORGANIZATION UNIT |
|---|---|---|---|---|---|
| M | W | | | | |

| 12. DATE OF BIRTH | 13. PLACE OF BIRTH | 14. NAME, RELATIONSHIP, AND ADDRESS OF NEXT OF KIN |
|---|---|---|
| 1-17-16 | MARIETTA, MISS | |

| 15. EXAMINING FACILITY OR EXAMINER, AND ADDRESS | 16. OTHER INFORMATION |
|---|---|
| | |

17. STATEMENT OF EXAMINEE'S PRESENT HEALTH IN OWN WORDS. (Follow by description of past history, if complaint exists)

GOOD

18. FAMILY HISTORY

| RELATION | AGE | STATE OF HEALTH | IF DEAD, CAUSE OF DEATH | AGE AT DEATH |
|---|---|---|---|---|
| FATHER | | DECEASED | DIABETES | 66 |
| MOTHER | 82 | GOOD | | |
| SPOUSE | 44 | GOOD | | |
| BROTHERS AND SISTERS B | | DECEASED | CEREBRAL HEM. | 55 |
| S | 57 | GOOD | | |
| S | 53 | " | | |
| S | 51 | " | | |
| B | 49 | " | | |
| CHILDREN B | 17 | " | | |
| B | 17 | " | | |

19. HAS ANY BLOOD RELATION (Parent, brother, sister, other) OR HUSBAND OR WIFE:

| YES | NO | (Check each item) | RELATION(S) |
|---|---|---|---|
| | ✓ | HAD TUBERCULOSIS | |
| | ✓ | HAD SYPHILIS | |
| ✓ | | HAD DIABETES | |
| | ✓ | HAD CANCER | |
| | ✓ | HAD KIDNEY TROUBLE | |
| | ✓ | HAD HEART TROUBLE | |
| | ✓ | HAD STOMACH TROUBLE | |
| | ✓ | HAD RHEUMATISM (Arthritis) | |
| | ✓ | HAD ASTHMA, HAY FEVER, HIVES | |
| | ✓ | HAD EPILEPSY (Fits) | |
| | ✓ | COMMITTED SUICIDE | |
| | ✓ | BEEN INSANE | |

20. HAVE YOU EVER HAD OR HAVE YOU NOW (Place check at left of each item)

| YES | NO | (Check each item) | YES | NO | (Check each item) | YES | NO | (Check each item) | YES | NO | (Check each item) |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | ✓ | SCARLET FEVER, ERYSIPELAS | | ✓ | GOITER | | ✓ | TUMOR, GROWTH, CYST, CANCER | | ✓ | "TRICK" OR LOCKED KNEE |
| | ✓ | DIPHTHERIA | | ✓ | TUBERCULOSIS | | ✓ | RUPTURE | | ✓ | FOOT TROUBLE |
| | ✓ | RHEUMATIC FEVER | | ✓ | SOAKING SWEATS (Night sweats) | | ✓ | APPENDICITIS | | ✓ | NEURITIS |
| ✓ | | SWOLLEN OR PAINFUL JOINTS | | ✓ | ASTHMA | | ✓ | PILES OR RECTAL DISEASE | | ✓ | PARALYSIS (Inc. infantile) |
| ✓ | | MUMPS | | ✓ | SHORTNESS OF BREATH | | ✓ | FREQUENT OR PAINFUL URINATION | | ✓ | EPILEPSY OR FITS |
| | ✓ | WHOOPING COUGH | | ✓ | PAIN OR PRESSURE IN CHEST | | ✓ | KIDNEY STONE OR BLOOD IN URINE | | ✓ | CAR, TRAIN, SEA, OR AIR SICKNESS |
| | ✓ | FREQUENT OR SEVERE HEADACHE | | ✓ | CHRONIC COUGH | | ✓ | SUGAR OR ALBUMIN IN URINE | | ✓ | FREQUENT TROUBLE SLEEPING |
| | ✓ | DIZZINESS OR FAINTING SPELLS | | ✓ | PALPITATION OR POUNDING HEART | | ✓ | BOILS | | ✓ | FREQUENT OR TERRIFYING NIGHTMARES |
| | ✓ | EYE TROUBLE | | ✓ | HIGH OR LOW BLOOD PRESSURE | | ✓ | VENEREAL DISEASE | | ✓ | DEPRESSION OR EXCESSIVE WORRY |
| | ✓ | EAR, NOSE OR THROAT TROUBLE | | ✓ | CRAMPS IN YOUR LEGS | ✓ | | RECENT GAIN OR LOSS OF WEIGHT | | ✓ | LOSS OF MEMORY OR AMNESIA |
| | ✓ | RUNNING EARS | | ✓ | FREQUENT INDIGESTION | | ✓ | ARTHRITIS OR RHEUMATISM | | ✓ | BED WETTING |
| | ✓ | CHRONIC OR FREQUENT COLDS | | ✓ | STOMACH, LIVER OR INTESTINAL TROUBLE | | ✓ | BONE, JOINT, OR OTHER DEFORMITY | | ✓ | NERVOUS TROUBLE OF ANY SORT |
| | ✓ | SEVERE TOOTH OR GUM TROUBLE | | ✓ | GALL BLADDER TROUBLE OR GALL STONES | | ✓ | LAMENESS | | ✓ | ANY DRUG OR NARCOTIC HABIT |
| | ✓ | SINUSITIS | | ✓ | JAUNDICE | | ✓ | LOSS OF ARM, LEG, FINGER, OR TOE | | ✓ | EXCESSIVE DRINKING HABIT |
| | ✓ | HAY FEVER | | ✓ | ANY REACTION TO SERUM, DRUG OR MEDICINE | | ✓ | PAINFUL OR "TRICK" SHOULDER OR ELBOW | | ✓ | HOMOSEXUAL TENDENCIES |

21. HAVE YOU EVER (Check each item)

| | | | | | |
|---|---|---|---|---|---|
| ✓ | | WORN GLASSES | | ✓ | ATTEMPTED SUICIDE |
| | ✓ | WORN AN ARTIFICIAL EYE | | ✓ | BEEN A SLEEP WALKER |
| | ✓ | WORN HEARING AIDS | | ✓ | LIVED WITH ANYONE WHO HAD TUBERCULOSIS |
| | ✓ | STUTTERED OR STAMMERED | | ✓ | COUGHED UP BLOOD |
| | ✓ | WORN A BRACE OR BACK SUPPORT | ✓ | | BLED EXCESSIVELY AFTER INJURY OR TOOTH EXTRACTION |

22. FEMALES ONLY: A. HAVE YOU EVER— B. COMPLETE THE FOLLOWING.

| | | | |
|---|---|---|---|
| | | BEEN PREGNANT | AGE AT ONSET OF MENSTRUATION |
| | | HAD A VAGINAL DISCHARGE | INTERVAL BETWEEN PERIODS |
| | | BEEN TREATED FOR A FEMALE DISORDER | DURATION OF PERIODS |
| | | HAD PAINFUL MENSTRUATION | DATE OF LAST PERIOD |
| | | HAD IRREGULAR MENSTRUATION | QUANTITY: ☐ NORMAL ☐ EXCESSIVE ☐ SCANTY |

| 23. HOW MANY JOBS HAVE YOU HAD IN THE PAST THREE YEARS? | 24. WHAT IS THE LONGEST PERIOD YOU HELD ANY OF THESE JOBS? MONTHS | 25. WHAT IS YOUR USUAL OCCUPATION? | 26. ARE YOU (Check one) ☐ RIGHT HANDED ☐ LEFT HANDED |
|---|---|---|---|
| | | | |

Agent's weight 168 pounds as of 4-8-60 memo. Removed from overweight list.

copy sent SA 5-78 any

copy O WB 7-18 any

280

28

3 EBRC

JRC 4-14-60

REC-149

Standard Form 88
(Rev. June 1958)

1. LAST NAME—FIRST NAME—MIDDLE NAME (Type or print) CLEVELAND, W

4. HOME ADDRESS (Number, street or RFD, city or town, zone a

| 7. SEX | 8. RACE | 9. TOTAL YEARS MILITARY |
|---|---|---|
| M | W | |

| 12. DATE OF BIRTH | 13. PLACE OF BIRTH |
|---|---|
| 1-12-16 | MARIETTA, M |

15. EXAMINING FACILITY OR EXAMINER AND ADDRESS
NMC

17. RATING OR SPECIALTY

## CLINICAL EVALUATION

| NORMAL | (Check each item in appropriate column; enter "NE" if not evaluated.) | ABNORMAL |
|---|---|---|
| | 18. HEAD, FACE, NECK, AND SCALP | |
| | 19. NOSE | |
| | 20. SINUSES | |
| | 21. MOUTH AND THROAT | |
| | 22. EARS—GENERAL (Int. & ext. canals) (Auditory acuity under items 70 and 71) | |
| | 23. DRUMS (Perforation) | |
| | 24. EYES—GENERAL (Visual acuity and refraction under items 59, 60 and 67) | |
| NE | 25. OPHTHALMOSCOPIC | |
| | 26. PUPILS (Equality and reaction) | |
| | 27. OCULAR MOTILITY (Associated parallel movements, nystagmus) | |
| | 28. LUNGS AND CHEST (Include breasts) | |
| | 29. HEART (Thrust, size, rhythm, sounds) | |
| | 30. VASCULAR SYSTEM (Varicosities, etc.) | |
| | 31. ABDOMEN AND VISCERA (Include hernia) | |
| | 32. ANUS AND RECTUM (Hemorrhoids, fistulae) (Prostate, if indicated) | |
| | 33. ENDOCRINE SYSTEM | |
| | 34. G-U SYSTEM | |
| | 35. UPPER EXTREMITIES (Strength, range of motion) | |
| | 36. FEET | |
| | 37. LOWER EXTREMITIES (Except feet) (Strength, range of motion) | |
| | 38. SPINE, OTHER MUSCULOSKELETAL | |
| | 39. IDENTIFYING BODY MARKS, SCARS, TATTOOS | |
| | 40. SKIN, LYMPHATICS | |
| | 41. NEUROLOGIC (Equilibrium tests, under item 78) | |
| | 42. PSYCHIATRIC (Specify any personality deviation) | |
| | 43. PELVIC (Females only) (Check how done) ☐ VAGINAL ☐ RECTAL | |

44. DENTAL (Place appropriate symbols above or below number
O—Restorable teeth
/—Nonrestorable teeth
X—Missin
XXX—Replac

| RIGHT | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
|---|---|---|---|---|---|---|---|---|
| | X | X | X | | | | | (X |
| | 32 | 31 | 30 | 29 | 28 | 27 | 26 | 25 |
| | | X | X | | | | | |

45. URINALYSIS: A. SPECIFIC GRAVITY 1.027
B. ALBUMIN Neg.
C. SUGAR Neg.
D. MICROSCOP Neg
47. SEROLOGY (Specify test used and result) Neg.
48. EKG WNL

Standard Form 88
(Rev. June 1956)

# REPORT OF MEDICAL EXAMINATION

FBI

| | | |
|---|---|---|
| 1. LAST NAME—FIRST NAME—MIDDLE NAME (Type or print) CLEVELAND, WILLIAM V. | 2. GRADE AND COMPONENT OR POSITION S.A. | 3. IDENTIFICATION NO. |
| 4. HOME ADDRESS (Number, street or RFD, city or town, zone and State) | 5. PURPOSE OF EXAMINATION ANNUAL | 6. DATE OF EXAMINATION 3-4-60 |

| 7. SEX | 8. RACE | 9. TOTAL YEARS GOVERNMENT SERVICE | | 10. AGENCY | 11. ORGANIZATION UNIT |
|---|---|---|---|---|---|
| M | W | MILITARY | CIVILIAN | | |

| 12. DATE OF BIRTH | 13. PLACE OF BIRTH | 14. NAME, RELATIONSHIP, AND ADDRESS OF NEXT OF KIN |
|---|---|---|
| 1-12-16 | MARIETTA, MISS. | |

| 15. EXAMINING FACILITY OR EXAMINER AND ADDRESS | 16. OTHER INFORMATION |
|---|---|
| NNMC | |

| 17. RATING OR SPECIALTY | TIME IN THIS CAPACITY (Total) | LAST SIX MONTHS |
|---|---|---|
| | | |

## CLINICAL EVALUATION

| NORMAL | (Check each item in appropriate column; enter "NE" if not evaluated.) | ABNORMAL |
|---|---|---|
| | 18. HEAD, FACE, NECK, AND SCALP | |
| | 19. NOSE | |
| | 20. SINUSES | |
| | 21. MOUTH AND THROAT | |
| | 22. EARS—GENERAL (Int. & ext. canals) (Auditory acuity under items 70 and 71) | |
| | 23. DRUMS (Perforation) | |
| | 24. EYES—GENERAL (Visual acuity and refraction under items 59, 60 and 67) | |
| NE | 25. OPHTHALMOSCOPIC | |
| | 26. PUPILS (Equality and reaction) | |
| | 27. OCULAR MOTILITY (Associated parallel movements, nystagmus) | |
| | 28. LUNGS AND CHEST (Include breasts) | |
| | 29. HEART (Thrust, size, rhythm, sounds) | |
| | 30. VASCULAR SYSTEM (Varicosities, etc.) | |
| | 31. ABDOMEN AND VISCERA (Include hernia) | |
| | 32. ANUS AND RECTUM (Hemorrhoids, fistulae) (Prostate, if indicated) | |
| | 33. ENDOCRINE SYSTEM | |
| | 34. G-U SYSTEM | |
| | 35. UPPER EXTREMITIES (Strength, range of motion) | |
| | 36. FEET | |
| | 37. LOWER EXTREMITIES (Except feet) (Strength, range of motion) | |
| | 38. SPINE, OTHER MUSCULOSKELETAL | |
| | 39. IDENTIFYING BODY MARKS, SCARS, TATTOOS | |
| | 40. SKIN, LYMPHATICS | |
| | 41. NEUROLOGIC (Equilibrium tests, under item 78) | |
| | 42. PSYCHIATRIC (Specify any personality deviation) | |
| | 43. PELVIC (Females only) (Check how done) ☐ VAGINAL ☐ RECTAL | |

NOTES. (Describe every abnormality in detail. Enter pertinent item number before each comment. Continue in item 73 and use additional sheets if necessary.)

Rel 3-

31. - Pilonidal cyst again - NCD.

(Continue in item 73)

44. DENTAL (Place appropriate symbols above or below number of upper and lower teeth, respectively.)

O—Restorable teeth
/—Nonrestorable teeth
X—Missing teeth
XXX—Replaced by dentures
(6 X 8)—Fixed bridge, brackets to include abutments

| RIGHT | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | LEFT |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | X | X | X | | | | | (X | ) | | | | X | X | | X | |
| | 32 | 31 | 30 | 29 | 28 | 27 | 26 | 25 | 24 | 23 | 22 | 21 | 20 | 19 | 18 | 17 | |
| | | X | X | | | | | | | | | X | | | | | |

REMARKS AND ADDITIONAL DENTAL DEFECTS AND DISEASES

meets dental standards

## LABORATORY FINDINGS

| 45. URINALYSIS: A. SPECIFIC GRAVITY | 1.027 | | 46. CHEST X-RAY (Place, date, film number and result) |
|---|---|---|---|
| B. ALBUMIN | Neg. | D. MICROSCOPIC | 3-4-60 (14X17) |
| C. SUGAR | Neg. | Neg. | 7612-60 Neg. |

| 47. SEROLOGY (Specify test used and result) | 48. EKG | 49. BLOOD TYPE AND RH FACTOR | 50. OTHER TESTS |
|---|---|---|---|
| Neg. | WNL | | |

## MEASUREMENTS AND OTHER FINDINGS

| 51. HEIGHT | 52. WEIGHT | 53. COLOR HAIR | 54. COLOR EYES | 55. BUILD: | 56. TEMPERATURE |
|---|---|---|---|---|---|
| 5'8½ | 172 | Brown | Brown | ☐ SLENDER ☐ MEDIUM ☐ HEAVY ☐ OBESE | 98 |

**57. BLOOD PRESSURE** (*Arm at heart level*)

| A. SITTING | SYS. 110 | B. RECUMBENT | SYS. | C. STANDING (3 min.) | SYS. |
|---|---|---|---|---|---|
| | DIAS. 68 | | DIAS. | | DIAS. |

**58. PULSE** (*Arm at heart level*)

| A. SITTING | B. AFTER EXERCISE | C. 2 MIN. AFTER | D. RECUMBENT | E. AFTER STANDING 3 MIN. |
|---|---|---|---|---|
| 76 | | | | |

| 59. DISTANT VISION | 60. REFRACTION | 61. NEAR VISION |
|---|---|---|
| RIGHT 20/ 20 CORR. TO 20/ | BY S. OX | 20-40 CORR. TO BY |
| LEFT 20/ 20 CORR. TO 20/ | BY S. OX | 20-40 CORR. TO BY |

**62. HETEROPHORIA** (*Specify distance*)

ES° EX° R. H. L. H. PRISM DIV. PRISM CONV. CT PC PD

| 63. ACCOMMODATION | 64. COLOR VISION (*Test used and result*) | 65. DEPTH PERCEPTION (*Test used and score*) | UNCORRECTED |
|---|---|---|---|
| RIGHT LEFT | 70 C 1246 18-18 | | CORRECTED |
| **66. FIELD OF VISION** | **67. NIGHT VISION** (*Test used and score*) | **68. RED LENS TEST** | **69. INTRAOCULAR TENSION** |
| | | | |

**70. HEARING**

RIGHT WV 15 /15 SV 15 /15

LEFT WV /15 SV /15

**71. AUDIOMETER**

| | 250 256 | 500 512 | 1000 1024 | 2000 2048 | 3000 2896 | 4000 4096 | 6000 6144 | 8000 8192 |
|---|---|---|---|---|---|---|---|---|
| RIGHT | | | | | | | | |
| LEFT | | | | | | | | |

**72. PSYCHOLOGICAL AND PSYCHOMOTOR** (*Tests used and score*)

**73. NOTES** (*Continued*) **AND SIGNIFICANT OR INTERVAL HISTORY**

REC'D ADMIN. DIV. B I APR 11 1 31 PM '60

(*Use additional sheets if necessary*)

**74 SUMMARY OF DEFECTS AND DIAGNOSES** (*List diagnoses with item numbers*)

**75. RECOMMENDATIONS—FURTHER SPECIALIST EXAMINATIONS INDICATED** (*Specify*)

**76. A. PHYSICAL PROFILE**

| P | U | L | H | E | S |
|---|---|---|---|---|---|
| | | | | | |

**77. EXAMINEE** (*Check*)

A. ☑ IS QUALIFIED FOR

B. ☐ IS NOT QUALIFIED FOR

**B. PHYSICAL CATEGORY**

| A | B | C | E |
|---|---|---|---|
| | | | |

**78. IF NOT QUALIFIED, LIST DISQUALIFYING DEFECTS BY ITEM NUMBER**

**79. TYPED OR PRINTED NAME OF PHYSICIAN** — SIGNATURE

**80. TYPED OR PRINTED NAME OF PHYSICIAN** — SIGNATURE

**81. TYPED OR PRINTED NAME OF DENTIST OR PHYSICIAN** (*Indicate which*) — SIGNATURE J. B. Francis

**82. TYPED OR PRINTED NAME OF REVIEWING OFFICER OR APPROVING AUTHORITY** — SIGNATURE — NUMBER OF ATTACHED SHEETS

U. S. GOVERNMENT PRINTING OFFICE : 1957 O—432298

May 5, 1960

Dr. Ernst Bruckner
Chief of the Security Group
West German Federal Criminal Police
Friedrich-Ebert-Strasse 1
Bad Godesberg, Germany

Dear Dr. Bruckner:

Many thanks for your very cordial letter of April 13, 1960. It was most thoughtful of you to write concerning your recent visit to our headquarters.

I want you to know that I enjoyed our discussion very much, and I can assure you that my associates share my deep appreciation for your kind remarks. If we can be of any further service to you in the future, I hope you will not hesitate to call on us.

Sincerely yours,

1 - Bonn - (64-284)
Reurlet 4-20-60.
1 - Philadelphia - Enclosures (2)
1 - Mr. Belmont - Enclosures (2)
1 - Liaison Section - Enclosures (2)
1 - SA William V. Cleveland - Enclosures (2)
1 - SA Richard E. Potocki - Enclosures (2)
1 - SA Fred J. Baumgardner - Enclosures (2)
1 - Personnel file of SA William V. Cleveland - Enclosures (2)
1 - Personnel file of SA Richard E. Potocki - Enclosures (2)
1 - Personnel file of SA Fred J. Baumgardner - Enclosures (2)

YELLOW DUPLICATE
MAY 5 1960
MAILED

NOTE: See next page.

RFL:ncr
(13)

NOTE: Dr. Bruckner met the Director 3-9-60 during his visit to this country. A photograph was taken on this occasion and autographed by the Director. It was furnished Dr. Bruckner by the Liaison Section. SA William V. Cleveland EOD 12-26-39 clerk, 7-6-42 SA, GS-15. Richard E. Potocki EOD 4-23-51, GS-12. Fred J. Baumgardner EOD 12-4-39, GS-15. All assigned Domestic Intelligence Division.

DIRECTOR, FBI 4/20/60

LEGAT, BONN (64-284)

Dr. ERNST BRÖCKNER
FC FM

Dr. BRÖCKNER, Chief of the Security Group, West German Federal Criminal Police, has given Legat, Bonn the enclosed letter for transmittal to Mr. Hoover, expressing Dr. BRÖCKNER's appreciation for the courtesies shown him by the Director and the FBI during his recent trip.

A translation of this letter is attached. The translation has been made somewhat literally in order not to lose the quality of the original.

Letters of appreciation from Dr. BRÖCKNER to other members of the Bureau by whom he was received in various localities are being sent under separate cover with translations.

2 - Bureau (Enc-3)
1 - Bonn
(3) NDG:tlc

Dr. Ernst Brückner
Governmental Criminal Director

Bad Godesberg, April 13, 1960
Friedrich-Ebert-Strasse 1

My highly esteemed Mr. Hoover:

I have returned from my long journey just a week ago, and I feel compelled to express once again from my heart in this form thanks for the kindness which you showed to me.

Our last conversation was also of immeasurable value to me. I am very conscious, however, of the high honor with which you distinguished me by your solicitous treatment. The photograph taken of us is hanging in my office. I am very proud to be able to show it to my visitors.

During my entire trip, gentlemen of your Bureau took care of me most attentively. I had the continuous feeling of being cared for by friends. Wherever I went, your men treated me not like a stranger, but received me like a friend. That pleased me very much. I am going to thank these gentlemen in separate letters.

May I ask you, however, my esteemed Mr. Hoover, to thank in my name most cordially Messrs. Frohbose, Cleveland, and Potocki for their solicitous care, and Messrs. Belmont and Baumgardner for the stimulating and informative conversation.

To my best wishes for your well-being and for further successful work in the service of your country I join my most respectful greetings

Your

/s/ Ernst Brückner

OPTIONAL FORM NO. 10

UNITED STATES GOVERNMENT

# Memorandum

Tolson
Mohr
Parsons
Belmont
Callahan
DeLoach
Malone
McGuire
Rosen
Tamm
Trotter
W.C. Sullivan
Tele. Room
Ingram
Gandy

HPC
VIC

TO : MR. A. H. BELMONT

DATE: April 26, 1960

FROM : WILLIAM V. CLEVELAND

1 - Mr. Belmont
1 - Mr. Cleveland
1 - Liaison

SUBJECT: WILLIAM V. CLEVELAND
SPECIAL AGENT
LIAISON SECTION, DID

In May, 1958, and May, 1959, the writer advised you that he had been elected Lay Leader by the Quarterly Conference of the Alexandria District of the Methodist Church.

This is to advise that at a meeting of the Quarterly Conference of the Alexandria District on the evening of 4-25-60, at the Central Methodist Church, Arlington, Virginia, the writer was re-elected as Lay Leader to serve for the church year commencing June 1, 1960. As was the case for the last two years, the writer carefully explained that it would not be possible to be present at all meetings in the District, and that at others the writer would be late arriving due to work commitments.

ACTION:

For your information.

WVC:jas
(4)

REC'D

281
90

81

3/VIC

FD-281a (Rev. 12-9-57)

# RECEIPT FOR GOVERNMENT PROPERTY
## FEDERAL BUREAU OF INVESTIGATION
## UNITED STATES DEPARTMENT OF JUSTICE

6-27-60

I certify that I have ~~received~~ returned the following Government property for official use:

D. C. Official Parking Permit, expires June 30, 1961

FILE

**READ**

The Government property which you hereby acknowledge is charged to you and you are responsible for taking care of it and returning it when its use has been completed. DO NOT MARK OR WRITE ON IT OR MUTILATE IT IN ANY WAY.

Very truly yours,

PER

(Written Signature) W. V. Cleveland

(Typed Signature) W. V. Cleveland

67 NOT RECORDED
18 JUL 11 1960

Standard Form No. 2809
CHAPTER 1-5 F.P.M.
6 GAO 5000

# HEALTH BENEFITS REGISTRATION FORM

FEDERAL EMPLOYEES HEALTH BENEFITS ACT OF 19[illegible]

Instructions on back of last page. Use only typewriter [illegible] point pen.)

CARRIER'S CONTROL NO. 3215093

**PART A** — ALL WHO REGISTER MUST FILL IN THIS PART.

1. NAME (LAST) (FIRST) (MIDDLE INITIAL): CLEVELAND, WILLIAM V.

2. DATE OF BIRTH (Use numbers): MONTH 1 | DAY 12 | YEAR 16

3. Are you now married? YES [X] 1 NO [ ] 2

4. YOUR MAILING ADDRESS (NUMBER AND STREET) (CITY AND ZONE NUMBER) (STATE): - Arlington, Virginia

5. SEX: MALE [X] 1 FEMALE [ ] 2

6. Are you covered by, or is any family member listed below covered by or enrolling in, a plan under the Federal Employees Health Benefits Act of 1959 (through the enrollment of another United States or District of Columbia Government employee or annuitant)? YES [ ] NO [X]

7. Place an "X" in proper box to show your annual basic salary range.
UNDER $4,000 [ ] 1 — $6,000 TO $9,999 [ ] 3
$4,000 TO $5,999 [ ] 2 — $10,000 OR OVER [X] 4

**PART B** — FILL IN THIS PART IF YOU WISH TO ENROLL IN A HEALTH BENEFITS PLAN.

1. I elect to enroll in a health benefits plan as shown below. I authorize deductions to be made from my salary, compensation, or annuity to cover my share of the cost of the enrollment. (Copy the information requested below from inside cover of brochure of the plan you select.)

| NAME OF PLAN | OPTION (HIGH OR LOW) | ENROLLMENT CODE NUMBER |
|---|---|---|
| SAMBA | [illegible] | 4 4 2 |

2. In space below list all eligible family members without exceptions. List your wife or husband first, then your unmarried children under age 19, including legally adopted children, and stepchildren and illegitimate children who live with you in a regular parent-child relationship. Include also any unmarried child over 19 who became disabled before age 19 and who, because of the disability, is incapable of self-support. (Attach a doctor's certificate for a disabled child age 19 or over.)

If enrollment is for self only, answer item 1. If enrollment is for self and family, also answer item 2 and item 3 if it applies.

| NAMES OF FAMILY MEMBERS | DATE OF BIRTH (Month, Day, Year) | NAMES OF FAMILY MEMBERS | DATE OF BIRTH (Month, Day, Year) |
|---|---|---|---|
| Wife or Husband [redacted] Cleveland | 2/11/16 1 | | 6 |
| [redacted] | | b6 b7C | 7 |
| | | | 8 |
| | 4 | | 9 |
| | 5 | | 10 |

THIS PART MUST ALSO BE FILLED IN IF YOU CHANGE YOUR ENROLLMENT.

3. If you are a female (employee or annuitant)—does the family listed above include a husband who is incapable of self-support by reason of mental or physical disability which can be expected to continue for more than one year? (If answer is "Yes," attach a doctor's certificate.) YES [ ] NO [X]

**PART C** — FILL IN THIS PART IF YOU WISH NOT TO ENROLL OR IF YOU WISH TO CANCEL YOUR ENROLLMENT.

PLACE AN "X" IN ITEM 1 OR ITEM 2, WHICHEVER APPLIES AND ANSWER ITEM 3.

1. I elect not to enroll in any plan under the Health Benefits Act. [ ]

2. I elect to cancel my present enrollment under the Health Benefits Act. [ ]

3. The reason for my election is (Place an "X" in proper box):
(a) I am covered by a plan under the Health Benefits Act through the enrollment of my husband, wife, or parent. [ ] 1
(b) I am covered by a health insurance plan which is not under the Health Benefits Act. [ ] 2
(c) Any other reason. [ ] 3

**PART D** — FILL IN THIS PART IF YOU WISH TO CHANGE YOUR ENROLLMENT.

I elect to change my enrollment as shown by the enrollment number and other information in Part B.

1. Enrollment code number of present plan.
2. Number of event which permits change. (See table on back of duplicate for proper number.)
3. Date of event which permits change. MONTH | DAY | YEAR

**PART E** — ALL WHO REGISTER MUST FILL IN THIS PART.

[signature] (YOUR SIGNATURE—DO NOT PRINT) 6/6/60 (DATE)

WARNING.—Any intentional false statement in this application or willful misrepresentation relative thereto is a violation of the law punishable by a fine of not more than $10,000 or imprisonment of not more than 5 years, or both. (18 U.S.C. 1001.)

**PART F** — TO BE COMPLETED BY AGENCY.

1. NAME AND ADDRESS OF EMPLOYING OFFICE
[illegible]
FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE
WASHINGTON 25, D. C.
(SIGNATURE OF AUTHORIZED AGENCY OFFICIAL)

2. DATE RECEIVED IN EMPLOYING OFFICE: [illegible]

3. EFFECTIVE DATE OF ELECTION: JUL 10 1960

4. PAYROLL OFFICE NO.: 15-02-0001

5. PAYROLL ACTION (INITIALS AND DATE): [illegible]

**REMARKS** — FOR USE ONLY BY ANNUITANTS AND AGENCY.

[illegible] 9 JUN 23 1960 71

Original to [illegible] 2-3-76

Triplicate—To Employing Office

APRIL 19[illegible]

FD-300 (Rev. 2-9-60)

**Attachment to Standard Form 88, Report of Medical Examination**
**For Information and Guidance of Medical Examiner**

Name of Examinee *(Type or print)* Cleveland (Last) William (First) V. (Middle) Div 5.
Wt. 167 7/8 lbs.

The following portions of the attached examination report form need not be completed:

| | |
|---|---|
| 2 | 62 |
| 3 | 65 |
| 4 | 67 |
| 9 | 68 |
| 11 | 69 |
| 14 | 72 |
| 17 | 76 |

46. Is necessary unless facilities for affording same are not readily available.

48. Not required unless examinee is over 35 years of age or examination indicates such is desirable.

49. Is necessary unless facilities for affording same are not readily available.

71. Audiometer examinations should be afforded whenever possible.

**For All Examinees, Whether Clerical or Special Agent Applicants or Employees:**

*The medical examiner should answer the following question:*

Examinee ☐ is ☐ is not qualified for strenuous physical exertion.

**To be Answered in the Case of All Male Employees and Male Applicants:**

1. Does examinee have any defects restricting or prohibiting his participation in defensive tactics and dangerous assignments which might entail the practical use of firearms?

☐ No ☐ Yes If "yes" please specify defects. _____

2. Does examinee have any defects prohibiting safe operation of motor vehicles?

☐ No ☐ Yes If "yes" please specify defects. _____

If examinee has defective vision, should he wear corrective glasses while operating a motor vehicle? ☐ Yes ☐ No

67-NOT RECORDED

[redacted]

3/rh

[redacted]ble Weight Ranges for Males

| Height | Small Frame | Medium Frame | Large Frame |
|---|---|---|---|
| 5' 4" | 117 - 125 | 123 - 135 | 131 - 148 |
| 5' 5" | 120 - 129 | 126 - 139 | 134 - 152 |
| 5' 6" | 124 - 133 | 130 - 143 | 138 - 157 |
| 5' 7" | 128 - 137 | 134 - 148 | 143 - 162 |
| 5' 8" | 132 - 141 | 138 - 152 | 147 - 166 |
| 5' 9" | 136 - 146 | 142 - 156 | 151 - 170 |
| 5' 10" | 140 - 150 | 146 - 161 | 155 - 175 |
| 5' 11" | 144 - 154 | 150 - 166 | 160 - 180 |
| 6' | 148 - 158 | 154 - 171 | 164 - 185 |
| 6' 1" | 152 - 163 | 158 - 176 | 169 - 190 |
| 6' 2" | 156 - 167 | 163 - 181 | 174 - 195 |
| 6' 3" | 160 - 171 | 168 - 186 | 178 - 200 |
| 6' 4" | 169 - 180 | 178 - 196 | 188 - 210 |
| 6' 5" | 174 - 185 | 182 - 202 | 192 - 216 |

3. Examinee's frame is ☐ small ☐ medium ☐ large

4. Considering above weight table, the examinee's frame, and other individual physical characteristics, I consider his present weight ☐ Satisfactory ☐ Excessive ☐ Deficient

5. Under proper medical supervision, examinee should ☐ lose _____ pounds
☐ gain _____ pounds

Remarks: _____

_____

Sl. H. M. Meyers
(Signature of Medical Examiner)

7/27/60
(Date)

MEDICAL REPORTS

Personnel File of CLEVELAND, WILLIAM VERNER

Personnel File No. 67-

33

3 khd

NOT RECORDED
6 AUG 1960

Standard Form 513
Promulgated August 1943
By Bureau of the Budget
Circular A—32

| CLINICAL RECORD | CONSULTATION SHEET |
|---|---|

| TO: | FROM: (Requesting ward or unit) | DATE OF REQUEST |
|---|---|---|
| Cardiology | Staff Cl | 3 Mar 52 |

REASON FOR REQUEST (Complaints and findings)

Rheumatism at age 14 c̄ one episode of epistaxis. Cardiac rate irregular at this time - no audible murmurs.

Please evaluate - Pt had a consult in 1942 if this is available for comparison.

PROVISIONAL DIAGNOSIS

| DOCTOR'S SIGNATURE | APPROVED | PLACE OF CONSULTATION | |
|---|---|---|---|
| H E Taylor | | ☐ BEDSIDE ☐ ON CALL | ☐ ROUTINE ☐ EMERGENCY |

CONSULTATION REPORT

36 year old FBI agent - No complaints. Systems review negative throughout except for obesity. Cardiac reserve good. Present weight 195 pounds height 5'11 8". Habits - Patient smokes 1-2 packages cigarettes per day and drinks 5-6 cups of coffee.

P.E. Heart normal size. No murmurs. BP 122/82. Rhythm reveals premature contractions - ECG showed definite type. Chest clear.

Imp - 1) No heart disease.
2) Premature contractions
3) Obesity, mild

Rx - weight reduction. Lessened use of

(Continue on reverse side)

| SIGNATURE AND TITLE | DATE | IDENTIFICATION NO. | ORGANIZATION |
|---|---|---|---|
| | | | |

| PATIENT'S LAST NAME—FIRST NAME—MIDDLE NAME | REGISTER NO. | WARD NO. |
|---|---|---|
| Cleveland, Wm. V. FBI | | |

N.N.M.C.
(NAME OF HOSPITAL OR OTHER MEDICAL FACILITY)

CONSULTATION SHEET
Standard Form 513

U. S. GOVERNMENT PRINTING OFFICE 16—56112-2

tobacco and caffeine.

J B Macaulay

Standard Form 509
Promulgated August 1948
By Bureau of the Budget
Circular A-32

**CLINICAL RECORD** | **DOCTOR'S PROGRESS NOTES** (Sign all notes)

DATE 5/22/53.

CC — Pain on "tailbone".

P.I. — 3 mos. soreness + swelling base of spine. Drained spontaneously 6 weeks ago, pus + blood. Seemed well until 1 week ago, when became sore again.

Has had 3 similar episodes past 20 yrs.

Has seen no docs for above condition past 14 yrs.

PE — Area of swelling 2" x 1" over coccyx c̄ erythema, + tenderness extending upward to lumbar area, + into both buttocks.

Dx — Cyst teratoma, infected —

(signature)

(Continue on reverse side)

PATIENT'S LAST NAME—FIRST NAME—MIDDLE NAME: CLEVELAND, William V. | REGISTER NO.: F.B.I. | WARD NO.:

DOCTOR'S PROGRESS NOTES
Standard Form 509

(NAME OF HOSPITAL OR OTHER MEDICAL FACILITY)

09-16-56183-1

# DOCTOR'S PROGRESS NOTES

*(Sign all notes)*

| DATE | |
|---|---|
| | |

U. S. GOVERNMENT PRINTING OFFICE : 1949 O - 86869 e9-16—56183-1

Standard Form 513
Rev. August 1954
Promulgated
By Bureau of the Budget
Circular A-32

| CLINICAL RECORD | CONSULTATION SHEET |
|---|---|

**REQUEST**

| TO: | FROM: (Requesting ward, unit, or activity) | DATE OF REQUEST |
|---|---|---|
| EAR CLINIC | STAFF CLINIC | ~~2-17-59~~ 3-4-59 |

REASON FOR REQUEST (Complaints and findings)

This FBI SA appeared this date for his annual physical examination and it was noted he has never been afforded an audiogram. Please do audiogram for record purposes.

Thank you,

PROVISIONAL DIAGNOSIS

| DOCTOR'S SIGNATURE | APPROVED | PLACE OF CONSULTATION | |
|---|---|---|---|
| G R Johnston | | ☐ BEDSIDE ☒ ON CALL | ☐ EMERGENCY ☐ ROUTINE |

G.R. JOHNSTON, CAPT. MC, USN

CONSULTATION REPORT

3-4-59 Audiogram reveals bilat. high frequency loss of minimal degree which is of no clinical significance

M. C. Shea
LT MC USN

(Continued on reverse side)

| SIGNATURE AND TITLE | DATE | IDENTIFICATION NO. | ORGANIZATION |
|---|---|---|---|
| | | | |

| PATIENT'S IDENTIFICATION (For typed or written entries give: Name—last, first, middle; grade; date; hospital or medical facility) | REGISTER NO. | WARD NO. |
|---|---|---|
| CLEVELAND, WILLIAM VERNER SPECIAL AGENT, FBI | | Staff Clinic |

CONSULTATION SHEET
Standard Form 513

U. S. GOVERNMENT PRINTING OFFICE : 1957—O—437819 16—56119-5

OPTIONAL FORM NO. 10

UNITED STATES GOVERNMENT

# Memorandum

Tolson
Mohr
Nichols
Belmont
Callahan
DeLoach
Malone
McGuire
Rosen
Tamm
Trotter
W.C. Sullivan
Tele. Room
Ingram
Gandy

TO : Mr. Belmont

DATE: December 1, 1960

FROM : R. O. L'Allier

SUBJECT: LIAISON PARTY - 1960
(11/30/60)

This is to advise that the Director's Liaison Party at the Mayflower Hotel last night was well attended and from comments overheard by many of those in attendance, it was quite successful.

W. V. CLEVELAND

Of 324 invited, 258 accepted. A few of those who had accepted were unable to come at the last minute. Guests and Bureau officials alike were impressed with the graciousness of the Director in meeting and spending time with practically everyone in attendance.

The arrangements for this party were made by Supervisor Joseph M. Fitzgerald. He was most thorough in making arrangements for this party and was most careful to see to it that everything was in good order. It is believed that the care and thoroughness he used in making these arrangements resulted in a very smooth-functioning party.

All Bureau officials and members of the Liaison Section who attended this party assisted throughout the evening in seeing to it that the guests were properly received, thereby adding greatly to the success of the party.

RECOMMENDATION:

It is recommended that Supervisor Joseph M. Fitzgerald be commended for his fine work in arranging and organizing the Director's Liaison Party. There is attached a suggested letter to Mr. C. J. Mack, General Manager of the Mayflower Hotel, who was extremely helpful in connection with arrangements for this party.

WVC:mls (7)
1-Mr. Parsons
1-Mr. Mohr
1-Mr. Callahan
1-Mr. Belmont
1-Mr. L'Allier
1-Mr. Cleveland

Enclosure

(See Addendum page 2 please)

97-130102-171

DEC 28 1960

3-unit

NAME: WILLIAM V. CLEVELAND TITLE: SUPERVISOR

PAYROLL #7533 GRADE GS-15, $15,030 (8/21/60)

Nonveteran NOT ON PROBATION

ASSISTANT DIRECTOR A. H. BELMONT:

Mr. Cleveland has been assigned as Number One Man to the Section Chief of the Liaison Section since 10/21/58. Since he has been in the Domestic Intelligence Division since September, 1951, he has extensive experience in security work which is indispensable in the administration of the Liaison Section. An exceptionally versatile and imaginative Agent, he handles a large volume of correspondence and memoranda that come in and go out of the Liaison Section.

Mr. Cleveland is directly responsible for the supervision of our nine foreign liaison offices and in connection with this work, he has shown excellent judgment, enthusiasm, and initiative. During the past months it was necessary to withdraw our personnel from Havana and this was done in an orderly manner mainly due to his capable direction. Because the Section Chief is often obliged to be away from his office, Cleveland substitutes and directs the operations of these Liaison Section on those occasions. This he has done in a very effective and competent manner. Judging from his performance, Cleveland is especially noted for his ability to make decisions calmly and promptly. His loyalty to the Bureau is outstanding, and his attitude and enthusiasm are of the highest. He is available for and capable of administrative advancement.

RATING: EXCELLENT

INSPECTOR E. C. WILLIAMS
(meh, 12/6/60)

Inspector agrees with the comments of Assistant Director Belmont. Mr. Cleveland has an excellent appearance and personality. He is friendly but is effectively firm with employees under his supervision, and

DOMESTIC INTELLIGENCE DIVISION INSPECTION
11/2/60
RQL:mls

(continued on page 2)

67-NOT RECORDED
10 DEC 9 1960

2 - Bufiles

3 4 1 C

continually maintains their respect with fair and competent decisions. He is an experienced administrator, is very conversant with section as well as division-wide policies and is well fortified with background and historical information on the many operations of the Liaison Section. He runs a smooth and well-informed office. He very capably handles the operations of the section in the absence of the Section Chief. He is interested in and available for administrative advancement and his potential is considered excellent. He is within satisfactory weight limits and has equally shared the work load in the division.

FD-281a (Rev. 12-9-57)

# RECEIPT FOR GOVERNMENT PROPERTY
## FEDERAL BUREAU OF INVESTIGATION
## UNITED STATES DEPARTMENT OF JUSTICE

11/1/60

I certify that I have received the following Government property for official use:
~~returned~~

SOG INSPECTORS' MANUAL # 71

FILE
3-M
PER 4/WS

45 READ

The Government property which you hereby acknowledge is charged to you and you are responsible for taking care of it and returning it when its use has been completed. DO NOT MARK OR WRITE ON IT OR MUTILATE IT IN ANY WAY.

NO RECORDED
8 NOV 21 1960

Very truly yours,

(Written Signature) William V. Cleveland

(Typed Signature) William V. Cleveland

December 23, 1960

PERSONAL

Dear Mr. Cleveland:

I note that you will soon be celebrating your twenty-first anniversary with the FBI and I did want to send my congratulations for this special occasion. As you reflect on the years that have passed you may take real pride in the many contributions which you have made toward the prestige and the growth of this Bureau, and I hope the years ahead will be equally as rewarding as those that have passed.

Sincerely,

J. EDGAR HOOVER

REC-135

28

1961

Mr. William V. Cleveland
Federal Bureau of Investigation
Washington, D. C.

D. O.
900AM
DATE 12-23
BY GLO

Tolson
Mohr
Parsons
Belmont
Callahan
DeLoach
Malone
McGuire
Rosen
Tamm
Trotter
W.C. Sullivan
Tele. Room
Ingram
Gandy

JAN 6 1961

JEH:eh
Anniversary 12-26 (Monday)

MAIL ROOM ☐ TELETYPE UNIT ☐

December 2, 1960

Mr. Rolland O. L'Allier
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. L'Allier:

I was impressed with the fine contributions which you and your associates in the Liaison Section made to the success of the 1960 Liaison Party held at the Mayflower Hotel on November 30, 1960, and I am writing to thank you all. Your services were certainly a credit to the Bureau and I want you to convey my commendation to everyone who assisted.

b6
b7C

Sincerely yours,

1 - Mr. Belmont (Personal Attention)

1 - [redacted] (Sent Direct)

CMT
(20)
67-226541

OVER

CORRELATE YELLOW
67-NOT RECORDED
7 DEC 21 1960

52

Rolland O. L'Allier

Copies prepared and attached for placing in the following files:

W. V. Cleveland

[redacted]

b6
b7C

S. J. Papich

[redacted]

1-Mr. Parsons
1-Mr. Belmont
1-Mr. Tamm
1-Mr. Donahoe
1-Mr. Branigan

1-Liaison
1-Mr. Day

[illegible] FILES

[illegible] SERVICE

Date: December 29, 1960

To: [illegible]
[illegible] Support Agency
[illegible]
[illegible] 9 Washington 25, D. C.

From: J. Edgar Hoover, Director

Subject: NUCLEAR WEAPONS ORIENTATION

[redacted] b6 b7C

In response to the [illegible] Sec [redacted] of December 21, 1960, the attached [illegible] have been prepared nominating four representatives of the Federal Bureau of Investigation to attend each of the two orientations which you plan to present in February, 1961.

The continued cooperation of your Agency in making these orientations available is [illegible] appreciated.

Enclosures (6)

67-NOT RECORDED-3

GAD:hke
(10)

(Cover memorandum from Mr. L'Allier to Mr. Belmont, 12/28/60, re "Nuclear Weapons Orientation," GAD:hke)

ORIGINAL FILED IN

ENCLOSURE

[illegible] SVC.
DEC 3 [illegible]
COMM-FBI

Tolson
Mohr
Parsons
Belmont
Callahan
DeLoach
Malone
McGuire
Rosen
Tamm
Trotter
W.C. Sullivan
Tele. Room
Ingram
Gandy

MAIL ROOM ☐ TELETYPE UNIT ☐

January 19, 1961

PERSONAL

Mr. William V. Cleveland
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Cleveland:

I am pleased to commend you for the effective manner in which you carried out your responsibilities as a member of the Board of Directors for the FBURA during 1960. I know that you personally handled arrangements for two trips to New York City and actually escorted one of them. Your contributions to the success realized by the association last year are greatly appreciated.

Sincerely yours,

J. Edgar Hoover

MAILED 9
JAN 19 1961
COMM-FBI

JAN 19 11 50 AM '61
FBI
READING ROOM

1 - Mr. Belmont (Personal Attention)

1 - [redacted] (Sent Direct)

b6
b7C

CMT:rd
(5)
67-134975

284

Tolson
Mohr
Parsons
Belmont
Callahan
DeLoach
Malone
McGuire
Rosen
Tamm
Trotter
W.C. Sullivan
Tele. Room
Gandy

MAIL ROOM ☐ TELETYPE UNIT ☐

CRD-10384

February 17, 1961

Mr. William V. Cleveland
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Cleveland:

This is to advise that you are hereby designated Section Chief of the Employees Security Section, Special Investigative Division, with no change in grade or salary, effective immediately.

Sincerely yours,

J. Edgar Hoover

John Edgar Hoover
Director

1 - Mr. Evans
1 - Mr. Belmont
1 - [redacted]
1 - [redacted]
1 - Movement Unit

mbp
(7)

MAILED 27
FEB 17 1961
COMM-FBI

REC-133

285

FEB 17 2 07 PM '61
FBI

b6
b7C

Tolson
Parsons
Mohr
Belmont
Callahan
Conrad
DeLoach
Evans
Malone
Rosen
Tavel
Trotter
W.C. Sullivan
Tele. Room
Ingram
Gandy

MAIL ROOM ☐ TELETYPE UNIT ☐

Standard Form 50 - 5 Part
Rev. July 1957
Promulgated by U. S. Civil
Service Commission—FPM-R-1

# NOTIFICATION OF PERSONNEL ACTION

50 - 106 - 13

| 1. NAME (LAST [CAPS]—First—Middle—Mr.—Miss—Mrs.) | 2. DATE OF BIRTH | 3. IDENTIFICATION (optional) |
|---|---|---|
| CLEVELAND, WILLIAM V. (MR.) | 1-12-16 | #07533 |

4. THIS IS AN OFFICIAL NOTICE OF THE PERSONNEL ACTION DESCRIBED BELOW, WHICH AFFECTS YOUR EMPLOYMENT. GENERAL INFORMATION CONCERNING YOUR EMPLOYMENT APPEARS ON THE REVERSE SIDE OF THIS FORM.

| 5. NATURE OF ACTION (standard terminology must be used) | 6. EFFECTIVE DATE OF ACTION | 7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY |
|---|---|---|
| REASSIGNMENT | 2-17-61 | EXCEPTED BY LAW |

| FROM— | | TO— |
|---|---|---|
| Special Agent<br><br>GS 15<br>$15,030 per annum | 8. POSITION TITLE AND NUMBER<br><br>9. SERIES, GRADE, SALARY<br><br>10. NAME AND LOCATION OF OFFICE BY WHICH EMPLOYED<br><br>11. DUTY STATION | Supervisory Special Agent (Chief of the Employees Security Section)<br><br>GS 15<br>$15,030 per annum<br><br>Series 1811, FBI #61-F-114 eff 5-28-61. |

| | | |
|---|---|---|
| [ ] Yes | 12. APPORTIONED POSITION | [ ] Yes [ ] Apportionment Waived [ ] Proved<br>STATE: |

| 13. VETERAN PREFERENCE | | | | 14. TENURE GROUP | 15. POSITION OCCUPIED IS IN THE: | |
|---|---|---|---|---|---|---|
| No | 5-pt. | 10-pt. Disab. | 10-pt. Other | | [ ] Competitive Service | [X] Excepted Service |
| X | | | | | | |

| 16. APPROPRIATION | 17. PAYROLL DEDUCTIONS | | | 18. DATE OF APPOINTMENT AFFIDAVITS (accessions only) |
|---|---|---|---|---|
| From: S. & E., FBI<br>TO: SAME | CSR | FICA | FEGLI | |

19. REMARKS:

[ ] a. Subject to completion of 1 year probationary (or trial) period commencing

[ ] b. Service counting toward career (or permanent) tenure from:

Separations: Show reasons below, as required. Check, if applicable: [ ] c. During probation [ ] d. From appointment of 6 months or less

| 20. EMPLOYING DEPARTMENT OR AGENCY | 22. SIGNATURE (or other authentication) AND TITLE |
|---|---|
| U. S. DEPARTMENT OF JUSTICE<br>FEDERAL BUREAU OF INVESTIGATION | J. Ed. Hoover<br>Director |
| 21. OFFICE MAINTAINING OFFICIAL PERSONNEL FOLDER (if different than item 10, above) FEDERAL BUREAU OF INVESTIGATION WASHINGTON 25, D. C. | 23. DATE: 3-3-61 |

☆ U. S. GOVERNMENT PRINTING OFFICE: 1960 - 553528

4. PERSONNEL FOLDER COPY

OPTIONAL FORM NO. 10

UNITED STATES GOVERNMENT

# Memorandum

TO : MR. PARSONS

DATE: February 14, 1961

FROM : C. A. EVANS

SUBJECT: SPECIAL INVESTIGATIVE DIVISION

Tolson
Parsons
Mohr
Belmont
Callahan
Conrad
DeLoach
Evans
Malone
Rosen
Tavel
Trotter
W.C. Sullivan
Tele. Room
Ingram
Gandy

The following recommendations are being submitted with reference to the establishment of the Special Investigative Division:

1. Front office space for the new division will be set up with the reception room in 4746. The Assistant Director's office will be adjoining in room 4651 and the Number One Man in the other adjoining room, 4744. Necessary arrangements are being made with the Administrative Division for repainting and furnishing this space.

2. It is recommended that Charles H. Stanley be designated Number One Man in the new division. Stanley is presently Chief of the Employees Security Section. He has also handled the Special Inquiry Section and he has regularly substituted on the desk of the Number One Man in the Investigative Division.

Stanley is a veteran Bureau Agent and administrator. He entered on duty June 26, 1939, and after extensive field experience was designated Assistant Special Agent in Charge at Little Rock on January 16, 1946. He was transferred to the Bureau on August 2, 1947, and has served in supervisory and executive capacities in both the Domestic Intelligence and Investigative Divisions. He is presently in Grade GS-16, having been reallocated to this grade on July 10, 1960. Stanley's career in the Bureau is outstanding and he is eminently qualified to be Number One Man in the new division.

3. As a replacement for Stanley as Section Chief, it is recommended that William V. Cleveland, who is presently Number One Man in the Liaison Section of the Domestic Intelligence Division, be designated. Cleveland entered on duty as a messenger in the

1 - Mr. Mohr

CAE:LS
(4)

2 XEROX
MAR 15 1961

2 MAR 16 1961

REC-13 579 078-1

INDEXED

Bureau on December 26, 1939. He was appointed Special Agent on July 6, 1942. He has served as Assistant Special Agent in Charge at both Norfolk and Indianapolis. He has also had extensive experience at the Seat of Government where he has been assigned on two occasions. He has now been in the Domestic Intelligence Division continuously since September 22, 1951. Cleveland's extensive experience in the security field makes him well qualified to handle supervision of loyalty and special inquiry type investigations. Previous performance ratings reflect that he is an exceptionally capable administrator and is available for and capable of administrative advancement.

4. At the present time special inquiry investigations and loyalty matters are being handled by one section chief assisted by two Number One Men. We have been endeavoring to handle these matters with a single section chief although, prior to the resignation of Inspector Callan who was chief of the Special Inquiry Section last year, the sections were separate and distinct units. With the increase of special inquiry investigations for the new administration, we now have a total of 46 supervisors handling these cases. This is too large a number for a single section. The facts are being determined as to the continued nature of this work load and a separate memorandum will be submitted as to the designation of another section chief.

OK I agree

Let to Stanley re Cleveland prep 2-17-61 mlp

Handled in GAO 3-1-61 lgr

OPTIONAL FORM NO. 10

UNITED STATES GOVERNMENT

# Memorandum

Tolson
Parsons
Mohr
Belmont
Callahan
Conrad
DeLoach
Evans
Malone
Rosen
Tavel
Trotter
W.C. Sullivan
Tele. Room
Ingram
Gandy

TO : Mr. Callahan

DATE: 2-20-61

FROM : C. R. Davidson

SUBJECT: SA WILLIAM V. CLEVELAND
Section Chief - Employees Security Section
Special Investigative Division
EOD 12-26-39 Messenger, 7-6-42 Special
Agent; GS-15, $15,030

The following is a brief summary of Mr. Cleveland's record for the Director's use.

Mr. Cleveland entered on duty in a clerical capacity 12-26-39, and was appointed a Special Agent on 7-6-42. He subsequently served at New York, Newark and Norfolk before being designated ASAC on 11-19-45. He was transferred to the Security Division on 5-31-47 and served there until 5-25-49 when he was designated ASAC at Indianapolis. He returned to the Domestic Intelligence Division on 9-22-51 and was assigned to that division until 2-17-61 when he was transferred to the Special Investigative Division as Section Chief of the Employees Security Section. He is married and has 2 children.

Since January, 1960, he has been COMMENDED on two occasions, the last being on 1-19-61 for the effective manner in which he carried out his responsibilities as a member of the Board of Directors for the FBIRA during 1960. He was last CENSURED on 1-3-58 for errors that had been discovered in official correspondence reviewed and approved by him. On 2-1-60 he was THANKED for his suggestion with regard to a certain procedure being established relative to designations of carbon copies of intra-Bureau memoranda.

Memorandum dated 2-8-60 reflected he weighed 176 3/4 pounds on 1-29-60. It was recommended that his weight be continued to be followed. In this regard Mr. Tolson noted "He will have to get within the desirable weight range". The Director noted "I concur. He has only lost 3¼ lbs. since last March. That is negligible. As an official here he must get down to desirable weight which is 166 lbs under new table". He was removed from the overweight list on 4-13-60.

On 3-31-60 Mr. Belmont rated him EXCELLENT and advised that he was Number One Man to the Section Chief of the Liaison Section of the Domestic Intelligence Division. He took an active part in all of the administrative operations of the Liaison Section and it was felt that he could adequately handle any assignment given to him by the Bureau. He was interested in, available for and considered qualified for administrative advancement with outstanding qualifications.

67-134995-286
Searched ____ Numbered ____ 69

FC-131

During the Inspection of the Domestic Intelligence Division in November, 1960, Inspector E. C. Williams stated he had an excellent appearance and personality. He was an experienced administrator, was very conversant with section as well as division-wide policies and was well

FDH:sb (2) 71 #AT NORFOLK Memo Mr. Tolson 3/20/61 (OVER)

PERMANENT BRIEF ATTACHED

fortified with background and historical information on the many operations of the Liaison Section.

On 12-23-60 the Director CONGRATULATED him on his Twenty-First Anniversary with the Bureau.

His daily average overtime for the last six months as compared with the division average is as follows:

| | SA Cleveland | Division Average |
|---|---|---|
| August, 1960 | 2'21" | 2'28" |
| September, 1960 | 2'39" | 2'30" |
| October, 1960 | 2'21" | 2'42" |
| November, 1960 | 2'52" | 2'26" |
| December, 1960 | 2'37" | 2'13" |
| January, 1961 | 2'58" | 2'33" |
| Six Month Average | 2'38" | 2'29" |

This reflects that he was over the division average in 4 of the last 6 months.

b6
b7C

His Office of Preference since January, 1960, is the Seat of Government.

In his position as Section Chief of the Employees Security Section, Mr. Cleveland will supervise the handling of loyalty and special inquiry type investigations. There are 46 Special Agent Supervisors presently handling these cases.

March 20, 1961

MEMORANDUM FOR MR. TOLSON

On March 1, 1961, I saw Special Agent William V. Cleveland, who had been designated to the Special Investigative Division as Section Chief in charge of the Employees Security Section. Mr. Cleveland is a mature individual, seems to be intensely interested in his work, and I would rate him above average.

Mr. Cleveland wanted to express his appreciation of his new assignment and stated he would endeavor to fully measure up to the responsibilities of the position.

Very truly yours,

John Edgar Hoover
Director

287

REC-13

JEH:EDM (5)

Tolson
Parsons
Mohr
Belmont
Callahan
Conrad
DeLoach
Evans
Malone
Rosen
Tavel
Trotter
W.C. Sullivan
Tele. Room
Holmes
Gandy

71

MAIL ROOM ☐ TELETYPE UNIT ☐

SENT FROM D. O.
TIME 6:15 P.M.
DATE 3-20-61
BY

FD-281 (Rev. 12-9-57)

RECEIPT FOR GOVERNMENT PROPERTY
FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE

3-22-61

I certify that I have received the following Government property for official use:
~~returned~~

Time and Attendance Manual #282
Stenographers Manual #293
Position Classification Manual #65
16 Copies Sections 69 and 112, Manual of Instructions
Fourth Floor Master Key
Fifth Floor Master Key
Key to Room 4262
Key to Room 4260, Closet

65

READ

The Government property which you hereby acknowledge is charged to you and you are responsible for taking care of it and returning it when its use has been completed. DO NOT MARK OR WRITE ON IT OR MUTILATE IT IN ANY WAY.

67

8 APR 3 1961

FILE

Very truly yours,

3-M

PER

(Written Signature) William V. Cleveland

(Typed Signature) William V. Cleveland

FD-185 (Rev. 6-20-57)

# FEDERAL BUREAU OF INVESTIGATION
# UNITED STATES DEPARTMENT OF JUSTICE

## REPORT OF PERFORMANCE RATING

Name of Employee: William V. Cleveland

Where Assigned: Domestic Intelligence (Division) Liaison (Section, Unit)

Official Position Title: Special Agent, GS-15, $15,030

Rating Period: from 4/1/60 to 3/31/61

ADJECTIVE RATING: Excellent
Outstanding, Excellent, Satisfactory, Unsatisfactory

Employee's Initials

| | Signature | Title | Date |
|---|---|---|---|
| Rated by: | Roland L. Miller | Section Chief | 3/31/61 |
| Reviewed by: | [illegible] | Assistant Director | 4/3/61 |
| Rating Approved by: | M. P. Callahan | Assistant Director | APR 12 1961 |

TYPE OF REPORT

REC-149

67-134975-2891
Searched
Indexed
Serialized
Filed
3 APR 11 1961

(X) Official
(X) Annual

(X) Administrative
( ) 60-Day
( ) 90-Day
( ) Transfer
( ) Separation from Service
( ) Special

10 APR 18 1961 55

NARRATIVE COMMENTS

Note: The regulations require that OUTSTANDING ratings be supported by a statement in writing setting forth IN DETAIL the performance IN EVERY ASPECT and the REASONS for considering each worthy of SPECIAL COMMENDATION.
UNSATISFACTORY ratings must be supported by a statement in writing stating (1) WHEREIN the performance is unsatisfactory, (2) the facts of the (90 day) PRIOR WARNING, and (3) the efforts made AFTER THE WARNING TO HELP the employee bring his performance up to a satisfactory level.

APR 18 1954

FD-185a (Rev. 4-14-58)

# PERFORMANCE RATING GUIDE FOR INVESTIGATIVE PERSONNEL

(For use as attachment to Performance Rating Form No. FD-185)

Name of Employee: William V. Cleveland  Title: Special Agent

Rating Period: from 4/1/60 to 3/31/61

## RATING GUIDE AND CHECK-LIST

Note: Only those items having pertinent bearing on employee's performance should be rated. All employees in same salary grade should be compared. Rate items as follows:

- + Outstanding (exceeding excellent and deserving of special commendation).
- E Excellent.
- ✓ Satisfactory (good or very good).
- − Unsatisfactory.
- O No opportunity to appraise performance during rating period.

Guide for determining adjective rating:

1. "Outstanding" adjective rating requires (A) that all rated elements be "+" and (B) that each and every rated element be factually justified by narrative detail on reverse of Form FD-185.
2. "Excellent," "Satisfactory" or "Unsatisfactory" adjective ratings will depend upon the composite result of evaluating all rated elements rather than following any mechanical formulas; however, for an employee to be rated "Excellent" he must not be rated unsatisfactory on any performance evaluation factors on the rating guide and check-list and must be rated "Excellent" or "Outstanding" on the majority of such rating factors. Good judgment must be exercised to insure that adjective rating is reasonable in the light of elements rated.
   A. Any element rated "Unsatisfactory" must be supported by narrative comments.
   B. An "official" adjective rating of "Unsatisfactory" must comply with the requirements described on the reverse of form FD-185.

+ (1) Personal appearance.
+ (2) Personality and effectiveness of his personal contacts.
+ (3) Attitude (including dependability, cooperativeness, loyalty, enthusiasm, amenability and willingness to equitably share work load).
+ (4) Physical fitness (including health, energy, stamina).
+ (5) Resourcefulness and ingenuity.
+ (6) Forcefulness and aggressiveness as required.
+ (7) Judgment, including common sense, ability to arrive at proper conclusions, ability to define objectives.
+ (8) Initiative and the taking of appropriate action on own responsibility.
+ (9) Planning ability and its application to the work.
+ (10) Accuracy and attention to pertinent detail.
+ (11) Industry, including energetic, consistent application to duties.
+ (12) Productivity, including amount of acceptable work produced and rate of progress on or completion of assignments. Also consider adherence to deadlines unless failure to meet is attributable to causes beyond employee's control.
+ (13) Knowledge of duties, instructions, rules and regulations, including readiness of comprehension and "know how" of application.
O (14) Technical or mechanical skills.
O (15) Investigative ability and results:
   ____ (a) Internal security cases
   ____ (b) Criminal or general investigative cases
   ____ (c) Fugitive cases
   ____ (d) Applicant cases
   ____ (e) Accounting cases
O (16) Physical surveillance ability.
E (17) Firearms ability.
O (18) Development of informants and sources of information.
+ (19) Reporting ability:
   ____ (a) Investigative reports
   ____ (b) Summary reports
   + (c) Memos, letters, wires
   (Consider: + conciseness; + clarity; + organization; + thoroughness; + accuracy; + adequacy and pertinency of leads; + administrative detail)
O (20) Performance as a witness.
+ (21) Executive ability:
   + (a) Leadership
   + (b) Ability to handle personnel
   + (c) Planning
   + (d) Making decisions
   + (e) Assignment of work
   + (f) Training subordinates
   + (g) Devising procedures
   + (h) Emotional stability
   + (i) Promoting high morale
   + (j) Getting results
O (22) Ability on raids and dangerous assignments:
   ____ (a) As leader
   ____ (b) As participant
+ (23) Organizational interest, such as making of suggestions for improvement.
+ (24) Ability to work under pressure.
____ (25) Miscellaneous. Specify and rate:
   + Dictation ability

A. Specify general nature of assignment during most of rating period (such as security, criminal, applicant squad, or as Resident Agent, supervisor, instructor, etc.): Number One Man in Liaison Section, Domestic Intelligence Division, with direct responsibility for operation of Foreign Liaison Unit.

B. Specify employee's most noteworthy special talents (such as investigator, desk man, research, instructor, speaker): Administrator - Instructor

C. (1) Is employee available for general assignment wherever needs of service require? yes (If answer is not "yes," explain in narrative comments.)
(2) Is employee available for special assignment wherever needs of service require? yes (If answer is not "yes," explain in narrative comments.)

D. 1. Has employee had an abnormal sick leave record during rating period? no 2. Has employee used more sick leave (including annual leave or LWOP for illness) during rating period than the amount of sick leave earned during such period? no (If answer to either question is "Yes," explain in narrative comments.)

E. Is employee qualified to operate a motor vehicle incidental to his official duties? [X] Yes [ ] No
If answer is "yes," personnel file must reflect the following: (a) Has valid State or local operator's license for type vehicle he is to use. (b) Is physically fit to drive. (c) Past safe driving record OK or has passed Bureau road test.

ADJECTIVE RATING: Excellent (Outstanding, Excellent, Satisfactory, Unsatisfactory)  EMPLOYEE'S INITIALS: [illegible]

March 31, 1961

ANNUAL PERFORMANCE RATING

RE: WILLIAM V. CLEVELAND
SPECIAL AGENT
GS-15, $15,030

PART ONE - GENERAL COMMENTS

Mr. Cleveland is an exceptionally versatile and imaginative person who is ideally qualified as an administrator and instructor. Because of his many years of experience in handling a variety of administrative responsibilities, he is able to handle a large volume of correspondence and memoranda on complicated and sensitive matters.

He has an outstanding personality, makes friends easily, and has the marked ability of inspiring loyalty and good will among his fellow employees. His personal appearance is always impeccable. SA Cleveland always enthusiastically and consistently shares the workload. His weight is presently within desirable limits. He has no physical limitations and is available for advancement in the Bureau.

Mr. Cleveland was assigned as Number One Man in the Liaison Section until 2/17/61, when he was designated Section Chief of the Employees Security - Special Inquiry Section, Special Investigative Division. During the time that he served as Number One Man in the Liaison Section, he was directly responsible for the supervision of our foreign liaison offices. In connection with this work, he demonstrated outstanding judgment and initiative. During recent months it was necessary to withdraw our personnel from Havana. This was done in an orderly manner mainly due to his capable direction. Cleveland has also directed the operations of the Liaison Section during the absence of the Section Chief. This he has done in a very competent and effective manner.

On 1/19/61, SA Cleveland was commended for the effective manner in which he carried out his responsibilities as a member of the Board of Directors for the FBIRA during 1960. He was again commended on 12/2/60 for the contributions he made in connection with the successful 1960 Liaison Reception.

Cleveland is especially noted for his ability to make decisions promptly and calmly. His loyalty to the Bureau is outstanding and his attitude and enthusiasm for his work are of the highest. The Director saw Cleveland on 3/20/61 and commented that he was a mature individual and seems to be intensely interested in his work.

Initialed:

WILLIAM V. CLEVELAND

## PART II - SPECIFIC COMMENTS

1. **Justification for any Minus Ratings Given:**
   NA

2. **Experience and Ability as Inspector's Aide:** Although qualified, Mr. Cleveland has not been utilized as an Inspector's Aide during the rating period.

3. **Participation in Informant Programs:** Due to circumstances, Cleveland has not been called upon to participate in informant programs during recent years. His record discloses, however, that he has developed excellent contacts for the Bureau and has excellent ability along this line.

4. **Testifying Experience and Ability:**
   NA

5. **Disciplinary Action:**
   NA

6. **Accounting Information:**
   NA

7. **Police Instruction:**
   NA

8. **Sound Training:**
   NA

9. **Resident Agents:**
   NA

10. **Foreign Language Ability:**
    NA

Initialed: WVC

WILLIAM V. CLEVELAND

11. Administrative Advancement:

a. Agent is interested in administrative advancement - Yes X
No ___

b. Agent is completely available for administrative advancement - Yes X
No ___

c. Agent is considered completely qualified at present for administrative advancement including experience, ability, personality and appearance- Yes X
No ___

d. His qualifications for administrative advancement are considered to be (answered only if answer to "c" is "Yes") -
Very Good ___
Excellent ___
Outstanding X*

e. Agent has potential for future administrative advancement (answered only if answer to "c" is "No") -
Yes ___
No ___

*Because of his extensive field and Seat of Government experience, his outstanding personality and ability to inspire subordinates, he is without a doubt unusually well qualified to advance in the Bureau's service. He has already served as Assistant Special Agent in Charge in two offices and has served in numerous supervisory positions in the Domestic Intelligence Division.

Initialed: _____

Standard Form 88
(Rev. June 1956)

# REPORT OF MEDICAL EXAMINATION

6

FBI

| | | |
|---|---|---|
| 1. LAST NAME—FIRST NAME—MIDDLE NAME: CLEVELAND, WILLIAM VERNER | 2. GRADE AND COMPONENT OR POSITION: SA | 3. IDENTIFICATION NO. |
| 4. HOME ADDRESS (Number, street or RFD, city or town, zone and State) | 5. PURPOSE OF EXAMINATION: ANNUAL EXAM | 6. DATE OF EXAMINATION: 3-3-61 |
| 7. SEX: M | 8. RACE: W | 9. TOTAL YEARS GOVERNMENT SERVICE — MILITARY / CIVILIAN |
| 10. AGENCY | 11. ORGANIZATION UNIT | |
| 12. DATE OF BIRTH: 1-17-16 | 13. PLACE OF BIRTH: MARIETTA, MISS | 14. NAME, RELATIONSHIP, AND ADDRESS OF NEXT OF KIN |
| 15. EXAMINING FACILITY OR EXAMINER, AND ADDRESS: NNMC | | 16. OTHER INFORMATION |
| 17. RATING OR SPECIALTY | TIME IN THIS CAPACITY (Total) | LAST SIX MONTHS |

## CLINICAL EVALUATION

| NORMAL | (Check each item in appropriate column; enter "NE" if not evaluated.) | ABNORMAL |
|---|---|---|
| | 18. HEAD, FACE, NECK, AND SCALP | |
| | 19. NOSE | |
| | 20. SINUSES | |
| | 21. MOUTH AND THROAT | |
| | 22. EARS—GENERAL (Int. & ext. canals) (Auditory acuity under items 70 and 71) | |
| | 23. DRUMS (Perforation) | |
| | 24. EYES—GENERAL (Visual acuity and refraction under items 59, 60 and 67) | |
| NE | 25. OPHTHALMOSCOPIC | |
| | 26. PUPILS (Equality and reaction) | |
| | 27. OCULAR MOTILITY (Associated parallel movements, nystagmus) | |
| | 28. LUNGS AND CHEST (Include breasts) | |
| | 29. HEART (Thrust, size, rhythm, sounds) | |
| | 30. VASCULAR SYSTEM (Varicosities, etc.) | |
| | 31. ABDOMEN AND VISCERA (Include hernia) | |
| | 32. ANUS AND RECTUM (Hemorrhoids, fistulae) (Prostate, if indicated) | |
| | 33. ENDOCRINE SYSTEM | |
| | 34. G-U SYSTEM | |
| | 35. UPPER EXTREMITIES (Strength, range of motion) | |
| | 36. FEET | |
| | 37. LOWER EXTREMITIES (Except feet) (Strength, range of motion) | |
| | 38. SPINE, OTHER MUSCULOSKELETAL | |
| | 39. IDENTIFYING BODY MARKS, SCARS, TATTOOS | |
| | 40. SKIN, LYMPHATICS | |
| | 41. NEUROLOGIC (Equilibrium tests under item 73) | |
| | 42. PSYCHIATRIC (Specify any personality deviation) | |
| | 43. PELVIC (Females only) (Check how done) ☐ VAGINAL ☐ RECTAL | |

NOTES. (Describe every abnormality in detail. Enter pertinent item number before each comment. Continue in item 73 and use additional sheets if necessary.)

copy OWCP 7-78 any

copy SSA 5-78 any

REC 130

67-134925-
Searched
8 MAR 30 1961

REC-130

ENCLOS Death

(Continue in item 73)

3 Annuals

44. DENTAL (Place appropriate symbols above or below number of upper and lower teeth, respectively.)

O—Restorable teeth
/—Nonrestorable teeth
X—Missing teeth
XXX—Replaced by dentures
(6 X 8)—Fixed bridge, brackets to include abutments

RIGHT: 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 LEFT
32 31 30 29 28 27 26 25 24 23 22 21 20 19 18 17

REMARKS AND ADDITIONAL DENTAL DEFECTS AND DISEASES: Defects corrected #18 recommended Extraction

## LABORATORY FINDINGS

| | | | |
|---|---|---|---|
| 45. URINALYSIS: A. SPECIFIC GRAVITY 1.020 | | | 46. CHEST X-RAY (Place, date, film number and result) |
| B. ALBUMIN Neg | D. MICROSCOPIC | | |
| C. SUGAR Neg | Neg | | 7686-61 - Normal |
| 47. SEROLOGY (Specify test used and result) | 48. EKG | 49. BLOOD TYPE AND RH FACTOR | 50. OTHER TESTS |
| 65 Neg | WNL | | |

8 APR 10 1961

## MEASUREMENTS AND OTHER FINDINGS

| 51. HEIGHT | 52. WEIGHT | 53. COLOR HAIR | 54. COLOR EYES | 55. BUILD: | 56. TEMPERATURE |
|---|---|---|---|---|---|
| 68 | 165 | Brown | Brown | ☐ SLENDER ☒ MEDIUM ☐ HEAVY ☐ OBESE | 97.2 |

57. BLOOD PRESSURE (*Arm at heart level*)

| A. SITTING | SYS. 100 / DIAS. 64 | B. RECUMBENT | SYS. / DIAS. | C. STANDING (3 min) | SYS. / DIAS. 4 02 |
|---|---|---|---|---|---|

58. PULSE (*Arm at heart level*)

| A. SITTING | B. AFTER EXERCISE | C. 2 MIN. AFTER | D. RECUMBENT | E. AFTER STANDING 3 MIN. |
|---|---|---|---|---|
| PH962 | | | | |

| 59. DISTANT VISION | 60. REFRACTION | 61. 25 M NEAR VISION |
|---|---|---|
| RIGHT 20/20 CORR. TO 20/ | BY S. OX | 20/18 CORR. TO BY |
| LEFT 20/20 CORR. TO 20/ | BY S. OX | 20/18 CORR. TO BY |

62. HETEROPHORIA (*Specify distance*)

ES° EX° R. H. L. H. PRISM DIV. PRISM CONV. CT PC PD

| 63. ACCOMMODATION | | 64. COLOR VISION (*Test used and result*) | 65. DEPTH PERCEPTION (*Test used and score*) | UNCORRECTED |
|---|---|---|---|---|
| RIGHT | LEFT | AOC-1946 18/18 | | CORRECTED |
| 66. FIELD OF VISION | | 67. NIGHT VISION (*Test used and score*) | 68. RED LENS TEST | 69. INTRAOCULAR TENSION |

| 70. HEARING | | 71. AUDIOMETER | | | | | | | | | 72. PSYCHOLOGICAL AND PSYCHOMOTOR (*Tests used and score*) |
|---|---|---|---|---|---|---|---|---|---|---|---|
| RIGHT WV /15 SV /15 | | | 250 256 | 500 512 | 1000 1024 | 2000 2048 | 3000 3096 | 4000 4096 | 6000 6144 | 8000 8192 | |
| LEFT WV 15 /15 SV 15 /15 | | RIGHT | | | | | | | | | |
| | | LEFT | | | | | | | | | |

73. NOTES (*Continued*) AND SIGNIFICANT OR INTERVAL HISTORY

ECD-ADMIN DI
FBI
MAR 23 3 00 PM '61

(*Use additional sheets if necessary*)

74. SUMMARY OF DEFECTS AND DIAGNOSES (*List diagnoses with item numbers*)

75. RECOMMENDATIONS—FURTHER SPECIALIST EXAMINATIONS INDICATED (*Specify*)

76. A. PHYSICAL PROFILE

| P | U | L | H | E | S |
|---|---|---|---|---|---|
| | | | | | |

77. EXAMINEE (*Check*)

A. ☒ IS QUALIFIED FOR
B. ☐ IS NOT QUALIFIED FOR

B. PHYSICAL CATEGORY

78. IF NOT QUALIFIED, LIST DISQUALIFYING DEFECTS BY ITEM NUMBER

| A | B | C | E |
|---|---|---|---|
| | | | |

79. TYPED OR PRINTED NAME OF PHYSICIAN — SIGNATURE

80. TYPED OR PRINTED NAME OF PHYSICIAN — SIGNATURE

81. TYPED OR PRINTED NAME OF DENTIST OR PHYSICIAN (*Indicate which*) — SIGNATURE

82. TYPED OR PRINTED NAME OF REVIEWING OFFICER OR APPROVING AUTHORITY — SIGNATURE — NUMBER OF ATTACHED SHEETS

U. S. GOVERNMENT PRINTING OFFICE : 1957 O—432298

Standard Form 89
(Rev. Aug. 1950)
PROMULGATED BY
BUREAU OF THE BUDGET
CIRCULAR A-24

# REPORT OF MEDICAL HISTORY

THIS INFORMATION IS FOR OFFICIAL USE ONLY AND WILL NOT BE RELEASED TO UNAUTHORIZED PERSONS

F.B.I.

| 1. LAST NAME—FIRST NAME—MIDDLE NAME | 2. GRADE AND COMPONENT OR POSITION | 3. IDENTIFICATION NO. |
|---|---|---|
| CLEVELAND, WILLIAM VERNER | SA | |

| 4. HOME ADDRESS (Number, street or RFD, city or town, zone and State) | 5. PURPOSE OF EXAMINATION | 6. DATE OF EXAMINATION |
|---|---|---|
| | ANNUAL EXAM | 3-3-61 |

| 7. SEX | 8. RACE | 9. TOTAL YRS. GOVT. SERVICE MILITARY | CIVILIAN | 10. DEPARTMENT, AGENCY, OR SERVICE | 11. ORGANIZATION UNIT |
|---|---|---|---|---|---|
| M | W | | | | |

| 12. DATE OF BIRTH | 13. PLACE OF BIRTH | 14. NAME, RELATIONSHIP, AND ADDRESS OF NEXT OF KIN |
|---|---|---|
| 1-12-16 | MARIETTA, MISS. | |

| 15. EXAMINING FACILITY OR EXAMINER, AND ADDRESS | 16. OTHER INFORMATION |
|---|---|
| | |

17. STATEMENT OF EXAMINEE'S PRESENT HEALTH IN OWN WORDS. (Follow by description of past history, if complaint exists)

GOOD

18. FAMILY HISTORY

| RELATION | AGE | STATE OF HEALTH | IF DEAD, CAUSE OF DEATH | AGE AT DEATH |
|---|---|---|---|---|
| FATHER | | DECEASED | STROKE-DIABETIC | 66 |
| MOTHER | 84 | GOOD | | |
| SPOUSE | 45 | " | | |
| BROTHERS AND SISTERS: B | | DECEASED | CEREBRAL HEM. | 55 |
| S | 60 | GOOD | | |
| S | 55 | " | | |
| B | 50 | " | | |
| S | 53 | " | | |
| CHILDREN: SON | 18 | " | | |
| SON | 13 | " | | |

19. HAS ANY BLOOD RELATION (Parent, brother, sister, other) OR HUSBAND OR WIFE:

| YES | NO | (Check each item) | RELATION(S) |
|---|---|---|---|
| | ✓ | HAD TUBERCULOSIS | |
| | ✓ | HAD SYPHILIS | |
| ✓ | | HAD DIABETES | Father, Brother, Sister |
| | ✓ | HAD CANCER | |
| | ✓ | HAD KIDNEY TROUBLE | |
| | ✓ | HAD HEART TROUBLE | |
| | ✓ | HAD STOMACH TROUBLE | |
| | ✓ | HAD RHEUMATISM (Arthritis) | |
| | ✓ | HAD ASTHMA, HAY FEVER, HIVES | |
| | ✓ | HAD EPILEPSY (Fits) | |
| | ✓ | COMMITTED SUICIDE | |
| | ✓ | BEEN INSANE | |

20. HAVE YOU EVER HAD OR HAVE YOU NOW (Place check at left of each item)

| YES | NO | (Check each item) | YES | NO | (Check each item) | YES | NO | (Check each item) | YES | NO | (Check each item) |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | ✓ | SCARLET FEVER, ERYSIPELAS | | ✓ | GOITER | | ✓ | TUMOR, GROWTH, CYST, CANCER | | ✓ | "TRICK" OR LOCKED KNEE |
| | ✓ | DIPHTHERIA | | ✓ | TUBERCULOSIS | | ✓ | RUPTURE | | ✓ | FOOT TROUBLE |
| | ✓ | RHEUMATIC FEVER | | ✓ | SOAKING SWEATS (Night sweats) | | ✓ | APPENDICITIS | | ✓ | NEURITIS |
| ✓ | | SWOLLEN OR PAINFUL JOINTS | | ✓ | ASTHMA | | ✓ | PILES OR RECTAL DISEASE | | ✓ | PARALYSIS (Inc, infantile) |
| ✓ | | MUMPS | | ✓ | SHORTNESS OF BREATH | | ✓ | FREQUENT OR PAINFUL URINATION | | ✓ | EPILEPSY OR FITS |
| | ✓ | WHOOPING COUGH | | ✓ | PAIN OR PRESSURE IN CHEST | | ✓ | KIDNEY STONE OR BLOOD IN URINE | | ✓ | CAR, TRAIN, SEA, OR AIR SICKNESS |
| | ✓ | FREQUENT OR SEVERE HEADACHE | | ✓ | CHRONIC COUGH | | ✓ | SUGAR OR ALBUMIN IN URINE | | ✓ | FREQUENT TROUBLE SLEEPING |
| | ✓ | DIZZINESS OR FAINTING SPELLS | | ✓ | PALPITATION OR POUNDING HEART | | ✓ | BOILS | | ✓ | FREQUENT OR TERRIFYING NIGHTMARES |
| | ✓ | EYE TROUBLE | | ✓ | HIGH OR LOW BLOOD PRESSURE | | ✓ | VENEREAL DISEASE | | ✓ | DEPRESSION OR EXCESSIVE WORRY |
| | ✓ | EAR, NOSE OR THROAT TROUBLE | | ✓ | CRAMPS IN YOUR LEGS | | ✓ | RECENT GAIN OR LOSS OF WEIGHT | | ✓ | LOSS OF MEMORY OR AMNESIA |
| | ✓ | RUNNING EARS | | ✓ | FREQUENT INDIGESTION | | ✓ | ARTHRITIS OR RHEUMATISM | | ✓ | BED WETTING |
| | ✓ | CHRONIC OR FREQUENT COLDS | | ✓ | STOMACH, LIVER OR INTESTINAL TROUBLE | | ✓ | BONE, JOINT, OR OTHER DEFORMITY | | ✓ | NERVOUS TROUBLE OF ANY SORT |
| | ✓ | SEVERE TOOTH OR GUM TROUBLE | | ✓ | GALL BLADDER TROUBLE OR GALL STONES | | ✓ | LAMENESS | | ✓ | ANY DRUG OR NARCOTIC HABIT |
| | ✓ | SINUSITIS | | ✓ | JAUNDICE | | ✓ | LOSS OF ARM, LEG, FINGER, OR TOE | | ✓ | EXCESSIVE DRINKING HABIT |
| | ✓ | HAY FEVER | | ✓ | ANY REACTION TO SERUM, DRUG OR MEDICINE | | ✓ | PAINFUL OR "TRICK" SHOULDER OR ELBOW | | ✓ | HOMOSEXUAL TENDENCIES |

21. HAVE YOU EVER (Check each item)

| YES | NO | | YES | NO | |
|---|---|---|---|---|---|
| ✓ | | WORN GLASSES | | ✓ | ATTEMPTED SUICIDE |
| | ✓ | WORN AN ARTIFICIAL EYE | | ✓ | BEEN A SLEEP WALKER |
| | ✓ | WORN HEARING AIDS | | ✓ | LIVED WITH ANYONE WHO HAD TUBERCULOSIS |
| | ✓ | STUTTERED OR STAMMERED | | ✓ | COUGHED UP BLOOD |
| | ✓ | WORN A BRACE OR BACK SUPPORT | ✓ | | BLED EXCESSIVELY AFTER INJURY OR TOOTH EXTRACTION |

22. FEMALES ONLY: A. HAVE YOU EVER—

| YES | NO | |
|---|---|---|
| | | BEEN PREGNANT |
| | | HAD A VAGINAL DISCHARGE |
| | | BEEN TREATED FOR A FEMALE DISORDER |
| | | HAD PAINFUL MENSTRUATION |
| | | HAD IRREGULAR MENSTRUATION |

B. COMPLETE THE FOLLOWING:

| | |
|---|---|
| AGE AT ONSET OF MENSTRUATION | |
| INTERVAL BETWEEN PERIODS | |
| DURATION OF PERIODS | |
| DATE OF LAST PERIOD | |
| QUANTITY. ☐ NORMAL ☐ EXCESSIVE ☐ SCANTY | |

| 23. HOW MANY JOBS HAVE YOU HAD IN THE PAST THREE YEARS? | 24. WHAT IS THE LONGEST PERIOD YOU HELD ANY OF THESE JOBS? | 25. WHAT IS YOUR USUAL OCCUPATION? | 26. ARE YOU (Check one) |
|---|---|---|---|
| ONE | MONTHS CONSTANT | SA | ☑ RIGHT HANDED ☐ LEFT HANDED |

ENCLOSURE 62-134975-288

| YES | NO | CHECK EACH ITEM YES OR NO. EVERY ITEM CHECKED "YES" MUST BE FULLY EXPLAINED IN BLANK SPACE ON RIGHT | |
|---|---|---|---|
| | ✓ | 27. HAVE YOU BEEN UNABLE TO HOLD A JOB BECAUSE OF: A. SENSITIVITY TO CHEMICALS, DUST, SUNLIGHT, ETC. | |
| | ✓ | B. INABILITY TO PERFORM CERTAIN MOTIONS | |
| | ✓ | C. INABILITY TO ASSUME CERTAIN POSITIONS | |
| | ✓ | D. OTHER MEDICAL REASONS (*If yes, give reasons*) | |
| | ✓ | 28. HAVE YOU EVER WORKED WITH RADIOACTIVE SUBSTANCE? | |
| | ✓ | 29. DID YOU HAVE DIFFICULTY WITH SCHOOL STUDIES OR TEACHERS? (*If yes, give details*) | |
| | ✓ | 30. HAVE YOU EVER BEEN REFUSED EMPLOYMENT BECAUSE OF YOUR HEALTH? (*If yes, state reason and give details*) | |
| | ✓ | 31. HAVE YOU EVER BEEN DENIED LIFE INSURANCE? (*If yes, state reason and give details*) | |
| ✓ | | 32. HAVE YOU HAD, OR HAVE YOU BEEN ADVISED TO HAVE, ANY OPERATIONS? (*If yes, describe and give age at which occurred*) | PILONITHAL CYST Age 38 |
| | ✓ | 33. HAVE YOU EVER BEEN A PATIENT (*committed or voluntary*) IN A MENTAL HOSPITAL OR SANATORIUM? (*If yes, specify when, where, why, and name of doctor, and complete address of hospital or clinic*) | |
| | ✓ | 34. HAVE YOU EVER HAD ANY ILLNESS OR INJURY OTHER THAN THOSE ALREADY NOTED? (*If yes, specify when, where, and give details*) | |
| | ✓ | 35. HAVE YOU CONSULTED OR BEEN TREATED BY CLINICS, PHYSICIANS, HEALERS, OR OTHER PRACTITIONERS WITHIN THE PAST 5 YEARS? (*If yes, give complete address of doctor, hospital, clinic, and details*) | |
| | ✓ | 36. HAVE YOU TREATED YOURSELF FOR ILLNESSES OTHER THAN MINOR COLDS? (*If yes, which illnesses*) | |
| | ✓ | 37. HAVE YOU EVER BEEN REJECTED FOR MILITARY SERVICE BECAUSE OF PHYSICAL, MENTAL, OR OTHER REASONS? (*If yes, give date and reason for rejection*) | |
| | ✓ | 38. HAVE YOU EVER BEEN DISCHARGED FROM MILITARY SERVICE BECAUSE OF PHYSICAL, MENTAL, OR OTHER REASONS? (*If yes, give date, reason, and type of discharge: whether honorable, other than honorable, for unfitness or unsuitability*) | |
| | ✓ | 39. HAVE YOU EVER RECEIVED, IS THERE PENDING, HAVE YOU APPLIED FOR, OR DO YOU INTEND TO APPLY FOR PENSION OR COMPENSATION FOR EXISTING DISABILITY? (*If yes, specify what kind, granted by whom, and what amount, when, why*) | |

I CERTIFY THAT I HAVE REVIEWED THE FOREGOING INFORMATION SUPPLIED BY ME AND THAT IT IS TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE.
I AUTHORIZE ANY OF THE DOCTORS, HOSPITALS, OR CLINICS MENTIONED ABOVE TO FURNISH THE GOVERNMENT A COMPLETE TRANSCRIPT OF MY MEDICAL RECORD FOR PURPOSES OF PROCESSING MY APPLICATION FOR THIS EMPLOYMENT OR SERVICE.

| TYPED OR PRINTED NAME OF EXAMINEE | SIGNATURE |
|---|---|
| | Wm Cleveland |

40. PHYSICIAN'S SUMMARY AND ELABORATION OF ALL PERTINENT DATA (*Physician shall comment on all positive answers in items 20 thru 39*)

No present complaints

| TYPED OR PRINTED NAME OF PHYSICIAN OR EXAMINER | DATE | SIGNATURE | NUMBER OF ATTACHED SHEETS |
|---|---|---|---|
| G. R. JOHNSTON, CAPT, MC, USN | MAR 3 '61 | G. R. Johnston | |

U. S. GOVERNMENT PRINTING OFFICE : 1952-O-213344

FD-300 (Rev. 2-9-60)

**Attachment to Standard Form 88, Report of Medical Examination**
**For Information and Guidance of Medical Examiner**

Name of Examinee (Type or print) CLEVELAND, WILLIAM VERNER
Last First Middle

The following portions of the attached examination report form need not be completed:

| | |
|---|---|
| 2 | 62 |
| 3 | 65 |
| 4 | 67 |
| 9 | 68 |
| 11 | 69 |
| 14 | 72 |
| 17 | 76 |

46. Is necessary unless facilities for affording same are not readily available.

48. Not required unless examinee is over 35 years of age or examination indicates such is desirable.

49. Is necessary unless facilities for affording same are not readily available.

71. Audiometer examinations should be afforded whenever possible.

**For All Examinees, Whether Clerical or Special Agent Applicants or Employees:**

*The medical examiner should answer the following question:*

Examinee ☑ is ☐ is not qualified for strenuous physical exertion.

**To be Answered in the Case of All Male Employees and Male Applicants:**

1. Does examinee have any defects restricting or prohibiting his participation in defensive tactics and dangerous assignments which might entail the practical use of firearms?

☑ No ☐ Yes If "yes" please specify defects. _____

2. Does examinee have any defects prohibiting safe operation of motor vehicles?

☑ No ☐ Yes If "yes" please specify defects. _____

If examinee has defective vision, should he wear corrective glasses while operating a motor vehicle? ☐ Yes ☐ No NA

ENCLOSURE 67-134925-288

Desirable Weight Ranges for Males

| Height | Small Frame | Medium Frame | Large Frame |
|---|---|---|---|
| 5' 4" | 117 - 125 | 123 - 135 | 131 - 148 |
| 5' 5" | 120 - 129 | 126 - 139 | 134 - 152 |
| 5' 6" | 124 - 133 | 130 - 143 | 138 - 157 |
| 5' 7" | 128 - 137 | 134 - 148 | 143 - 162 |
| 5' 8" | 132 - 141 | 138 - 152 | 147 - 166 |
| 5' 9" | 136 - 146 | 142 - 156 | 151 - 170 |
| 5' 10" | 140 - 150 | 146 - 161 | 155 - 175 |
| 5' 11" | 144 - 154 | 150 - 166 | 160 - 180 |
| 6' | 148 - 158 | 154 - 171 | 164 - 185 |
| 6' 1" | 152 - 163 | 158 - 176 | 169 - 190 |
| 6' 2" | 156 - 167 | 163 - 181 | 174 - 195 |
| 6' 3" | 160 - 171 | 168 - 186 | 178 - 200 |
| 6' 4" | 169 - 180 | 178 - 196 | 188 - 210 |
| 6' 5" | 174 - 185 | 182 - 202 | 192 - 216 |

3. Examinee's frame is ☐ small ☐ medium ☒ large

4. Considering above weight table, the examinee's frame, and other individual physical characteristics, I consider his present weight ☒ Satisfactory ☐ Excessive ☐ Deficient

5. Under proper medical supervision, examinee should ☐ lose _____ pounds
☐ gain _____ pounds

Remarks: _____

G. R. Johnston
(Signature of Medical Examiner)

MAR 22 1961
(Date)

April 18, 1961

PERSONAL

APR 18 1 52 PM '61
REC'D-READING ROOM
F B I

Mr. William V. Cleveland
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Cleveland:

My attention has been directed to the number of Special Inquiry cases in which there were delays in the recent past in completing investigation and sending out summary reports. Although a large volume of cases in this classification has been received, the delays are sources of possible criticism and embarrassment and you have not discharged your responsibilities as Section Chief with sufficient aggressiveness.

As you are aware, such cases must be afforded the highest priority, and it will be necessary for you to make certain that in the future similar delays are avoided and the Bureau's interests are more adequately secured.

Very truly yours,

J. Edgar Hoover

67 - 298
Searched ____ Numbered ____
8 APR 19 1961

REC-13

MAILED 31
APR 18 1961
COMM-FBI

John Edgar Hoover
Director

TJN:cch (5)

1 - Mr. Evans (Personal Attention) Room 4746
1 - Special Investigative Division Personnel File

Tolson
Parsons
Mohr
Belmont
Callahan
Conrad
DeLoach
Evans
Malone
Rosen
Tavel
Trotter
W.C. Sullivan
Tele. Room
Ingram
Gandy

MAIL ROOM ☐ TELETYPE UNIT ☐

Based on Evans to Parsons Memo 4-14-61 CAE:sp.

OPTIONAL FORM NO. 10

UNITED STATES GOVERNMENT

# Memorandum

TO : Mr. Parsons

DATE: April 14, 1961

FROM : C. A. Evans

SUBJECT: SPECIAL INQUIRY INVESTIGATIONS

REC-13 Special Investigative Div.

Tolson
Parsons
Belmont
Callahan
Conrad
DeLoach
Evans
Malone
Rosen
Tavel
Trotter
W.C. Sullivan
Tele. Room
Ingram
Gandy

At Mr. Tolson's request, we have reviewed in detail, eleven special inquiry cases in which there was a delay in completing the investigation and getting the summary report out. There is attached a detailed memorandum incorporating an analysis of these cases. Cleveland, W. V.

b6
b7C

The basic problem in this instance was occasioned by a large number of requests received from the White House, Cabinet officers and Congressional committees in February. In this connection, we sent out 143 summaries in March as contrasted to 83 in February. Some of the delays were occasioned by the necessity for expediting certain cases in which the White House expressed a request for most expedite attention.

Nevertheless, these delays should not have occurred and the attached detailed analysis in summary reflects the following:

(1) Of the eleven cases, four were requests from Congressional committees, two from the Department of State and five from the White House. Of the latter five, four involved clerical employees who had been working since inauguration day.

(2) In ten instances, the field failed to complete the thorough investigation required by the deadline date. Of these instances, ~~seven~~ 10 occurred in the Washington Field Office, two in Boston and one in Chicago, also in Louisville. These delays occurred even though the cases were closely followed by the supervisors at the SOG.

67-[illegible] Numbered

(3) The detailed reports submitted by the field are reviewed at the SOG and a summary written. These summaries go out in printed form and have to be letter perfect. Many of these cases are involved and

Enclosure

1 - Administrative Division
1 - James H. Gale (personnel file, SAC, Chicago)
1 - Marlin W. Johnson (personnel file, SAC, WFO)
1 - Leo L. Laughlin (personnel file, SAC, Boston)
1 - [redacted] (personnel file)
1 - [redacted] (personnel file)
1 - W. V. Cleveland (personnel file)

CAE:sp (11)

4/18/61

NOT RECORDED
25 MAY 4 1961

PERS. FILES

MAY 19 1961

MAY 22 1961

require the preparation of extensive summaries predicated on voluminous investigative reports incorporating derogatory data.

There are four instances in which there was an unwarranted delay in getting out these summaries. Two of these were assigned to Supervisor [redacted], and two to Supervisor [redacted] b6 b7C

We have taken action to expedite all of the special inquiry cases we currently have on hand. In six of these cases there appears unwarranted delays may have occurred. The facts are being ascertained and appropriate recommendations will be made when these summaries are submitted.

RECOMMENDED ACTION

In the eleven cases wherein the summaries have already been sent out, it is recommended that the following action be taken:

(1) Letters of censure should be directed to the SACs, Washington Field, Boston and Chicago for the failure of these offices to complete the thorough investigation required in these cases by the deadline date. The SACs in these offices are being requested to furnish explanations from the individual Agents and supervisors responsible and appropriate recommendations will be made with reference to these personnel on receipt of these explanations.

(2) Supervisors [redacted] and [redacted] are each responsible for delays in two cases. Both are temporarily assigned to the SOG from Washington Field. It is recommended each receive a letter of censure and be immediately relieved of supervisory duties and return to Washington Field Office.

(3) Direct responsibility for the supervision of the special inquiry section is that of Section Chief W. V. Cleveland who assumed this position on February 20, 1961. Cleveland has taken over his new responsibilities with enthusiasm and vigor and his overall direction of the section has been effective. Nevertheless, he is responsible for the above-noted delays that occurred in his section and it is accordingly recommended that he receive a letter of censure.

Memorandum to Mr. Parsons
Re: Special Inquiry Investigations

(4) We should reiterate to all SACs the need for prompt and thorough handling of all special inquiry cases and there is attached an SAC Letter to this effect.

Sent Herein
A-14

OK.

C. A. Evans May 17, 1961

W. V. Cleveland

EXECUTIVE ORDER 10501
SAFEGUARDING OF OFFICIAL INFORMATION
IN THE INTERESTS OF THE DEFENSE OF
THE UNITED STATES

Refer SAC letter 56-61.

It is recommended that the list of persons authorized to classify, declassify, upgrade and/or downgrade defense information in connection with their official duties in the Special Investigative Division consist of the following:

[redacted] [redacted]

William V. Cleveland

[redacted]

b6
b7C

1 - Training and Inspection Division
1 - Administrative Division - Movement Unit will make appropriate notation of above recommendation.
1 - Mr. Evans
1 - Mr. Cleveland
1 - Personnel File - [redacted]
1 - Personnel File - Cleveland
1 - Personnel File - [redacted]
1 - Personnel File - [redacted]
1 - Personnel File - [redacted]
1 - Personnel File - [redacted]
1 - Personnel File - [redacted]
1 - Personnel File - [redacted]
1 - Personnel File - [redacted]

b6
b7C

1 - Personnel File - [redacted]
1 - Personnel File - [redacted]
1 - Personnel File - [redacted]
1 - Personnel File - [redacted]
1 - Personnel File - [redacted]
1 - Personnel File - [redacted]
1 - Personnel File - [redacted]

OEC:ma
(20)

67-NOT RECORDED
3 MAY 31 1961

66-7225

46

Memorandum to Mr. Evans
RE: EXECUTIVE ORDER 10501

Authorization to classify, etc., was previously granted to [redacted] Cleveland, [redacted] while assigned to other divisions. The authorization to utilize the additional personnel listed above is being recommended since the volume of work on occasion in this Division is such that it is necessary to have additional employees authorized to handle classification matters. b6 b7C

ACTION:

This memorandum should be referred to the Training and Inspection Division.

OPTIONAL FORM NO. 10

UNITED STATES GOVERNMENT

# Memorandum

Tolson
Belmont
Mohr
Callahan
Conrad
DeLoach
Evans
Malone
Rosen
Sullivan
Tavel
Trotter
Tele. Room
Ingram
Gandy

TO : Mr. Evans

DATE: 7/3/61

FROM : W. V. Cleveland

SUBJECT: VOLUNTARY WORK OVER HOLIDAY WEEK END
Employees Security and Special Inquiry Section
SPECIAL INVESTIGATIVE DIVISION

W. V. Cleveland Evans, Courtney A.

On Thursday, June 29, 1961, all supervisors in this Section were advised that a large number of cases were coming due for the White House on June 29 and 30. As a result they were told it would be necessary to spread these cases out among all personnel of the Section, including those who are not assigned to Special Inquiry matters. They were further advised that it would not be possible to wait until after the holiday week end before commencing work on these cases. At the same time, stenographers and key clerical personnel were advised that volunteers would be needed to work during the holiday week end to get these cases moving.

b6
b7C

There is set forth below a list of stenographers and other clerical employees who worked a total of 106 hours and 12 minutes over the week end. Those designated with an asterisk worked on both Saturday and Sunday.

*

*

*

*

ET-163-462-251
JUL 13 1961

There is also set forth below a list of supervisors who worked a total of 114 hours and 19 minutes overtime over the week end.

1 - Administrative Division

WVC:mkr



38 XEROX
JUL 25 1961
JUL 25 1961 77

3-mnt

Memorandum to Mr. Evans
RE: VOLUNTARY WORK OVER HOLIDAY WEEK END

W. V. Cleveland - Section Chief

[redacted]

b6
b7C

The above is indicative of the fine spirit and attitude that employees of this Section have shown whenever called upon to get a particular job done. It is this same fine attitude that has enabled us to considerably reduce the over-all time that it takes to get summaries to the White House.

ACTION:

If approved, this memorandum should be forwarded to the Administrative Division for the preparation of an appropriate letter to you as Assistant Director of this Division commending the employees set forth above for their fine attitude in working during a holiday week end. Copies of this memorandum should be placed in each of their personnel files for record purposes.

Done
7-11-61 cmt

WILLIAM V. CLEVELAND
SECTION CHIEF - EMPLOYEES SECURITY AND SPECIAL INQUIRY SECTION
EOD: 12-26-39 Messenger; 7-6-42 Agent
Grade GS-15, $15,030
NOT ON PROBATION
SPECIAL INVESTIGATIVE DIVISION

ASSISTANT DIRECTOR EVANS: Mr. Cleveland is the Section Chief of the Employees Security and Special Inquiry Section. He is an experienced and exceptionally capable Bureau supervisor and investigator. Prior to becoming Section Chief of the Employees Security and Special Inquiry Section on February 20, 1961, he was the Number One Man of the Liaison Section, Domestic Intelligence Division. In addition, he previously served as Assistant Special Agent in Charge in the field. Mr. Cleveland is a dedicated and loyal Bureau employee who does an excellent job wherever assigned. He has particularly demonstrated his ability to handle personnel and maintain a high morale at all times. He is an excellent employee in all respects.

RATING: EXCELLENT

INSPECTOR R. K. MOORE: (DJB:ret, 7/14/61) The Inspector concurs with the comments of Assistant Director Evans. Mr. Cleveland makes an excellent appearance and has a friendly, effective personality. He is a firm administrator who commands the respect of his fellow employees.

He appears to be mature, level-headed and intensely interested in his present assignment. He was censured by letter dated 4/18/61 for delays in completing investigations and sending out summaries in Special Inquiryycases under his overall supervision. The inspection indicates that he has given aggressive attention to this problem and the time necessary to complete such investigations was reduced 31.7% during the period March - May, 1961. He has a thorough knowledge of the work under his supervision and is effective in obtaining results.

Mr. Cleveland states that his health is very good, that he enjoys his present assignment and is interested in and available for administrative advancement.

The Inspector considers Mr. Cleveland to be qualified for future administrative advancement.

SPECIAL INVESTIGATIVE DIVISION INSPECTION
June 27, 1961
CHS:dlb

72

2-

3-

July 11, 1961

Mr. Courtney A. Evans
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Evans:

I am taking this occasion to commend, through you, the personnel in your division who voluntarily worked over the recent holiday week-end in order to assist in the handling of a large number of special cases.

These people displayed a fine spirit of cooperation and an exemplary attitude in working many hours of overtime at their own personal inconvenience on these matters. Their devotion to duty and enthusiasm were a pleasure to note and I want you to convey my sincere appreciation to them.

Sincerely yours,

b6
b7C

1 - [redacted] (Sent Direct)

CMT
(41)

(OVER)

WHITE YELLOW

Mr. Courtney A. Evans

Copies of this letter prepared and attached for placing in following personnel files:

[redacted] [redacted]

b6
b7C

W. V. Cleveland

OPTIONAL FORM NO. 10

UNITED STATES GOVERNMENT

# Memorandum

Tolson
Parsons
Mohr
Belmont
Callahan
Conrad
DeLoach
Evans
Malone
Rosen
Tavel
Trotter
W.C. Sullivan
Tele. Room
Ingram
Gandy

NPC NIL

TO : Mr. Evans

DATE: 5/24/61

FROM : C. H. Stanley

SUBJECT: ERROR IN CORRESPONDENCE

[redacted]

b6
b7C

Supervisor Smith originally prepared a communication to the White House dated May 15, 1961. Thereafter it was decided that complete details of an interview should be furnished to the White House rather than a summary of an interview. Consequently, Section Chief W. V. Cleveland had the cover letter rewritten and instructed that a letterhead memorandum be prepared as an enclosure, copying the complete interview from the report received from the field. In copying material from the report information was set forth that "... as as oiler ...." As should have been an.

**ACTION:**

Inasmuch as this was an error in an enclosure consisting of a copy of material, an error has been charged against the stenographer in accordance with the rule set forth on page 31, paragraph C of the Supervisor's Manual.

CHS:mkr
-4-

REC-137

~~See Addendum on page 1a.~~

67-134975-291
Numbered
JUN 8 1961

XEROX
JUN 15 1961

JUN 16 1961

FD-281a (Rev. 12-9-57)

# RECEIPT FOR GOVERNMENT PROPERTY
## FEDERAL BUREAU OF INVESTIGATION
## UNITED STATES DEPARTMENT OF JUSTICE

8-15-61

I certify that I have received the following Government property for official use:
~~XXXXX~~

One Key each to ROOMS 1704 and 1712

FILE
3-M
PER

**READ**

The Government property which you hereby acknowledge is charged to you and you are responsible for taking care of it and returning it when its use has been completed. DO NOT MARK OR WRITE ON IT OR MUTILATE IT IN ANY WAY.

Very truly yours,

(Written Signature) W. V. Cleveland

(Typed Signature) WILLIAM V. CLEVELAND

67-NOT RECORDED
3 AUG 22 1961

35

346
391

FD-281a (Rev. 12-9-57)

# RECEIPT FOR GOVERNMENT PROPERTY
## FEDERAL BUREAU OF INVESTIGATION
## UNITED STATES DEPARTMENT OF JUSTICE

8-15-61

I certify that I have ~~received~~ returned the following Government property for official use:

KEY TO ROOM 4262, and 4260 CLOSET

FILE
3-M
PER WS

Very truly yours,

(Written Signature) W V Cleveland

(Typed Signature) WILLIAM V. CLEVELAND

**READ**

The Government property which you hereby acknowledge is charged to you and you are responsible for taking care of it and returning it when its use has been completed. DO NOT MARK OR WRITE ON IT OR MUTILATE IT IN ANY WAY.

67-NOT RECORDED
3 AUG 22 1961

REC-142

October 20, 1961

PERSONAL

Mr. William V. Cleveland
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Cleveland:

b6
b7C

It is a pleasure to commend you for the excellent fashion in which you have carried out your supervisory responsibilities relative to the investigation of a number of Departmental Applicant cases of interest to the Bureau. You devoted much personal time to these matters and exhibited a great deal of interest in their expeditious execution. I want you to know I am appreciative.

Sincerely yours,

J. Edgar Hoover

MAILED 20
OCT 20 1961
COMM-FBI

1 - Mr. Evans (Personal Attention)
Re: Investigations of Federal judgeships.

1 - [redacted] Sent Direct)

(5)
CMT:mjp
67-134975

Tolson
Belmont
Mohr
Nichols

MAIL ROOM ☐ TELETYPE UNIT ☐

OCT 20 4 02 PM '61
FBI

OPTIONAL FORM NO. 10

UNITED STATES GOVERNMENT

# Memorandum

Tolson
Belmont
Mohr
Callahan
Conrad
DeLoach
Evans
Malone
Rosen
Sullivan
Tavel
Trotter
Tele. Room
Ingram
Gandy

TO : Mr. Evans

DATE: 10/13/61

FROM : W. V. Cleveland

SUBJECT: SA [redacted]
GS-14, $12,730
EOD as SA: 11/1/38

SA [redacted]
GS-13, $11,935
EOD as SA: 10/19/42

SA [redacted]
GS-12, $9,215
EOD as SA: 6/7/51
Employees Security and Special Inquiry Section
Special Investigative Division
COMMENDATION MATTER

b6
b7C

SA [redacted] is Supervisor in Charge of the Departmental Applicant Unit in the Employees Security and Special Inquiry Section of the Special Investigative Division. SA [redacted] has been assigned to this unit since December 5, 1960, on special assignment from the Washington Field Office. SA [redacted] has been assigned to this unit since February 20, 1961.

By letter dated October 3, 1961, Assistant Deputy Attorney General [redacted] advised the Director that the Bureau's investigations in connection with Federal judgeships had been uniformly prompt and thorough. [redacted] commented on the fact that in connection with many of these investigations it was necessary to request that they be completed within a very short period of time to permit consideration by the Senate before adjournment. Notwithstanding this, thorough investigations were conducted and completed in the period requested. [redacted] stated that the splendid cooperation received in connection with these investigations had been outstanding.

SA [redacted] as Supervisor in Charge of this unit, together with SAs [redacted] and [redacted], has handled the bulk of these Federal judgeship cases. They reacted in splendid fashion to tremendous pressures brought to bear in connection with getting these cases handled very fast, and at the same time they refused to be stampeded into allowing these cases to go out before a complete and thorough investigation had been conducted. They worked nights, weekends and holidays in many instances to get the job done.

1 - Mr. Mohr
1 - Mr. Callahan

XEROX REC-142

67-134975-292
Searched ____ Numbered ____
3 OCT 25 1961

WVC:mkr
-6-

OCT 27 1961

3 - unit

OVER

Memorandum to Mr. Evans
RE: COMMENDATION MATTER

ACTION TO BE TAKEN:

Supervisor in Charge [redacted] and SAs [redacted] and [redacted] should be individually commended for the consistently fine work they have done during the past 10 months.

b6
b7C

ADDENDUM: CHS:dlb 10-14-61

Supervisor [redacted], [redacted] and [redacted] have done outstanding work on these important cases. Section Chief W. V. Cleveland, who has the over-all responsibility for Departmental investigations of Federal judgships, also has done an outstanding job in these cases. Due to the urgent nature of these cases, not only from the standpoint of the time element but also from the controversial nature in many instances, Cleveland has taken a personal interest in seeing that the Bureau's over-all responsibilities have been fulfilled. It is, therefore, believed that Section Chief Cleveland also be commended.

By letter dated April 18, 1961, Cleveland's attention was called to some delays in connection with certain Special Inquiry cases. The Director pointed out Special Inquiry cases must be afforded the highest priority. Through Assistant Director Evans, Cleveland was commended by letter dated July 11, 1961, along with other personnel in the Special Investigative Division for the fine spirit and cooperation displayed in voluntarily working a holiday weekend. By letter dated August 28, 1961, through Assistant Director Evans, Cleveland was also commended along with other personnel in the Special Investigative Division for the excellent job done in the relocation of the Special Investigative Division.

It is believed a letter of commendation should be sent to Mr. Cleveland along with Supervisors [redacted] [redacted] and [redacted] for their outstanding work in connection with the handling of the important Federal judgship investigations as commented upon in the letter of October 3, 1961, from Assistant Deputy Attorney General [redacted]

Done 10-20-61 cmt

CHS

FD-281a (Rev. 12-9-57)

# RECEIPT FOR GOVERNMENT PROPERTY
# FEDERAL BUREAU OF INVESTIGATION
# UNITED STATES DEPARTMENT OF JUSTICE

9-13-61

I certify that I have ~~received~~ returned the following Government property for official use:

Manual of Rules & Regulations - Manual #101

Manual of Instructions - Manual #67

FILE
3-M

Very truly yours,

PER

(Written Signature) W. V. Cleveland

(Typed Signature) W. V. Cleveland

**READ**

The Government property which you hereby acknowledge is charged to you and you are responsible for taking care of it and returning it when its use has been completed. DO NOT MARK OR WRITE ON IT OR MUTILATE IT IN ANY WAY

67-NOT RECORDED
8 SEP 21 1961

73

FD-281a (Rev. 12-9-57)

# RECEIPT FOR GOVERNMENT PROPERTY
## FEDERAL BUREAU OF INVESTIGATION
## UNITED STATES DEPARTMENT OF JUSTICE

9-13-61

I certify that I have ~~received~~ returned the following Government property for official use:

TIME & ATTENDANCE MANUAL #282

FILE
3-M
PER mak

**READ**

The Government property which you hereby acknowledge is charged to you and you are responsible for taking care of it and returning it when its use has been completed. DO NOT MARK OR WRITE ON IT OR MUTILATE IT IN ANY WAY.

67-NOT RECORDED
3 SEP 21 1961

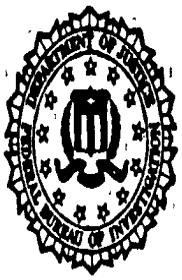
Very truly yours,

(Written Signature) WM V Cleveland

(Typed Signature) WILLIAM V. CLEVELAND

91

FD-253 (Rev. 8-7-57)



# UNITED STATES DEPARTMENT OF JUSTICE

## FEDERAL BUREAU OF INVESTIGATION

WASHINGTON 25, D. C.

*In Reply, Please Refer to*
*File No.*

AUG 1 - 1961

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

RE: SA William V. Cleveland
*(Type or print plainly)*

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of $10, payable to the Assistant Director, Administrative Division, FBI, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for a continuous period of two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Assistant Director of the Administrative Division of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Assistant Director of the Administrative Division, directing him to pay to the designated beneficiary the sum of $10,000. The liability of the fund shall not under any circumstances exceed the amount of monies in the fund at the time any liability shall occur. The following person is designated as my beneficiary for FBI Agents' Insurance Fund:

| Name | Relationship | Date |
|---|---|---|
| [redacted] Cleveland | Wife | 8/8/61 |

Address
[redacted] Arlington, Virginia

b6
b7C

The following person is designated as my beneficiary under the Chas. S. Ross Fund providing $1500 death benefit to beneficiary of agents killed in the line of duty.

| Name | Relationship | Date |
|---|---|---|
| [redacted] Cleveland | Wife | 8/8/61 |

Address
[redacted] Arlington, Virginia

Very truly yours,

Wm V. Cleveland 3 mcb

Special Agent

67-NOT RECORDED
6 SEP 13 1961

OPTIONAL FORM NO. 10

UNITED STATES GOVERNMENT

# Memorandum

Tolson
Belmont
Mohr
Conrad
DeLoach
Evans
Malone
Rosen
Sullivan
Tavel
Trotter
Tele. Room
Ingram
Gandy

TO : Mr. Belmont

DATE: August 18, 1961

FROM : C. A. Evans

SUBJECT: SPECIAL INVESTIGATIVE DIVISION
MOVE TO FIRST FLOOR

W. V. Cleveland

We have just completed our move to the first floor of the Justice Building from our previous quarters on the fourth floor of the Justice Building and the Old Post Office Building. The major part of this move was made on Saturday, August 12, 1961. I was impressed with the wholehearted manner in which all of the personnel of this Division participated in this move. The supervisors as well as the clerical employees displayed a very cooperative and commendable attitude in effecting the move.

This move, of course, required considerable advance planning in order that the move could be carried out with a minimum of problems. The major part of the extensive planning was handled by Supervisor [redacted] of the Employees Security and Special Inquiry Section, whose administrative ability, particularly with reference to detailed planning, was clearly demonstrated. [redacted] was assisted by Supervisor [redacted] also of the Employees Security and Special Inquiry Section. Both of these supervisors spent many hours of their own time in drawing up the detailed plans in connection with the placement of our various units in our new quarters. In addition, both of these men were present during the actual physical move, spending many hours on Saturday and evenings.

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In connection with the planning and effecting of the move, I would also like to note that [redacted] and [redacted] clerical employees, assisted appreciably during the planning stages and voluntarily put in several hours during the actual physical move.

In addition to the above, the following supervisors voluntarily reported for duty on Saturday, August 12, and during the evenings following in order to actively participate in the actual move of the Special Investigative Division to its new quarters.

RECORDED

67-577678-49
Searched ____ Numbered ____
SEP 6 1961

1 - Administrative Division
1 - Personnel file of SA [redacted]
1 - Personnel file of SA [redacted]
1 - Personnel file of [redacted]
1 - Personnel file of [redacted]

CHS:sp
-9-

37 XEROX
SEP 12 1961

SEP 14 1961

Memorandum to Mr. Belmont
RE: SPECIAL INVESTIGATIVE DIVISION MOVE

W. V. Cleveland - [redacted] [redacted] [redacted]

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b7C

Also assisting in the physical move were the following clerical employees who voluntarily reported for duty on Saturday, August 12, as well as Monday evening, August 14:

[redacted] [redacted]

ACTION:

1. In view of the excellent work performance by Supervisors [redacted] and [redacted] it is recommended letters of commendation be sent to these employees

Dow 8-28-61 Aft

2. It is also recommended letters of commendation be sent to clerical employees [redacted] and [redacted]

Dow 8-28-61 Aft

3. In addition, it is recommended a general letter be directed to the Special Investigative Division expressing appreciation for the manner in which all employees of the Division capably handled their duties in connection with this move and for their extra effort to insure the work of the Division went forward despite the added responsibility which the move entailed. Copies of this letter should be placed in the personnel files of those named above who contributed substantially in making this move successful.

Dow 8-28-61 Aft.

FD-281a (Rev. 12-9-57)

# RECEIPT FOR GOVERNMENT PROPERTY
# FEDERAL BUREAU OF INVESTIGATION
# UNITED STATES DEPARTMENT OF JUSTICE

8. 31. 61

I certify that I have received the following Government property for official use:
~~returned~~

Seventh Floor Master Key
(tel-key cabinet)

**READ**

The Government property which you hereby acknowledge is charged to you and you are responsible for taking care of it and returning it when its use has been completed. DO NOT MARK OR WRITE ON IT OR MUTILATE IT IN ANY WAY.

Very truly yours,

(Written Signature) W. V. Cleveland

(Typed Signature) William V. Cleveland

CY-1 RECORDED (7)
1 SEP 5 1961

August 28, 1961

Mr. Courtney A. Evans
Federal Bureau of Investigation
Washington, D. C.

W. Y. Clement

Dear Mr. Evans:

I am taking this opportunity to commend the personnel of the Special Investigative Division for the excellent job done in the relocation of their division. I know this was a difficult task and I was very impressed with the wholehearted cooperation of all. Please express my appreciation to them.

Sincerely yours,

1 [redacted] (Sent Direct) b6 b7C

AFH:cjs
(41)

DUPLICATE FILE

67-NOT RECORDED
8 AUG 31 1961

43

Copies prepared and attached for placing in the following files:

) W. V. Cleveland

[redacted]

[redacted]

b6
b7C

FD-281a (Rev. 12-9-57)

# RECEIPT FOR GOVERNMENT PROPERTY
# FEDERAL BUREAU OF INVESTIGATION
# UNITED STATES DEPARTMENT OF JUSTICE

11-29-61

I certify that I have ~~received~~ returned the following Government property for official use:

Key to room 1712

Key to room 1704

FILE
3-M
PER mch

Very truly yours,

(Written Signature) William V. Cleveland

(Typed Signature) William V. Cleveland

**READ**

The Government property which you hereby acknowledge is charged to you and you are responsible for taking care of it and returning it when its use has been completed. DO NOT MARK OR WRITE ON IT OR MUTILATE IT IN ANY WAY.

DEC 15 1961

December 18, 1961

PERSONAL

Mr. William V. Cleveland
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Cleveland:

Thank you very much for your suggestion that we prepare a new supply of the pamphlet, "Role of the FBI in the Federal Employee Security Program," with up-to-date statistical information. I am sure you will be interested to know that the Exhibits Section is already engaged in making the necessary changes in the pamphlet.

Although prior action had been taken on the matter you propose, I appreciate the interest which prompted you to give me the benefit of your observations.

Sincerely yours,

DUPLICATE FILE

1 - Mr. Evans
1 - Personnel file of SA William V. Cleveland

ML:jmh (Suggestion #393-62 dated 12/11/61)
(5)

NOTE: Based on memorandum W. V. Cleveland to Mr. Evans, 12/11/61, WVC:mkr, Addendum by Training and Inspection Division, ML:jmh 12/15/61.

SA Cleveland was censured 4/18/61 for delays in investigations of cases supervised by his section.

62 NOT RECORDED
8 DEC 20 1961

December 26, 1961

PERSONAL

Dear Mr. Cleveland:

You are celebrating your Twenty-second Anniversary in the Bureau today, and I did not want the occasion to pass without extending my congratulations to you. May this be a happy day for you and may you celebrate many more in the service.

Sincerely,

J. EDGAR HOOVER

REC-142

67-134975-23

9 DEC 27 1961

Mr. William V. Cleveland
Federal Bureau of Investigation
Washington, D. C.

SENT FROM D. O.
TIME 9:25 AM
DATE 12-26-61
BY RA

Tolson
Belmont
Mohr
Nichols
Boardman
Mohr
Gandy

JEH:edm (3)
Anniversary 12/26 - Tues.

ROOM TELETYPE UNIT

January 10, 1962

PERSONAL

Mr. William V. Cleveland
Federal Bureau of Investigation
Washington, D. C.

JAN 10 10 51 AM '62
REC'D-READING ROOM
F B I

b6
b7C

Dear Mr. Cleveland:

You discharged your responsibilities in a most effective fashion as a member of the Board of Directors of the FBIRA during 1961 and I want you to know I appreciate your devoted efforts. This organization enjoyed a most successful year and you should be proud of your contributions. I do not want the opportunity to pass without commending you for the high caliber of your services.

Sincerely yours,

J. Edgar Hoover

1 - Mr. Evans (Personal Attention)

1 - [redacted] (Sent Direct)

67-134975-294
9 JAN 11 1962

AFH:rd
(5)
67-134975

REC-147

Tolson
Belmont
Mohr
Callahan
Conrad
DeLoach
Evans
Malone
Rosen
Sullivan
Tavel
Trotter
Tele. Room
Ingram
Gandy

MAILED 20
JAN 10 1962
COMM-FBI

JAN 10 1962

MAIL ROOM ☐ TELETYPE UNIT ☐

UNITED STATES GOVERNMENT

# Memorandum

Belmont
Mohr
Callahan
Conrad
DeLoach
Evans
Malone
Rosen
Sullivan
Tavel
Trotter
Tele. Room
Ingram
Gandy

TO : C. Ray Davidson
President, FBIRA

DATE: 1/4/62

FROM : C. A. Harris
Activity Promoter

William V. Cleveland

SUBJECT: FBIRA ANNUAL REPORT
CALENDAR YEAR 1961

SYNOPSIS:

C. Ray Davidson

1961 was an exceptional year for the FBIRA - perhaps the most active in its 30-year history. Membership totaled 13,749. Discount tickets purchased for Ice Capades, Ringling Brothers and Barnum and Bailey Circus, Shrine Circus, Flower Show, Lawrence Welk Program, King of Kings, Charles Laughton Recital, West Side Story, professional tennis matches at a savings to our employees of over $1,500. Two week-end excursions to New York and a 15-day trip to Hawaii with stopovers at Los Angeles and San Francisco arranged. Pistol Club reactivated with over 250 employees participating. Numismatic and Chess Clubs organized. Approximately 5,000 persons attended annual picnic and field day at Quantico, Virginia. Magazine subscriptions and racks obtained for rest areas in Justice, Identification, Old Post Office and Riddell Buildings. Five television sets made available to 112 hospitalized employees and a transistor radio was loaned to one such employee. TV also rented in those hospitals where outside sets not permissible. Crutches purchased for Health Service. Keys awarded to 14 employees who qualified for Possible Club by firing a perfect score on practical pistol course. Honorary life membership cards presented to four Special Agents who completed 35 years of Bureau service. Discount book listing reputable merchants offering special rates to FBIRA members revised. Calendar of Events setting forth current activities printed and distributed monthly. "Investigator" published monthly. Floral wreath placed beneath plaque in Director's reception room in connection with Memorial Day ceremony. Theatre tickets for "Music Man" exceeding $2,000 obtained before public sale for FBIRA members. Twelve hundred seats and 1,375 programs sold for Inaugural Parade. Two thousand National Geographic magazines and 5,000 reprints of June issue containing FBI story purchased for employees at discount. Interoffice firearms competition held and J. Edgar Hoover Trophy awarded to Anchorage. Eight hundred copies of the record, "Notify the FBI" obtained at discount. Muzak installed in Old Post Office Building. Approximately 600 people attended annual fall dance. Hostess Club attended 24 parties for patients at Walter Reed, Andrews Air Force Base, Fort Belvoir and D. C. General Hospitals. Formation of Skin Diving Club explored. Intramural baseball, softball, touch football, basketball, bowling and tennis offered. Varsity baseball and basketball teams also sponsored. Recommendations and details follow.

46 XEROX REC-147
JAN 15 1962

CAH:elf
(2)

35

JAN 16 1962

30 732-328

JAN 11 1962

3-

RECOMMENDATIONS:

1. That the divisional Assistant Activity Promoters named on pages three and four be commended for their wholehearted support and for giving unselfishly of their personal time and efforts to promote a most comprehensive and very worthwhile recreational program. Special cognizance should be taken of the exceptionally fine job done by [redacted] In addition to his contributions as Assistant Activity Promoter in the Identification Division he also coached the Men's Varsity Basketball Team, served as Commissioner of that sport, organized bowling leagues, and assisted with the touch football, softball and baseball programs.

I agree EPS 1/4/62

Alone 1/10/61

2. That following employees be commended for co-ordinating and supervising various FBIRA activities in a highly commendable manner: SA [redacted] Domestic Intelligence Division, Baseball Commissioner; SA [redacted], Files and Communications Division, Bowling Commissioner; SA [redacted] Laboratory, Football Commissioner; SA [redacted] Administrative Division, Tennis Commissioner; SA [redacted] General Investigative Division, Pistol Commissioner; Miss Kay Hunkele, Files and Communications Division, Director of Hostess Group; Miss Jean Cox, Files and Communications Division, co-ordinator of television sets; Nelson L. Switzer, Administrative Division, President Numismatic Club. In addition to foregoing, official recognition should be afforded following employees who assisted with the operations of the Pistol Club: SAs [redacted] William A. Sullivan, General Investigative Division; SA [redacted] Administrative Division; SAs Edwin M. Holroyd, [redacted] Special Investigative Division; SA John W. O'Beirne, Crime Records Division; SAs [redacted] and Roy D. Simpson, Domestic Intelligence Division; SA [redacted] Training and Inspection Division; SAs William M. Bordman, John D. McKinney, [redacted] Washington Field Office; SAs J. G. Clark, [redacted] Training and Inspection Division, and [redacted] General Investigative Division. All but the latter served as instructors on the range. [redacted] handled a multitude of administrative details for the Pistol Club.

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b7C

I agree EPS 1/4/62

Alone 1/10/61



OVER.....

ADDENDUM OF C. R. DAVIDSON CRD:ccf January 4, 1962

I certainly agree with the recommendations of Mr. Harris and wish to make the following observations and recommendations:

I sincerely feel that this was a banner year for the FBIRA and attribute its success primarily to the extraordinary efforts of SA Carl A. Harris, our Activity Promoter. He was an indefatigable worker. His entire performance was marked by a determination to provide more employees with more activities and services than ever before at a minimum cost with the highest possible quality. He was always willing, aggressive, and enterprising and was an outstanding idea man who in my opinion was one of the most capable and successful Activity Promoters the FBIRA has ever had.

RECOMMENDATIONS:

1. That Mr. Harris be commended for the outstanding job he did as Activity Promoter during 1961.

Done 1/10/61 V. Done 1-10-62

b6
b7C

2. That the following officers of the FBIRA also be commended for the contributions made by them to the success of the organization during the year: Donald E. Moore, Vice-President; [redacted], Assistant Activity Promoter; Raymond C. Renneberger, Treasurer; Chester L. Rogers, Assistant Treasurer; [redacted] Roy K. Moore, Jamie S. Johnson, and William V. Cleveland, members of the Board of Directors; and [redacted] Secretary.

Done 1/10/61 V. Done 1/10/61

Done I agree and recommend commendation for C. Ray Davidson, President.

V. Done 1-10-62

DETAILS:

FBIRA OFFICERS - 1961

The following directors and officers were elected by FBIRA members for calendar year 1961:

| | |
|---|---|
| Directors (2 year terms): | [redacted] Roy K. Moore |
| President: | C. Ray Davidson |
| Vice President: | Donald E. Moore |
| Activity Promoter: | Carl A. Harris |
| Assistant Activity Promoter: | [redacted] |
| Treasurer (Permanent) | Raymond C. Renneberger |
| Assistant Treasurer (Permanent) | Chester L. Rogers |

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Jamie S. Johnson and William V. Cleveland were carried over as directors.

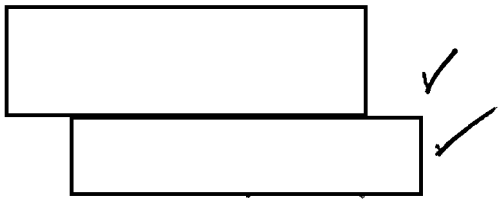
The following Assistant Activity Promoters were appointed for the same calendar year:

| | |
|---|---|
| Identification Division | [redacted] |
| Training and Inspection Division | [redacted] |
| Administrative Division | [redacted] |
| Files & Communications Division | [redacted] |
| Domestic Intelligence Division | [redacted] |
| General Investigative Division | [redacted] |
| Laboratory Division | [redacted] |
| Crime Records Division | [redacted] |
| Special Investigative Division | [redacted] |

b6
b7C

Director's Office

Washington Field Office



b6
b7C

## MEMBERSHIP

During 1961 13,749 employees were members of the FBIRA. Thirteen thousand one hundred seven joined at the full rate of $1.50 and 642 employees purchased $.75 memberships. Latter covered the six-month period from 7/1 through 12/31/61.

## TICKET PURCHASES

In January, 1961, 1200 seats and 1,375 programs were sold to FBIRA members for Inaugural Parade. In the same month over 1,000 tickets were purchased at a discount for the Ice Capades at a savings of $674. In March, 1961, 350 tickets were purchased at discount for Ringling Brothers and Barnum and Bailey Circus resulting in a savings of $300. Also in March, 143 tickets were obtained for the Flower Show at a savings of $72.50. A Session with Charles Laughton, professional tennis matches and the Shrine Circus were featured in April, 1961, with 25, 35 and 100 tickets for each being purchased at a savings of $18.75, $17.50 and $55 respectively. In May, 1961, over $2,000 in tickets were obtained for The Music Man, starring Forrest Tucker, which played a limited engagement at the National Theatre 6/12 through 9/2/61. In June, 1961, through special arrangements, 374 tickets were obtained to the Lawrence Welk performance at a savings of $187. Two hundred tickets to the movie, West Side Story, were obtained in November, 1961, at a savings of approximately $80, and in December, 1961, 290 tickets were purchased for the Hollywood extravaganza, King of Kings, at a savings of approximately $116. Total savings in discount tickets exceeded $1,500.

## EXCURSIONS AND TRAVEL

The FBIRA spring excursion to New York City occurred on April 28th, 29th and 30th, 1961. One hundred fifteen persons participated at a cost of $38.50 each. In addition to round trip transportation by chartered bus and two nights at the Wellington Hotel, the tour included a beef dinner at the Wellington, tickets to Broadway plays of Mary, Mary, My Fair Lady or Do Re Mi, NBC radio and television tour or Circle Line Cruise around Manhattan Island.

The FBIRA New York Fall Tour was held over the week end of September 22, 23 and 24, 1961. Eighty FBIRA members and their friends participated. Travel arrangements were handled by National Trailways Bus System. Accommodations were obtained at the Warwick Hotel and we were able to provide several extra features and still offer the trip at $3 per person less than the Spring Tour. This was possible because National Trailways does not operate on a commission basis. The extra features included a tour of the United Nations, Radio City Music Hall and better seats for Fiorello or Mary, Mary. Additionally, tickets were obtained to the Broadway play, Camelot, for Friday night at an extra charge of $8.05. Fifty such tickets were sold for that performance.

In June, 1961, the Philadelphia Office sponsored a one-day tour of Washington and chartered a Greyhound bus for this purpose. The Philadelphia group consisted of 30 FBI employees, their friends and families. Arrangements were made for the group to tour the White House, National Gallery of Art, House of Representatives and Bureau facilities. While here, each member of the group met the Director.

The highlight of the 1961 year was a very successful 15-day trip to Hawaii with stopovers at Los Angeles and San Francisco, California. Fifty-four Bureau employees and their relatives took trip in a chartered plane. The group departed Washington, D. C., 10/20/61 stopping at St. Louis to pick up five passengers. Two other passengers joined the tour at Los Angeles for two extensive tours of the city, Hollywood, Beverly Hills and other points of interest, including a day at Disneyland and Knott's Berry Farm. Four days were spent at the sumptuous Hawaiian Village Hotel at Honolulu prior to a visit to the outer islands of Hawaii, Maui and Kauai. The group returned to Honolulu on the evening of 10/31 and immediately enplaned for San Francisco. It remained in San Francisco for two days before returning to Washington, D. C., 11/3/61.

## HOSTESS GROUP

During 1961 the FBIRA Hostess Group met twice monthly to visit local service hospitals under a program sponsored by the American Red Cross. Their mission was to entertain and boost the morale of service veterans who might otherwise be isolated from outside life. All members of the Hostess Group are assigned to the various divisions at the Seat of Government and they have all received specialized training at the local Red Cross Chapter House which specifically qualifies them to serve as hostesses at dances and parties for hospitalized veterans. The group received many letters from Walter Reed, Andrews Air Force Base, Fort Belvoir and D. C. General Hospitals thanking them for their untiring efforts.

## QUANTICO PICNIC AND FIELD DAY

The annual Quantico Picnic and Field Day was held on Saturday 6/3/61. Approximately 5,000 employees, relatives and friends were in attendance. There were games and races for the children, a firearms demonstration by the range instructors and, as an added attraction this year, we arranged for the Marine Drum and Bugle Corps and Crack Drill Team to present a unique demonstration in precision and harmony. One of the most talked about events was the surprise appearance of a low flying jet airplane which had been previously piloted by the Marine astronaut in reaching a speed twice that of sound. The whole affair, without question was an outstanding success.

## MUZAK

Muzak continued to be provided for the Identification Building, Records Section of the Files and Communications Division, Health Service in both the Ident and Justice Buildings and the Mechanical Section located in the basement of the Justice Building. In addition, Muzak was obtained for areas of the Washington Field Office located in the Old Post Office.

## DANCE

The FBIRA Annual Fall Dance was held Saturday 12/2/61 in the Grand Ballroom in the Mayflower Hotel and approximately 600 employees and their friends or relatives attended. Carmen G. Campagnoli provided the music. During intermission those present were entertained by a "Sing Along" group led by SA's John W. O'Beirne, Harold K. Light and Nelson A. Watson. Numerous door prizes were given and the entire affair was enthusiastically received. Tickets were sold for $1.50 per person.

## MAGAZINE SUBSCRIPTIONS

Additional magazine subscriptions were obtained for recreational areas in the Identification, Justice and Riddell Buildings as well as the Washington Field Office. Additional racks to house these magazines were also procured. Arrangements were also made for FBIRA members to purchase magazines at discount rates.

## INJURY EQUIPMENT AND TELEVISION SETS

During 1961 FBIRA purchased a pair of crutches for the Health Service to be loaned to Bureau employees in need of such equipment. During the year, five television sets and one transistor radio were made available to 113 hospitalized employees. This program has been a great morale booster for the sick and has expanded considerably over previous years. In certain hospitals where outside television sets were not permitted, the FBIRA bore the rental expense of such equipment from the hospital.

## POSSIBLE CLUB

Fourteen male employees qualified for membership in the FBIRA sponsored Possible Club during 1961 by firing a perfect score on the practical pistol course at the FBI Academy at Quantico, Virginia.

## PISTOL CLUB

The FBIRA sponsored Pistol Club for nonagent personnel was reactivated in March, 1961, and the response to this activity has been overwhelming. More than 250 employees have participated on a schedule which permits them to fire on the indoor range once every two weeks. Twenty-two caliber pistols are supplied by the FBIRA and ammunition is obtained at wholesale prices through Training and Inspection Division. Firearms instructors from FBI Academy at Quantico have been assisted by a qualified Bureau firearms expert in order to afford maximum range safety and to provide as much individual guidance as possible. During the summer months, operations of the Pistol Club were suspended because of the warm weather and vacation schedules. The club commenced firing again in October, 1961. Each group meets from 6 until 8;30 p.m. at the FBI indoor pistol range in the Justice Building.

## NUMISMATIC CLUB

In August, 1961, a Numismatic Club was formed to accommodate FBIRA members interested in the science of coins, paper money, tokens and medals. There are about 35 members who meet monthly. Outside speakers have been obtained and other interesting programs have been planned.

## CHESS CLUB

During November, 1961, a flyer was printed announcing the formation of a Chess Club provided a sufficient number of employees indicated interest in such an activity. The initial response included 26 FBIRA members and the first meeting was held 12/7/61. [redacted] Files and Communications Division, was elected President. Future plans and method of operation were discussed and the club hopes to fully organize during January, 1962. b6 b7C

## SKIN DIVING CLUB

During March, 1961, a survey was conducted to determine if there was sufficient interest among certified skin divers in the FBI to justify a Skin Diving Club under the sponsorship of the FBIRA. The survey disclosed that we have eleven qualified employees who were interested. Two hundred additional employees wanted to join the club but had little or no instruction in skin diving. During the survey, it was made clear that should such a club be organized, instructions would not be provided.

The eleven employees qualified and interested met with SA [redacted] [redacted] who is a certified skin diver, in order that the practicability of forming such a club could be further discussed. It was agreed that a club would be premature at this time but that the eleven should band together on an informal basis in order to arrange for skin diving activities if the group so desired.

## FBIRA HONORARY LIFE MEMBERSHIP

During 1961 the FBIRA presented honorary FBIRA life membership cards to four SA's who completed 35 years of Bureau service. The employees are Glen A. Paulson, Edward J. Armbruster, William A. Temple (deceased), and James L. Flood.

## INTEROFFICE FIREARMS COMPETITION

The Anchorage field division won the annual interoffice firearms competition for the second straight year. Results of this competition were computed from practical pistol course scores fired by SA personnel during the third outdoor firearms period. The Anchorage Division will retain "The J. Edgar Hoover Firearms Trophy" during 1962 having obtained an average of 97.36.

The 5,551 SA's participating had an over-all average of 90.66, more than a percentage point over last year's average. All but nine field divisions topped their 1960 average even though in some instances their relative standing may have decreased numerically. The interest and enthusiasm of the SA personnel throughout the FBI toward this competition have been most gratifying. Should the Anchorage Division win again next year, it will retain permanent possession of the trophy.

## DISCOUNT BOOK

Arrangements were made for the publication of a new discount book listing discounts by reputable retail and wholesale concerns. This was done as a service to members of the FBIRA and a strict policy of nonsolicitation was followed.

## COOPERATIVE FUNCTIONS

The FBIRA Activity Promoter served as a co-ordinator for all recreational activities held by various divisions at the Seat of Government and maintained a calendar of scheduled affairs, an inventory of sports equipment available and assisted any division which desired aid in getting facilities or space for programs. The FBIRA also compiled and distributed monthly "Calendar of Events" setting forth activities of the FBIRA, D. C. Recreation Department and others. In conjunction with the American Legion annual Memorial Day Ceremony honoring the war dead of the Bureau, the FBIRA placed a floral wreath beneath the plaque in the Director's Reception Room for the purpose of honoring the Bureau's service martyrs.

## PURCHASING SERVICES

During 1961 FBIRA obtained 2,000 National Geographic magazines and 5,000 reprints of the June issue containing the FBI story. These were purchased at discount for FBIRA members.

Also during 1961, 800 copies of the record, "Notify the FBI," were obtained at discount for distribution to interested members of our Recreation association.

## INVESTIGATOR

The FBIRA sponsors and underwrites publication of the FBI employees' magazine, "The Investigator." This magazine is issued monthly and it is used to communicate news of the wide range of activities affecting Bureau personnel, including such categories as social affairs, anniversaries, personnel changes, births and deaths, etc. A number of outstanding features were published during 1961, including five articles written by Bureau employees in recognition of the "Civil War

Centennial," a story on NASA Exploration, the 20th anniversary of Pearl Harbor and the 30th anniversary of the FBIRA. The Feminine Slant section of the magazine was expanded considerably during the year and a number of favorable comments were received concerning the colorful portrayal of activities of women in the FBI. Suggestions for improving the publication have been solicited from all field offices and replies are expected by 1/30/62. These will be carefully analyzed with a view towards adopting any worthwhile ideas.

## BASEBALL

The FBIRA varsity baseball team placed second in the Washington Industrial League. The Silver Hill Sand and Gravel Team which won the Industrial League went on to win the All American Amateur Baseball Tournament at Zanesville, Ohio. This is the same tournament won by the FBIRA team in 1960. In competition with area service teams, the varsity baseball team won eight out of nine games.

The Intramural Baseball League completed another highly successful year with the "Gents" again becoming league champions for the second consecutive year. Competition commenced on 4/29/61 and ended with the final game of the play-offs on 9/19/61. During this period, approximately 116 employees comprising eight teams representing the various divisions and sections at the Seat of Government participated with four games being scheduled every Saturday. Each team played the other team twice for a total of 14 games during the regular season, following which the top four teams percentage wise engaged in the best two out of three play-offs with the number one team playing the number three team; the number two team playing the number four team and the two winners playing for the championship. Although the "Rebels" won the league championship with a 12-2 record and were followed by the "Gents" with a 9-5 record, the "Rebels" were defeated in two straight games by the third place "Cats" who in turn lost two straight games to the "Gents" who had defeated the "Knights" 2-1. This indicates the spirit of competition and balance of the league and the keen interest that was maintained until final results were known.

## BASKETBALL

The FBIRA Men's Varsity Basketball Team enjoyed its finest season in many years. After a slow start in winning only five of its first eleven games, the team went on to win 20 of the last 25 games to post a final record of 25 wins vs. 11 losses. The Varsity won the McKinley Tech Number 2 Industrial League championship with a 10-1 record and placed third in the District of Columbia championship play-offs.

With no one great star, the accomplishments that the Varsity team achieved this year were because of the great team effort that was put forth. Five men averaged more than ten points per game and the team as a whole averaged 70.5 points per game while holding its opponents to a 62.2 points per game. Although players on opposing team reached the heights of 6' 7" and 6' 8", the tallest player on the Varsity was 6' 2 1/2".

The FBIRA Men's Intramural Basketball championship for the 1960-1961 season was won by the Identification Division "Rockets." Thirteen teams participated in the intramural program, these being divided into two leagues - the American, consisting of seven teams, and the National, consisting of six teams. After a play-off, the National League was won by the Washington Field Office "Fielders." In the American League, the Identification Division "Rockets" outplayed all opposition in posting an undefeated season with a 14-0 record. When the winners of the two leagues met to determine the intramural champion, the "Rockets" achieved it's fifteenth win. Although both the "Rockets" and the "Fielders" were entered in the D. C. Recreation Department's "B" tournament, both teams were defeated in the first round of play.

The FBIRA Girls' Varsity Basketball Team placed second in the D. C. Recreation Department's Class "B" tournament during the 1960-1961 season. As a result, the team was awarded the runner-up trophy.

## BOWLING

The 1960-1961 season closed with four duckpin leagues, three tenpin leagues and one duckpin team having been sponsored by the FBIRA. Latter was entered in the Interagency Men's Major Bowling League. It is estimated that approximately 400 employees participated each week in bowling activities in the Washington area. This included a league made up partially of bowlers from the Washington Field Office.

At the end of the league bowling season, the tenth annual duckpin bowling tournament was held at which time the first and second place teams from the various duckpin leagues competed for the "J. Edgar Hoover Trophy." The team known as the "Pin Poppers" comprised of bowlers from the Washington Field Office won the tournament.

The three tenpin leagues enjoyed a very prosperous season and undoubtedly in time will surpass in number the employees participating in duckpin bowling. Many of the teams in both leagues (duckpin and tenpin) were mixed and

individual prizes were given for accomplishments by both sexes.

The newly formed men's duckpin team which represented the Bureau in the Interagency Men's Major Bowling League finished only one game out of first place after 39 weeks of high-class competition. SA Charles Beall of the Washington Field Office finished the season with a high average of 122+. Maurice F. Rowe, Administrative Division, had high set for the league (449) and also had third high game for the league (177). The team as a whole finished the season with a high average of 587.

Bowling has continued to be one of the most popular sports in which a large number of employees can participate.

## GOLF

The FBIRA did not sponsor a golf program during 1961 because of an incident which arose regarding the Federal Golf Association. In April, 1961, the Patent Office withdrew from the Association after two Negroes were refused membership. An Association spokesman pointed out that interagency golf competition is held throughout the summer at segregated private clubs in the suburbs of Washington.

Following the withdrawal action of the Patent Office, President Kennedy issued a strict order 4/20/61 that no executive department or agency should permit its "name, sponsorship, facilities or activity" to be used in connection with any recreational group practicing discrimination. All department and agency heads were ordered to check on their current practices. In issuing his memo, the President repeated his earlier statement that "It is the policy of the Executive Branch of the Government to encourage by positive measures equal opportunity for all qualified persons within the Government."

The Federal Golf Association conducted a poll of its members with regard to future membership policy. The poll disclosed that a majority of approximately 2 to 1 of the members desired to restrict membership to individuals believed acceptable to the private golf clubs where most of the Association's events were played. In other words, the Association elected to remain a segretated organization, thus precluding the participation of any FBIRA sponsored teams.

Consideration was given to having a golf field day exclusively for FBIRA members. Because of the expense involved in promoting such an activity and also the unfavorable publicity which might result because of the Federal Golf Association incident, the officers and directors of the FBIRA voted against a golf field day.

## SOFTBALL

Intramural softball had a very active program during 1961. The FBIRA sponsored a total of 21 teams representing 11 men's teams and 10 women's teams. The men's teams were divided into two leagues with seven on the day force and four on the night force. The ten teams for women were divided into three leagues, two day force and one night force. Two day force teams were further divided into Justice League and the Ident League.

Competition was exceedingly keen with the Bureau championship being won by men of the Technical Section, Identification Division, and the women of the Fingerprint Correspondence Section, Identification Division. Both of these teams were eliminated in the D. C. Recreation Department's Industrial League play-offs.

Approximately 400 employees participated in the softball program.

## TENNIS

During 1961 the FBIRA sponsored doubles team competition for approximately 60 women and 50 men. Employees of the Administrative Division won the Women's Team Trophy and employees of the Washington Field Office won the Men's Team Trophy.

A singles tournament was also sponsored for men and women of the FBI. Again first honors went to the Administrative Division and the Washington Field Office. Two employees in the Washington Field Office won the men's doubles tournament there being no women's doubles tournament because a sufficient number of females were not interested.

## TOUCH FOOTBALL

Five teams representing 170 employees participated in the 1961 FBIRA Intra-Bureau Football League. The "Colts" won the championship and entered the Washington City-wide Tournament sponsored by District of Columbia Recreation Association. In the final game, the "Colts" were defeated by the Government Printing Office which won the city championship.

Standard Form 88
(Rev. June 1956)
Bureau of the Budget
Circular A-32 (Rev.)

# REPORT OF MEDICAL EXAMINATION

#9

E.D.I.

88-1

| 1. LAST NAME—FIRST NAME—MIDDLE NAME | 2. GRADE AND COMPONENT OR POSITION | 3. IDENTIFICATION NO. |
|---|---|---|
| CLEVELAND, WILLIAM VERNER | GS15 - ~~SECTION CHIEF~~ | |

| 4. HOME ADDRESS (Number, street or RFD, city or town, zone and State) | 5. PURPOSE OF EXAMINATION | 6. DATE OF EXAMINATION |
|---|---|---|
| | ANNUAL | 3-16-62 |

| 7. SEX | 8. RACE | 9. TOTAL YEARS GOVERNMENT SERVICE | | 10. AGENCY | 11. ORGANIZATION UNIT |
|---|---|---|---|---|---|
| | | MILITARY | CIVILIAN | | |
| M | W | | | | |

| 12. DATE OF BIRTH | 13. PLACE OF BIRTH | 14. NAME, RELATIONSHIP, AND ADDRESS OF NEXT OF KIN |
|---|---|---|
| 1-17-16 | MARIETTA, MISS | |

| 15. EXAMINING FACILITY OR EXAMINER, AND ADDRESS | 16. OTHER INFORMATION |
|---|---|
| NNMC | |

| 17. RATING OR SPECIALTY | TIME IN THIS CAPACITY (Total) | LAST SIX MONTHS |
|---|---|---|
| | | |

## CLINICAL EVALUATION

| NORMAL | (Check each item in appropriate column; enter "NE" if not evaluated.) | ABNORMAL |
|---|---|---|
| | 18. HEAD, FACE, NECK, AND SCALP | |
| | 19. NOSE | |
| | 20. SINUSES | |
| | 21. MOUTH AND THROAT | |
| | 22. EARS—GENERAL (Int. & ext. canals) (Auditory acuity under items 70 and 71) | |
| | 23. DRUMS (Perforation) | |
| | 24. EYES—GENERAL (Visual acuity and refraction under items 59, 60 and 67) | |
| NE | 25. OPHTHALMOSCOPIC | |
| | 26. PUPILS (Equality and reaction) | |
| | 27. OCULAR MOTILITY (Associated parallel movements, nystagmus) | |
| | 28. LUNGS AND CHEST (Include breasts) | |
| | 29. HEART (Thrust, size, rhythm, sounds) | |
| | 30. VASCULAR SYSTEM (Varicosities, etc.) | |
| | 31. ABDOMEN AND VISCERA (Include hernia) | |
| | 32. ANUS AND RECTUM (Hemorrhoids, fistulas) (Prostate, if indicated) | X |
| | 33. ENDOCRINE SYSTEM | |
| | 34. G-U SYSTEM | |
| | 35. UPPER EXTREMITIES (Strength, range of motion) | |
| | 36. FEET | |
| | 37. LOWER EXTREMITIES (Except feet) (Strength, range of motion) | |
| | 38. SPINE, OTHER MUSCULOSKELETAL | |
| | 39. IDENTIFYING BODY MARKS, SCARS, TATTOOS | X |
| | 40. SKIN, LYMPHATICS | |
| | 41. NEUROLOGIC (Equilibrium tests under item 78) | |
| | 42. PSYCHIATRIC (Specify any personality deviation) | |
| | 43. PELVIC (Females only) (Check how done) ☐ VAGINAL ☐ RECTAL | |

NOTES. (Describe every abnormality in detail. Enter pertinent item number before each comment. Continue in item 73 and use additional sheets if necessary.)

31. Right inguinal ring relaxed. no hernia.

Small dorsal hemorrhoid. Prostate neg.

copy sent 5-78 any

copy owap 7-78 any

3-148

2 ENCLOSURE

REC-148 87-134 [illegible]

Searched ____ Numbered ____

9 APR 3 1962

(Continue in item 73)

44. DENTAL (Place appropriate symbols above or below number of upper and lower teeth, respectively.)

O—Restorable teeth
|—Nonrestorable teeth
X—Missing teeth
XXX—Replaced by dentures
(6 X 8)—Fixed bridge, brackets to include abutments

| RIGHT | | | | | | | | | | | | | | | | | LEFT |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | X | X | X | | | | (X | ) | | | | X | X | X | | | |
| 32 | 31 | 30 | 29 | 28 | 27 | 26 | 25 | 24 | 23 | 22 | 21 | 20 | 19 | 18 | 17 | | |
| | X | X | | | | | | | | | X | O | | O | | | |

REMARKS AND ADDITIONAL DENTAL DEFECTS AND DISEASES

caries noted: 18, 19

## LABORATORY FINDINGS

| 45. URINALYSIS: A. SPECIFIC GRAVITY | 1.030 | | 46. CHEST X-RAY (Place, date, film number and result) |
|---|---|---|---|
| B. ALBUMIN | | D. MICROSCOPIC | |
| C. SUGAR | Neg. | Neg. | 3807-62 Neg. |

| 47. SEROLOGY (Specify test used and result) | 48. EKG | 49. BLOOD TYPE AND RH FACTOR | 50. OTHER TESTS |
|---|---|---|---|
| Neg. | WNL | | |

76

144

2 APR 9 1962

3/mch

## MEASUREMENTS AND OTHER FINDINGS

| 51. HEIGHT | 52. WEIGHT | 53. COLOR HAIR | 54. COLOR EYES | 55. BUILD: | 56. TEMPERATURE |
|---|---|---|---|---|---|
| 68 | 166 | Brown | Brown | ☐ SLENDER ☐ MEDIUM ☒ HEAVY ☐ OBESE | 97.6 |

| 57. BLOOD PRESSURE (*Arm at heart level*) | | | | | | 58. PULSE (*Arm at heart level*) | | | | |
|---|---|---|---|---|---|---|---|---|---|---|
| A. SITTING | SYS. 106 / DIAS. 70 | B. RECUMBENT | SYS. / DIAS. | C. STANDING (*3 min.*) | SYS. / DIAS. | A. SITTING 92 | B. AFTER EXERCISE | C. 2 MIN. AFTER | D. RECUMBENT | E. AFTER STANDING 3 MIN. |

| 59. DISTANT VISION | 60. REFRACTION | 61. 75 m NEAR VISION |
|---|---|---|
| RIGHT 20/ 20 CORR. TO 20/ | BY S. OX | 20/12 CORR. TO BY |
| LEFT 20/ 20 CORR. TO 20/ | BY S. OX | 20/14 CORR. TO BY |

62. HETEROPHORIA (*Specify distance*)

ES° EX° R. H. L. H. PRISM DIV. (14) PRISM CONV. CT PC PD

| 63. ACCOMMODATION | 64. COLOR VISION (*Test used and result*) | 65. DEPTH PERCEPTION (*Test used and score*) | UNCORRECTED |
|---|---|---|---|
| RIGHT LEFT | AOC-1940 18/18 | | CORRECTED |
| 66. FIELD OF VISION | 67. NIGHT VISION (*Test used and score*) | 68. RED LENS TEST | 69. INTRAOCULAR TENSION |

| 70. HEARING | 71. AUDIOMETER | | | | | | | | | 72. PSYCHOLOGICAL AND PSYCHOMOTOR (*Tests used and score*) |
|---|---|---|---|---|---|---|---|---|---|---|
| RIGHT WV 15 /15 SV 15 /15 | | 250 *256* | 500 *512* | 1000 *1024* | 2000 *2048* | 3000 *2896* | 4000 *4096* | 6000 *6144* | 8000 *8192* | |
| LEFT WV 15 /15 SV 15 /15 | RIGHT | | | | | | | | | |
| | LEFT | | | | | | | | | |

73. NOTES (*Continued*) AND SIGNIFICANT OR INTERVAL HISTORY

(*Use additional sheets if necessary*)

74. SUMMARY OF DEFECTS AND DIAGNOSES (*List diagnoses with item numbers*)

75. RECOMMENDATIONS—FURTHER SPECIALIST EXAMINATIONS INDICATED (*Specify*)

76. A. PHYSICAL PROFILE

| P | U | L | H | E | S |
|---|---|---|---|---|---|
| | | | | | |

77. EXAMINEE (*Check*)

A. ☒ IS QUALIFIED FOR
B. ☐ IS NOT QUALIFIED FOR

B. PHYSICAL CATEGORY

78. IF NOT QUALIFIED, LIST DISQUALIFYING DEFECTS BY ITEM NUMBER

| A | B | C | E |
|---|---|---|---|
| | | | |

| | |
|---|---|
| 79. TYPED OR PRINTED NAME OF PHYSICIAN | SIGNATURE S. R. McBadden |
| 80. TYPED OR PRINTED NAME OF PHYSICIAN | SIGNATURE |
| 81. TYPED OR PRINTED NAME OF DENTIST OR PHYSICIAN (*Indicate which*) | SIGNATURE |
| 82. TYPED OR PRINTED NAME OF REVIEWING OFFICER OR APPROVING AUTHORITY | SIGNATURE / NUMBER OF ATTACHED SHEETS |

★ U.S. GOVERNMENT PRINTING OFFICE: 1960 O—544368

Standard Form 89
(Rev. Aug. 1956)
PROMULGATED BY
BUREAU OF THE BUDGET
CIRCULAR A-24

# REPORT OF MEDICAL HISTORY

THIS INFORMATION IS FOR OFFICIAL USE ONLY AND WILL NOT BE RELEASED TO UNAUTHORIZED PERSONS

F.B.I.

| | | |
|---|---|---|
| 1. LAST NAME—FIRST NAME—MIDDLE NAME: CLEVELAND, WILLIAM VERNER | 2. GRADE AND COMPONENT OR POSITION: PS 15 - SECTION CHIEF | 3. IDENTIFICATION NO. |
| 4. HOME ADDRESS (Number, street or RFD, city or town, zone and State) | 5. PURPOSE OF EXAMINATION: ANNUAL | 6. DATE OF EXAMINATION |

| 7. SEX | 8. RACE | 9. TOTAL YRS. GOVT. SERVICE MILITARY | CIVILIAN | 10. DEPARTMENT, AGENCY, OR SERVICE | 11. ORGANIZATION UNIT |
|---|---|---|---|---|---|
| M | W | | | | |

| 12. DATE OF BIRTH | 13. PLACE OF BIRTH | 14. NAME, RELATIONSHIP, AND ADDRESS OF NEXT OF KIN |
|---|---|---|
| 1-17-16 | MARIETTA, MISS. | |

| 15. EXAMINING FACILITY OR EXAMINER, AND ADDRESS | 16. OTHER INFORMATION |
|---|---|
| | |

17. STATEMENT OF EXAMINEE'S PRESENT HEALTH IN OWN WORDS. (Follow by description of past history, if complaint exists)

GOOD

18. FAMILY HISTORY

| RELATION | AGE | STATE OF HEALTH | IF DEAD, CAUSE OF DEATH | AGE AT DEATH |
|---|---|---|---|---|
| FATHER | | DECEASED | APOPLEXY - DIABETES | 66 |
| MOTHER | 84 | GOOD | | |
| SPOUSE | 46 | " | | |
| BROTHERS AND SISTERS B | 51 | " | | |
| S | 60 | " | | |
| S | 55 | " | | |
| S | 53 | " | | |
| B | | DECEASED | CEREBRAL HEM. | 55 |
| CHILDREN | | | | |

19. HAS ANY BLOOD RELATION (Parent, brother, sister, other) OR HUSBAND OR WIFE:

| YES | NO | (Check each item) | RELATION(S) |
|---|---|---|---|
| | ✓ | HAD TUBERCULOSIS | |
| | ✓ | HAD SYPHILIS | |
| ✓ | | HAD DIABETES | |
| | ✓ | HAD CANCER | |
| | ✓ | HAD KIDNEY TROUBLE | |
| | ✓ | HAD HEART TROUBLE | |
| | ✓ | HAD STOMACH TROUBLE | |
| | ✓ | HAD RHEUMATISM (Arthritis) | |
| | ✓ | HAD ASTHMA, HAY FEVER, HIVES | |
| | ✓ | HAD EPILEPSY (Fits) | |
| | ✓ | COMMITTED SUICIDE | |
| | ✓ | BEEN INSANE | |

20. HAVE YOU EVER HAD OR HAVE YOU NOW (Place check at left of each item)

| YES | NO | (Check each item) | YES | NO | (Check each item) | YES | NO | (Check each item) | YES | NO | (Check each item) |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | ✓ | SCARLET FEVER, ERYSIPELAS | | ✓ | GOITER | | ✓ | TUMOR, GROWTH, CYST, CANCER | | ✓ | "TRICK" OR LOCKED KNEE |
| | ✓ | DIPHTHERIA | | ✓ | TUBERCULOSIS | | ✓ | RUPTURE | | ✓ | FOOT TROUBLE |
| ✓ | | RHEUMATIC FEVER | | ✓ | SOAKING SWEATS (Night sweats) | | ✓ | APPENDICITIS | | ✓ | NEURITIS |
| ✓ | | SWOLLEN OR PAINFUL JOINTS | | ✓ | ASTHMA | | ✓ | PILES OR RECTAL DISEASE | | ✓ | PARALYSIS (Inc. infantile) |
| | ✓ | MUMPS | | ✓ | SHORTNESS OF BREATH | | ✓ | FREQUENT OR PAINFUL URINATION | | ✓ | EPILEPSY OR FITS |
| | ✓ | WHOOPING COUGH | | ✓ | PAIN OR PRESSURE IN CHEST | | ✓ | KIDNEY STONE OR BLOOD IN URINE | | ✓ | CAR, TRAIN, SEA, OR AIR SICKNESS |
| | ✓ | FREQUENT OR SEVERE HEADACHE | | ✓ | CHRONIC COUGH | | ✓ | SUGAR OR ALBUMIN IN URINE | | ✓ | FREQUENT TROUBLE SLEEPING |
| | ✓ | DIZZINESS OR FAINTING SPELLS | | ✓ | PALPITATION OR POUNDING HEART | | ✓ | BOILS | | ✓ | FREQUENT OR TERRIFYING NIGHTMARES |
| | ✓ | EYE TROUBLE | | ✓ | HIGH OR LOW BLOOD PRESSURE | | ✓ | VENEREAL DISEASE | | ✓ | DEPRESSION OR EXCESSIVE WORRY |
| | ✓ | EAR, NOSE OR THROAT TROUBLE | | ✓ | CRAMPS IN YOUR LEGS | | ✓ | RECENT GAIN OR LOSS OF WEIGHT | | ✓ | LOSS OF MEMORY OR AMNESIA |
| | ✓ | RUNNING EARS | | ✓ | FREQUENT INDIGESTION | | ✓ | ARTHRITIS OR RHEUMATISM | | ✓ | BED WETTING |
| | ✓ | CHRONIC OR FREQUENT COLDS | | ✓ | STOMACH, LIVER OR INTESTINAL TROUBLE | | ✓ | BONE, JOINT, OR OTHER DEFORMITY | | ✓ | NERVOUS TROUBLE OF ANY SORT |
| | ✓ | SEVERE TOOTH OR GUM TROUBLE | | ✓ | GALL BLADDER TROUBLE OR GALL STONES | | ✓ | LAMENESS | | ✓ | ANY DRUG OR NARCOTIC HABIT |
| | ✓ | SINUSITIS | | ✓ | JAUNDICE | | ✓ | LOSS OF ARM, LEG, FINGER, OR TOE | | ✓ | EXCESSIVE DRINKING HABIT |
| | ✓ | HAY FEVER | | ✓ | ANY REACTION TO SERUM, DRUG OR MEDICINE | | ✓ | PAINFUL OR "TRICK" SHOULDER OR ELBOW | | ✓ | HOMOSEXUAL TENDENCIES |

21. HAVE YOU EVER (Check each item)

| | | | | | |
|---|---|---|---|---|---|
| ✓ | | WORN GLASSES | | ✓ | ATTEMPTED SUICIDE |
| | ✓ | WORN AN ARTIFICIAL EYE | | ✓ | BEEN A SLEEP WALKER |
| | ✓ | WORN HEARING AIDS | | ✓ | LIVED WITH ANYONE WHO HAD TUBERCULOSIS |
| | ✓ | STUTTERED OR STAMMERED | | ✓ | COUGHED UP BLOOD |
| | ✓ | WORN A BRACE OR BACK SUPPORT | ✓ | | BLED EXCESSIVELY AFTER INJURY OR TOOTH EXTRACTION |

22. FEMALES ONLY: A. HAVE YOU EVER— B. COMPLETE THE FOLLOWING.

| | | | |
|---|---|---|---|
| | | BEEN PREGNANT | AGE AT ONSET OF MENSTRUATION |
| | | HAD A VAGINAL DISCHARGE | INTERVAL BETWEEN PERIODS |
| | | BEEN TREATED FOR A FEMALE DISORDER | DURATION OF PERIODS |
| | | HAD PAINFUL MENSTRUATION | DATE OF LAST PERIOD |
| | | HAD IRREGULAR MENSTRUATION | QUANTITY: ☐ NORMAL ☐ EXCESSIVE ☐ SCANTY |

| 23. HOW MANY JOBS HAVE YOU HAD IN THE PAST THREE YEARS? | 24. WHAT IS THE LONGEST PERIOD YOU HELD ANY OF THESE JOBS? MONTHS | 25. WHAT IS YOUR USUAL OCCUPATION? | 26. ARE YOU (Check one) ☐ RIGHT HANDED ☐ LEFT HANDED |
|---|---|---|---|
| | | | |

ENCLOSURE

16—62289-1

67 134175 29

| YES | NO | CHECK EACH ITEM YES OR NO. EVERY ITEM CHECKED "YES" MUST BE FULLY EXPLAINED IN BLANK SPACE ON RIGHT | |
|---|---|---|---|
| | ✓ | 27. HAVE YOU BEEN UNABLE TO HOLD A JOB BECAUSE OF: A. SENSITIVITY TO CHEMICALS, DUST, SUNLIGHT, ETC. | |
| | ✓ | B. INABILITY TO PERFORM CERTAIN MOTIONS | |
| | ✓ | C. INABILITY TO ASSUME CERTAIN POSITIONS | |
| | ✓ | D. OTHER MEDICAL REASONS (*If yes, give reasons*) | |
| | ✓ | 28. HAVE YOU EVER WORKED WITH RADIOACTIVE SUBSTANCE? | |
| | ✓ | 29. DID YOU HAVE DIFFICULTY WITH SCHOOL STUDIES OR TEACHERS? (*If yes, give details*) | |
| | ✓ | 30. HAVE YOU EVER BEEN REFUSED EMPLOYMENT BECAUSE OF YOUR HEALTH? (*If yes, state reason and give details*) | |
| | ✓ | 31. HAVE YOU EVER BEEN DENIED LIFE INSURANCE? (*If yes, state reason and give details*) | |
| ✓ | | 32. HAVE YOU HAD, OR HAVE YOU BEEN ADVISED TO HAVE, ANY OPERATIONS? (*If yes, describe and give age at which occurred*) | PILONITAL CYST - 1953 |
| | ✓ | 33. HAVE YOU EVER BEEN A PATIENT (*committed or voluntary*) IN A MENTAL HOSPITAL OR SANATORIUM? (*If yes, specify when, where, why, and name of doctor, and complete address of hospital or clinic*) | |
| | ✓ | 34. HAVE YOU EVER HAD ANY ILLNESS OR INJURY OTHER THAN THOSE ALREADY NOTED? (*If yes, specify when, where, and give details*) | |
| | ✓ | 35. HAVE YOU CONSULTED OR BEEN TREATED BY CLINICS, PHYSICIANS, HEALERS, OR OTHER PRACTITIONERS WITHIN THE PAST 5 YEARS? (*If yes, give complete address of doctor, hospital, clinic, and details*) | |
| | ✓ | 36. HAVE YOU TREATED YOURSELF FOR ILLNESSES OTHER THAN MINOR COLDS? (*If yes, which illnesses*) | |
| | ✓ | 37. HAVE YOU EVER BEEN REJECTED FOR MILITARY SERVICE BECAUSE OF PHYSICAL, MENTAL, OR OTHER REASONS? (*If yes, give date and reason for rejection*) | |
| | ✓ | 38. HAVE YOU EVER BEEN DISCHARGED FROM MILITARY SERVICE BECAUSE OF PHYSICAL, MENTAL, OR OTHER REASONS? (*If yes, give date, reason, and type of discharge: whether honorable, other than honorable, for unfitness or unsuitability*) | |
| | ✓ | 39 HAVE YOU EVER RECEIVED, IS THERE PENDING, HAVE YOU APPLIED FOR, OR DO YOU INTEND TO APPLY FOR PENSION OR COMPENSATION FOR EXISTING DISABILITY? (*If yes, specify what kind, granted by whom, and what amount, when, why*) | |

I CERTIFY THAT I HAVE REVIEWED THE FOREGOING INFORMATION SUPPLIED BY ME AND THAT IT IS TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE. I AUTHORIZE ANY OF THE DOCTORS, HOSPITALS, OR CLINICS MENTIONED ABOVE TO FURNISH THE GOVERNMENT A COMPLETE TRANSCRIPT OF MY MEDICAL RECORD FOR PURPOSES OF PROCESSING MY APPLICATION FOR THIS EMPLOYMENT OR SERVICE.

| TYPED OR PRINTED NAME OF EXAMINEE | SIGNATURE |
|---|---|
| WILLIAM V. CLEVELAND | WVCleveland |

40. PHYSICIAN'S SUMMARY AND ELABORATION OF ALL PERTINENT DATA (*Physician shall comment on all positive answers in items 20 thru 39*)

| TYPED OR PRINTED NAME OF PHYSICIAN OR EXAMINER | DATE | SIGNATURE | NUMBER OF ATTACHED SHEETS |
|---|---|---|---|
| | | | |

16—62289-1 U. S. GOVERNMENT PRINTING OFFICE : 1952—O-213344

FD-300 (Rev. 2-9-60)

**Attachment to Standard Form 88, Report of Medical Examination**
**For Information and Guidance of Medical Examiner**

Name of Examinee (Type or print) CLEVELAND (Last) WILLIAM (First) VERNER (Middle)

The following portions of the attached examination report form need not be completed:

| | |
|---|---|
| 2 | 62 |
| 3 | 65 |
| 4 | 67 |
| 9 | 68 |
| 11 | 69 |
| 14 | 72 |
| 17 | 76 |

46. Is necessary unless facilities for affording same are not readily available.

48. Not required unless examinee is over 35 years of age or examination indicates such is desirable.

49. Is necessary unless facilities for affording same are not readily available.

71. Audiometer examinations should be afforded whenever possible.

**For All Examinees, Whether Clerical or Special Agent Applicants or Employees:**

***The medical examiner should answer the following question:***

Examinee ☑ is ☐ is not qualified for strenuous physical exertion.

**To be Answered in the Case of All Male Employees and Male Applicants:**

1. Does examinee have any defects restricting or prohibiting his participation in defensive tactics and dangerous assignments which might entail the practical use of firearms?

   ☑ No ☐ Yes If "yes" please specify defects. _____

2. Does examinee have any defects prohibiting safe operation of motor vehicles?

   ☑ No ☐ Yes If "yes" please specify defects. _____

   If examinee has defective vision, should he wear corrective glasses while operating a motor vehicle? ☐ Yes ☐ No

ENCLOSURE

67-134975-295

FRAME: SMALL MEDIUM (LARGE)

Desirable Weight Ranges for Males

| Height | Small Frame | Medium Frame | Large Frame |
|---|---|---|---|
| 5' 4" | 117 - 125 | 123 - 135 | 131 - 148 |
| 5' 5" | 120 - 129 | 126 - 139 | 134 - 152 |
| 5' 6" | 124 - 133 | 130 - 143 | 138 - 157 |
| 5' 7" | 128 - 137 | 134 - 148 | 143 - 162 |
| 5' 8" | 132 - 141 | 138 - 152 | 147 - 166 |
| 5' 9" | 136 - 146 | 142 - 156 | 151 - 170 |
| 5' 10" | 140 - 150 | 146 - 161 | 155 - 175 |
| 5' 11" | 144 - 154 | 150 - 166 | 160 - 180 |
| 6' | 148 - 158 | 154 - 171 | 164 - 185 |
| 6' 1" | 152 - 163 | 158 - 176 | 169 - 190 |
| 6' 2" | 156 - 167 | 163 - 181 | 174 - 195 |
| 6' 3" | 160 - 171 | 168 - 186 | 178 - 200 |
| 6' 4" | 169 - 180 | 178 - 196 | 188 - 210 |
| 6' 5" | 174 - 185 | 182 - 202 | 192 - 216 |

RECD - MAR 26 1962

3. Examinee's frame is ☐ small ☐ medium ☒ large

4. Considering above weight table, the examinee's frame, and other individual physical characteristics, I consider his present weight ☒ Satisfactory ☐ Excessive ☐ Deficient

5. Under proper medical supervision, examinee should ☐ lose _____ pounds
☐ gain _____ pounds

Remarks: _____

P. R. McSadden
(Signature of Medical Examiner)

march 16, 1962
(Date)

FD-183 (Rev. 6-20-57)

# FEDERAL BUREAU OF INVESTIGATION
# UNITED STATES DEPARTMENT OF JUSTICE

## REPORT OF PERFORMANCE RATING

Name of Employee: WILLIAM V. CLEVELAND

Where Assigned: SPECIAL INVESTIGATIVE (Division) — Employees Security and Special Inquiry Section (Section, Unit)

Official Position Title: SECTION CHIEF, GS-15

Rating Period: from APRIL 1, 1961 to MARCH 31, 1962

ADJECTIVE RATING: OUTSTANDING
Outstanding, Excellent, Satisfactory, Unsatisfactory

Employee's Initials

| | Signature | Title | Date |
|---|---|---|---|
| Rated by: | C. H. Stanley | No. 1 Man | 4/16/62 |
| Reviewed by: | [illegible] | Assistant Director | 4/16/62 |
| Rating Approved by: | [illegible] | Assistant to the Director | 4/27/62 |

REC-149

67-134975-[illegible]

Searched ____ Indexed ____
Serialized ____ Filed ____
MAY 21 1962

TYPE OF REPORT

(X) Official
(X) Annual

( ) Administrative
( ) 60-Day
( ) 90-Day
( ) Transfer
( ) Separation from Service
( ) Special

MAY 23 1962

NARRATIVE COMMENTS

Note: The regulations require that OUTSTANDING ratings be supported by a statement in writing setting forth IN DETAIL the performance IN EVERY ASPECT and the REASONS for considering each worthy of SPECIAL COMMENDATION.
UNSATISFACTORY ratings must be supported by a statement in writing stating (1) WHEREIN the performance is unsatisfactory, (2) the facts of the (90 day) PRIOR WARNING, and (3) the efforts made AFTER THE WARNING TO HELP the employee bring his performance up to a satisfactory level.

RECEIVED - MOHR
FBI
MAY 17 3 19 PM '62

FD-185a (Rev. 4-14-58)

# PERFORMANCE RATING GUIDE FOR INVESTIGATIVE PERSONNEL

(For use as attachment to Performance Rating Form No. FD-185)

Name of Employee: William V. Cleveland  Title: Section Chief, GS-15

Rating Period: from 4/1/61 to 3/31/62

RATING GUIDE AND CHECK-LIST

Note: Only those items having pertinent bearing on employee's performance should be rated. All employees in same salary grade should be compared. Rate items as follows:

_+_ Outstanding (exceeding excellent and deserving of special commendation).
_E_ Excellent.
_✓_ Satisfactory (good or very good).
_–_ Unsatisfactory.
_O_ No opportunity to appraise performance during rating period.

Guide for determining adjective rating:

1. "Outstanding" adjective rating requires (A) that all rated elements be "+" and (B) that each and every rated element be factually justified by narrative detail on reverse of Form FD-185.
2. "Excellent," "Satisfactory" or "Unsatisfactory" adjective ratings will depend upon the composite result of evaluating all rated elements rather than following any mechanical formulas; however, for an employee to be rated "Excellent" he must not be rated unsatisfactory on any performance evaluation factors on the rating guide and check-list and must be rated "Excellent" or "Outstanding" on the majority of such rating factors. Good judgment must be exercised to insure that adjective rating is reasonable in the light of elements rated.
   A. Any element rated "Unsatisfactory" must be supported by narrative comments.
   B. An "official" adjective rating of "Unsatisfactory" must comply with the requirements described on the reverse of form FD-185.

_+_ (1) Personal appearance.
_+_ (2) Personality and effectiveness of his personal contacts.
_+_ (3) Attitude (including dependability, cooperativeness, loyalty, enthusiasm, amenability and willingness to equitably share work load).
_+_ (4) Physical fitness (including health, energy, stamina).
_+_ (5) Resourcefulness and ingenuity.
_+_ (6) Forcefulness and aggressiveness as required.
_+_ (7) Judgment, including common sense, ability to arrive at proper conclusions, ability to define objectives.
_+_ (8) Initiative and the taking of appropriate action on own responsibility.
_+_ (9) Planning ability and its application to the work.
_+_ (10) Accuracy and attention to pertinent detail.
_+_ (11) Industry, including energetic, consistent application to duties.
_+_ (12) Productivity, including amount of acceptable work produced and rate of progress on or completion of assignments. Also consider adherence to deadlines unless failure to meet is attributable to causes beyond employee's control.
_+_ (13) Knowledge of duties, instructions, rules and regulations, including readiness of comprehension and "know how" of application.
_+_ (14) Technical or mechanical skills.
_+_ (15) Investigative ability and results:
   _+_ (a) Internal security cases
   _+_ (b) Criminal or general investigative cases
   _+_ (c) Fugitive cases
   _+_ (d) Applicant cases
   _O_ (e) Accounting cases
_+_ (16) Physical surveillance ability.
_+_ (17) Firearms ability.
_+_ (18) Development of informants and sources of information.
_+_ (19) Reporting ability:
   _+_ (a) Investigative reports
   _+_ (b) Summary reports
   _+_ (c) Memos, letters, wires
   (Consider: _+_ conciseness; _+_ clarity; _+_ organization; _+_ thoroughness; _+_ accuracy; _+_ adequacy and pertinency of leads; _+_ administrative detail)
_+_ (20) Performance as a witness.
_+_ (21) Executive ability:
   _+_ (a) Leadership
   _+_ (b) Ability to handle personnel
   _+_ (c) Planning
   _+_ (d) Making decisions
   _+_ (e) Assignment of work
   _+_ (f) Training subordinates
   _+_ (g) Devising procedures
   _+_ (h) Emotional stability
   _+_ (i) Promoting high morale
   _+_ (j) Getting results
_+_ (22) Ability on raids and dangerous assignments:
   _+_ (a) As leader
   _+_ (b) As participant
_+_ (23) Organizational interest, such as making of suggestions for improvement.
_+_ (24) Ability to work under pressure.
_+_ (25) Miscellaneous. Specify and rate:
   _+_ Dictation ability

A. Specify general nature of assignment during most of rating period (such as security, criminal, applicant squad, or as Resident Agent, supervisor, instructor, etc.): Section Chief of the Employees Security and Special Inquiry Section.

B. Specify employee's most noteworthy special talents (such as investigator, desk man, research, instructor, speaker): Administrator

C. (1) Is employee available for general assignment wherever needs of service require? Yes (If answer is not "yes," explain in narrative comments.)
(2) Is employee available for special assignment wherever needs of service require? Yes (If answer is not "yes," explain in narrative comments.)

D. 1. Has employee had an abnormal sick leave record during rating period? No 2. Has employee used more sick leave (including annual leave or LWOP for illness) during rating period than the amount of sick leave earned during such period? No (If answer to either question is "Yes," explain in narrative comments.)

E. Is employee qualified to operate a motor vehicle incidental to his official duties? [XX] Yes [ ] No
If answer is "yes," personnel file must reflect the following: (a) Has valid State or local operator's license for type vehicle he is to use. (b) Is physically fit to drive. (c) Past safe driving record OK or has passed Bureau road test.

ADJECTIVE RATING: OUTSTANDING  EMPLOYEE'S INITIALS _____
Outstanding, Excellent, Satisfactory, Unsatisfactory

WILLIAM V. CLEVELAND
SECTION CHIEF - EMPLOYEES SECURITY
AND SPECIAL INQUIRY SECTION
EOD: 12-26-39 (Messenger); 7-6-42 (Agent)
SPECIAL INVESTIGATIVE DIVISION

Mr. Cleveland is Section Chief of the Employees Security and Special Inquiry Section of the Special Investigative Division. Prior to his designation as Section Chief in February, 1961, he was the Number One Man in the Liaison Section of the Domestic Intelligence Division. In addition to his varied assignments at the Seat of Government, Mr. Cleveland is thoroughly experienced as an investigator, as well as an Assistant Special Agent in Charge in the field. He is completely qualified to successfully handle the more sensitive and complex Bureau cases including those involving dangerous assignments.

During the rating period, Mr. Cleveland was commended by the Director on several occasions. In July, 1961, the Director, through Assistant Director Evans, commended Mr. Cleveland, along with other personnel in his Section, for the fine spirit of cooperation and exemplary attitude in working many hours overtime over a holiday weekend in order to assist in the handling of special cases. Again in August, 1961, the Director through Mr. Evans commended Mr. Cleveland, together with certain other personnel, for their wholehearted cooperativeness and for doing an excellent job in the relocation of the Special Investigative Division. By letter dated October 20, 1961, to Mr. Cleveland, the Director commended him for the excellent fashion in which he had carried out his supervisory responsibilities relative to the investigation of a number of Bureau cases.

During the rating period, Mr. Cleveland continued his active participation as a member of the Board of Directors of the Federal Bureau of Investigation Recreation Association. By letter to Mr. Cleveland dated January 10, 1962, the Director noted that Mr. Cleveland had discharged his responsibilities in a most effective manner as a member of the Board of Directors of the Federal Bureau of Investigation Recreation Association.

Mr. Cleveland is an outstanding and loyal career FBI employee. This rating is based on the following factors:

1. Personal appearance - Mr. Cleveland dresses with excellent taste and presents and outstanding personal appearance as a Bureau representative.

2. Personality and effectiveness of his personal contacts - Mr. Cleveland has an outstanding personality which enables him to be highly successful in making friends and in developing and maintaining excellent contacts with other Government and business officials. He has an exceptionally friendly approach and demeanor, and is well liked and respected by those with whom he comes in contact. In his current assignment, as well as his previous assignment as Number One Man in the Liaison Section, Mr. Cleveland has demonstrated he is an outstanding contact man.

3. Attitude (including dependability, cooperativeness, loyalty, enthusiasm, amenability and willingness to equitably share work load) - Mr. Cleveland is an excellent example of a completely loyal and devoted Bureau career employee. He is a most enthusiastic and willing worker who can be depended upon at all times to complete assignments with vigor and determination. In commending Mr. Cleveland and other personnel in his Section, the Director in a letter of July 11, 1961, referred to their fine spirit and exemplary attitude.

4. Physical fitness (including health, energy, stamina) - Mr. Cleveland is in excellent health and possesses tremendous physical energy and stamina. His drive, willingness and ability to stay on the job until completed has been consistently demonstrated not only during the rating period but throughout his career of more than twenty years.

5. Resourcefulness and ingenuity - Mr. Cleveland is exceptionally versatile, imaginative and is constantly moving forward with new ideas and methods. In addition to his over-all intelligence, Mr. Cleveland is also able to draw from his vast experience in devising programs and procedures to streamline the work in order to successfully complete the job in the shortest possible time.

6. Forcefulness and aggressiveness as required - Mr. Cleveland is definitely forceful and aggressive in approaching and carrying out his assignments. When confronted with an involved situation or problem, he wastes no time in taking action. The exceptionally heavy volume of work handled on a short-deadline basis by the personnel under his supervision can be attributed to a great extent to his properly directed forcefulness.

7. Judgment, including common sense, ability to arrive at proper conclusions, ability to define objectives - Due to the nature of the investigations supervised in the Employees Security and Special Inquiry Section, extreme care and sound judgment must be exercised. Mr. Cleveland's record in this respect has been outstanding. His common-sense approach, foresightedness in planning objectives and his logical conclusions as to action to be taken have been of material assistance in fulfilling the Bureau's important responsibilities.

8. Initiative and the taking of appropriate action on own responsibility - Mr. Cleveland is a self-assured administrator who thinks for himself, resolves his own problems and operates on his own initiative. He has no hesitancy in accepting responsibility, making decisions and performing his duties with minimum supervision.

9. Planning ability and its application to the work - Mr. Cleveland's organizational and planning ability is clearly reflected in the accomplishments achieved under his supervision. Careful analyses and planning in the initial stages characterize his work. He follows the definite policy of insisting that personnel under his supervision carefully analyze and evaluate the facts and thereafter plan the proper course of action to be followed to accomplish the desired objectives.

10. Accuracy and attention to pertinent detail - A large percentage of the work produced in the Employees Security and Special Inquiry Section under Mr. Cleveland's supervision is disseminated outside the Bureau to top governmental officials for appropriate action. Mr. Cleveland, therefore, is very conscious of the need for accuracy and takes great pride in successfully meeting this challenge.

11. Industry, including energetic, consistent application to duties - Mr. Cleveland attacks all assignments with abounding energy and enthusiasm. His own devotion to duty and obvious desire to vigorously discharge his responsibilities are also noticeable in the excellent attitude of the personnel under his guidance and supervision. In a letter to Mr. Cleveland dated October 20, 1961, in commending Mr. Cleveland for the excellent fashion which he carried out his supervisory responsibilities relative to certain investigations, the Director noted he had devoted much personal time to these matters and exhibited a great interest in their expeditious execution.

12. Productivity, including amount of acceptable work produced and rate of progress on or completion of assignments, etc. - Mr. Cleveland is a "production" administrator. His ability to set in motion procedures which will obtain the maximum results in the shortest possible time has certainly been demonstrated during the rating period. The volume of deadline work which has been produced by personnel under his supervision has been outstanding.

13. Knowledge of duties, instructions, rules and regulations, including readiness of comprehension and "know how" of application - Mr. Cleveland has a thorough workable knowledge of over-all Bureau policies and procedures. In addition to his ability and extensive experience in applying these rules and regulations to his own work, he is extremely adept in properly instructing and guiding new and inexperienced personnel.

14. Technical or mechanical skills - Mr. Cleveland possesses considerable technical and mechanical skills and is exceptionally well qualified and experienced in the use of the various technical and mechanical equipment utilized by the Bureau.

15. Investigative ability and results - Mr. Cleveland has an excellent background and is thoroughly experienced in the various types of Bureau investigations, both as an investigator and administrator. He previously served as an Assistant Special Agent in Charge in the field, as well as the Number One Man in the Liaison Section of the Domestic Intelligence Division. Prior thereto he was assigned for several years in the front office of the Assistant Director of the Domestic Intelligence Division. During the past year, the Section under his supervision obtained commendable results in applicant-type investigations and in the Director's letter of October 20, 1961, he commented upon Mr. Cleveland's excellent supervision of certain applicant-type investigations.

16. Physical surveillance ability - While Mr. Cleveland has not participated in any physical surveillances during the rating period, he has had previous experience in this type of investigative technique and has the intelligence and physical qualities to operate both as a participant or in a supervisory capacity in a most commendable manner.

17. Firearms ability - Mr. Cleveland has an excellent knowledge of and experience in the use of all types of Bureau firearms. He is a qualified Bureau firearms administrator with considerable experience in this field.

18. Development of informants and sources of information - One of Mr. Cleveland's strongest characteristics is his outstanding personality and ability to develop and

maintain excellent contacts. His warm and friendly manner would serve him well in the development of informants and sources of information. Prior to his current assignment, he was Number One Man in the Liaison Section at the Seat of Government where his capable talents in this field were clearly demonstrated.

19. Reporting ability - Memoranda, reports, correspondence and other paper work prepared and submitted by Mr. Cleveland are exceptionally well organized and indicate careful planning. The facts are clearly set out in a concise and accurate manner with proper attention to pertinent details. He consistently strives to maintain a high standard of perfection in the preparation and appearance of all material emanating from his section.

20. Performance as a witness - Mr. Cleveland did not appear at a witness during the rating period. However, his intelligence, experience and excellent background would enable him to perform in a highly successful manner and create a favorable impression as a Bureau representative while testifying as a witness.

21. Executive ability - As previously set forth, Mr. Cleveland has consistently demonstrated his capability as a competent Bureau administrator and leader of personnel. He unhesitatingly makes proper decisions and devises the necessary procedures to obtain the desired results.

22. Ability on raids and dangerous assignments - Mr. Cleveland has the courage, physical qualifications, over-all "know how" and experience to successfully carry out the Bureau's important responsibilities in connection with raids or other dangerous assignments either as a participant or as a leader.

23. Organizational interest, such as making of suggestions for improvement - Mr. Cleveland continues to take a keen interest in the Bureau's work and throughout his assignments he has constantly endeavored to develop new ideas and methods which would assist the Bureau in discharging its responsibilities in the best manner possible. By letter dated December 18, 1961, the Director thanked Mr. Cleveland for a suggestion submitted by him. Mr. Cleveland's interest in the Bureau's operations is also specifically demonstrated by his extensive activities in connection with the FBI Recreation Association. By letter dated January 10, 1962, the Director commended Mr. Cleveland for the manner in which he had discharged his responsibilities and for his devoted efforts in connection with his position as a member of the Board of Directors of the FBI Recreation Association.

24. Ability to work under pressure - Mr. Cleveland is completely emotionally stable and has the ability and extensive experience to operate at his best under pressure.

25. Dictation ability - Mr. Cleveland is an outstanding dictator.

## PART II SPECIFIC COMMENTS

### 1. Justification for any Minus Ratings Given

Not applicable

### 2. Experience and Ability as Inspector's Aide

Mr. Cleveland has not participated in any inspections during the rating period. However, he is a fully qualified Inspector's Aide and has the experience and ability to competently handle inspection matters.

### 3. Participation in Informant Program

Mr. Cleveland is completely familiar with and alert to the value of informant programs. His personality, intelligence and over-all Bureau experience eminently qualify him in this field.

### 4. Testifying Experience and Ability

During the rating period, Mr. Cleveland has not testified. However, he would handle himself in a most commendable manner as a witness.

### 5. Disciplinary Action

By letter dated April 18, 1961, the Director called Mr. Cleveland's attention to the need for expeditious handling of Special Inquiry cases. Mr. Cleveland is the type of Bureau employee who puts forth every effort to handle his work and meet deadlines in a manner which will reflect favorably upon the Bureau. In his present assignment, he has clearly demonstrated his alertness to meeting deadlines and has obtained excellent results. In this connection, in a letter dated July 11, 1961, the Director, through Assistant Director Evans, commended Mr. Cleveland and other personnel under his supervision for their fine spirit of cooperativeness and exemplary attitude in working many hours overtime over a holiday weekend in order to handle a large number of Special Inquiry type cases. Again by letter dated October 20, 1961, to Mr. Cleveland, the Director commended him for the excellent fashion in which he had carried out his supervisory responsibilities relative to investigation of certain applicant-type cases. The Director specifically noted that Mr. Cleveland had devoted much personal time to these matters and exhibited a great deal of interest in their expeditious execution. The above letters have been taken into consideration in connection with Mr. Cleveland's over-all rating

6. Accounting Information

Not applicable

7. Police Instruction

Not applicable

8. Sound Training

Not applicable

9. Resident Agents

Not applicable

10. Foreign Language Ability

Not applicable

11. Administrative Advancement

Is Agent (a) interested in administrative advancement (YES), (b) completely available for administrative advancement (YES), and (C) considered completely qualified at present for administrative advancement including experience, ability, personality and appearance? (YES). His qualifications are considered to be OUTSTANDING.

FD-289 (3-28-56)

# PAST SAFE DRIVING RECORD CERTIFICATION

TO BE FILLED IN BY OPERATOR

| NAME OF OPERATOR (PRINT - LAST, FIRST, MIDDLE INITIAL) | DATE |
|---|---|
| CLEVELAND, WILLIAM V. | |

| DIVISION AND SECTION ASSIGNED | POSITION TITLE |
|---|---|
| SPECIAL INVESTIGATIVE, ESOSI | |

THIS IS TO CERTIFY THAT I PRESENTLY ☑ HOLD ☐ DO NOT HOLD A VALID MOTOR VEHICLE OPERATOR'S PERMIT OR DRIVER'S LICENSE.

| PERMIT ISSUED BY: (STATE, TERRITORY POSSESSION, DISTRICT) | PERMIT NUMBER | PERMIT EXPIRES |
|---|---|---|
| VIRGINIA | 467743 | 1-31-64 |

THIS IS AN UNRESTRICTED ~~(RESTRICTED)~~ PERMIT. (IF RESTRICTED, EXPLAIN BELOW)
(STRIKE OUT ONE)

THIS FURTHER CERTIFIES THAT DURING THE PAST THREE YEARS I HAVE DRIVEN A MOTOR VEHICLE (GOVERNMENT OR PERSONALLY OWNED) APPROXIMATELY 10,000 MILES. DURING THIS TIME (A) I ☐ HAVE ☑ HAVE NOT RECEIVED A TRAFFIC VIOLATION TICKET; (B) I ☐ HAVE ☑ HAVE NOT BEEN HELD AT FAULT* AS THE DRIVER OF A MOTOR VEHICLE INVOLVED IN A TRAFFIC ACCIDENT. IF AFFIRMATIVE ANSWER, PLEASE EXPLAIN IN ADJACENT SPACE GIVING NUMBER AND DATES OF OFFENSES.

* "AT FAULT" MEANS ANY CASE IN WHICH RESPONSIBILITY IS CONCEDED BY EMPLOYEE OR HIS INSURANCE COMPANY OR LIABILITY IS FIXED BY DULY CONSTITUTED AUTHORITY.

W V Cleveland
SIGNATURE OF OPERATOR

TO BE FILLED IN BY REVIEWING OFFICIAL

| NAME OF REVIEWING OFFICIAL (PRINT - LAST, FIRST, MIDDLE INITIAL) | POSITION TITLE | DATE |
|---|---|---|
| Cleveland, William V. | Section Chief | 5/1/62 |

THE PERSONNEL FILE OF THIS EMPLOYEE HAS BEEN REVIEWED AND REFLECTS THE FOLLOWING INFORMATION CONCERNING THE OPERATION OF A MOTOR VEHICLE ON OFFICIAL BUSINESS DURING THE PAST THREE YEARS:

[X] CONTINUOUS SAFE DRIVING RECORD

[ ] INVOLVED IN TRAFFIC ACCIDENT AND FOUND AT FAULT **

I CERTIFY THAT THIS EMPLOYEE IS:

[X] QUALIFIED ON THE BASIS OF HIS SAFE DRIVING RECORD TO OPERATE MOTOR VEHICLES ON OFFICIAL BUSINESS.

[ ] NOT QUALIFIED AND MUST DEMONSTRATE HIS QUALIFICATIONS BY SATISFACTORILY PASSING A ROAD TEST EXAMINATION BEFORE OPERATING A MOTOR VEHICLE ON OFFICIAL BUSINESS.

REMARKS:

67-NOT RECORDED
1 MAY 7 1962

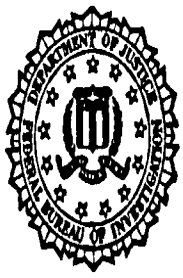
45

** "AT FAULT" MEANS ANY CASE IN WHICH THE BUREAU HAS TAKEN DISCIPLINARY ADMINISTRATIVE ACTION AGAINST THE EMPLOYEE.

W V Cleveland 3/

(SIGNATURE OF REVIEWING OFFICIAL)

FD-253 (Rev. 3-28-60)



# UNITED STATES DEPARTMENT OF JUSTICE

## FEDERAL BUREAU OF INVESTIGATION

*In Reply, Please Refer to*
*File No.*

WASHINGTON 25, D. C.

MAR 21 1962

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

RE: SA W. V. Cleveland
*(Type or print plainly)*

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of $10, payable to the Assistant Director, Administrative Division, FBI, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for a continuous period of two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Assistant Director of the Administrative Division of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Assistant Director of the Administrative Division, directing him to pay to the designated beneficiary the sum of $10,000. The liability of the fund shall not under any circumstances exceed the amount of monies in the fund at the time any liability shall occur. The following person is designated as my beneficiary for FBI Agents' Insurance Fund:

| Name | Relationship | Date |
|---|---|---|
| [redacted] Cleveland | wife | 3/1/62 |

Address
[redacted] Arlington, Virginia

b6
b7C

The following person is designated as my beneficiary under the Chas. S. Ross Fund providing $1500 death benefit to beneficiary of agents killed in the line of duty, other than travel accidents.

| Name | Relationship | Date |
|---|---|---|
| [redacted] Cleveland | wife | 3/1/62 |

Address
[redacted] Arlington, Virginia

Very truly yours,

W. V. Cleveland
Special Agent

67-NOT RECORDED
7 APR 6 1962

(17)

144

3 Kan

The Deputy Attorney General May 1, 1962

Director, FBI

OUTSTANDING PERFORMANCE RATINGS
Federal Bureau of Investigation

There are enclosed the annual performance ratings on the below-listed employees, covering the period from April 1, 1961, through March 31, 1962, wherein they have been given the adjective rating of Outstanding.

b6
b7C

[redacted]
Wilfred L. Bergeron
Augustus K. Bowles III
[redacted]
William A. Branigan
Joseph I. Cavanaugh
[redacted]
[redacted]
William V. Cleveland
[redacted]
Paul L. Cox
[redacted]
Jerome J. Daunt
C. Ray Davidson
[redacted]
Andrew J. Decker, Jr.
Harold W. Doak
Sterling B. Donahoe

[redacted]
Leo J. Gauthier
[redacted]
Albert P. Gunsser
[redacted]
James R. Malley
Thomas J. McAndrews
[redacted]
Walter V. McLaughlin
Donald E. Moore
[redacted]
E. Hyatt Mossburg
Orson F. Myers, Jr.
[redacted]

Ludwig W. R. Oberndorf
[redacted]
Chester L. Rogers
Theron D. Rushing
Joseph A. Sizoo
Charles Q. Smith
[redacted]
Charles H. Stanley
[redacted]
Roger W. Swartz
[redacted]
Eugene W. Walsh
[redacted]
Briggs J. White
Robert E. Wick
Marion E. Williams

DUPLICATE YELLOW

In accordance with existing requirements, these ratings are transmitted for final approval by the Efficiency Awards Committee of the Department. I would appreciate it if you would promptly advise me when these ratings have been approved, in order that they can be considered official. To facilitate such processing, my signature on the ratings or that of my assistant, Mr. Mohr, as approving officer will also serve as approval in my capacity as a member and Mr. Mohr as alternate member of the Efficiency Awards Committee.

Enclosures (60)
RRB:crt (64)
Copies prepared and attached for personnel files of the above.

54

Mr. Mohr

April 27, 1962

N. P. Callahan

[redacted]
Special Agent
Administrative Division

WILLIAM V. CLEVELAND
Special Agent
Special Investigative Division

b6
b7C

PAUL L. COX
Special Agent
Domestic Intelligence Division

C. RAY DAVIDSON
Personnel Officer
Administrative Division

CHESTER L. ROGERS
Special Agent
Administrative Division

[redacted]
Special Agent
Training and Inspection Division

OUTSTANDING ANNUAL PERFORMANCE RATINGS

There are attached for approval annual performance ratings for Messrs. [redacted] Cleveland, Cox, Davidson, Rogers and [redacted] covering the period from April 1, 1961, through March 31, 1962, rating their services as Outstanding. No administrative action has been taken against any of them with the exception of Mr. Cleveland who was censured on April 18, 1961, for delayed reporting in matters under his supervision and Mr. Davidson who was censured on April 10, 1961, and November 15, 1961, for typographical errors in correspondence he prepared. Their overtime records have been satisfactory during the past year.

b6
b7C

It is respectfully requested that these ratings be approved and that you, as the Director's Alternate on the Efficiency Awards Committee, sign both the original and copy of each of them as the Approving Official. Thereafter they must be submitted to the Deputy Attorney General in the Department for approval by the Efficiency Awards Committee. Upon approval of these ratings by the Committee, they will be returned to the Bureau and Messrs. [redacted] Cleveland, Cox, Davidson, Rogers and [redacted] will be furnished copies of their ratings. They will also be entitled to cash incentive awards under the provisions of the Incentive Awards Plan. In this regard we have in the past given awards of $500 to Assistant Directors and above, $400 for officials below the level of Assistant Director who are in Grade GS 16 or above, $300 for those in Grades GS 13 through GS 15 and $200 for those in Grade GS 12 or below. Messrs. [redacted] Cleveland, Cox, Davidson, Rogers and [redacted] areaall in Grade GS 15.

Enclosures
RRB:crt (7)
1 - Personnel File of Mr. William V. Cleveland
1 - Personnel File of Mr. Paul L. Cox
1 - Personnel File of Mr. C. Ray Davidson
1 - Personnel File of Mr. Chester L. Rogers
1 - Personnel File of [redacted]
PERMANENT BRIEFS ATTACHED

67-NOT RECORDED
MAY 21 1962

24

Memorandum to Mr. Mohr
Re: Outstanding Performance Ratings

Should you agree with the foregoing, these ratings will be forwarded to the Department for approval at such time as other Outstanding ratings have been prepared and approved in the Bureau.

RECOMMENDATION:

It is recommended that you, as the Approving Official, sign the original and copy of the attached Outstanding ratings for Messrs. [redacted] Cleveland, Cox, Davidson, Rogers and [redacted] and that upon approval of these ratings they each be approved for an incentive award of $300. b6 b7C

May 11, 1962

PERSONAL

MAY 10 6 37 PM '62
FBI
REC'D-READING ROOM

Mr. William V. Cleveland
Federal Bureau of Investigation
Washington, D. C.

b6
b7C

Dear Mr. Cleveland:

It is with great pleasure that I advise you that your services from April 1, 1961, to March 31, 1962, have merited an Outstanding performance rating, which has been approved by the Efficiency Awards Committee of the Department. A copy of this rating is enclosed for your retention.

In recognition of the superior fashion in which you have carried out your duties, I am also pleased to inform you of my approval of an incentive award in the amount of $300.00. There is enclosed a check for $246.00, which represents this award less withholding tax. I certainly appreciate your exceptional and devoted performance.

REC-149 67-134975-297

Sincerely yours,

J. Edgar Hoover

Enclosures (2)
1 - Mr. Evans (Personal Attention) Enclosure

You should personally present this award and should this not be possible or should presentation be unreasonably delayed by your absence official acting for you should present it.

1 - [redacted] (Sent Direct)
AFH:mjp
(5)
Award #856-62
67-134975

MAILED 20
MAY 11 1962
COMM-FBI

Tolson
Belmont
Mohr
Callahan
Conrad
DeLoach
Evans
Malone
Rosen
Sullivan
Tavel
Trotter
Tele. Room
Holmes
Gandy

MAIL ROOM ☐ TELETYPE UNIT ☐

Mr. Tolson
Mr. Belmont
Mr. Mohr
Mr. Callahan
Mr. Conrad
Mr. DeLoach
Mr. Evans
Mr. Malone
Mr. Rosen
Mr. Sullivan
Mr. Tavel
Mr. Trotter
Tele. Room
Miss Holmes
Miss Gandy

May 14, 1962

Mr Beaver

Dear Mr. Hoover:

I want to express my appreciation for your letter dated May 11, 1962, advising that I had been awarded an Outstanding performance rating, and enclosing a check for $246.

I find it most difficult to find words to express my pleasure at having received such a rating. At the same time, I am completely aware that such an award would not have been possible without the fine work done by members of the Employees Security and Special Inquiry Section during the rating period. I feel, therefore, that they, as well as Bureau officials who have given me valuable guidance, have made this award possible.

I will extend every effort to try to live up to the commendatory remarks contained in your communication.

Sincerely,

William V. Cleveland

67-134975-200
Searched ____ Numbered ____
8 MAY 23 1962

REC-144

Mr. John Edgar Hoover
Director
Federal Bureau of Investigation
Washington, D. C.

MAY 28 1962 R-94

| 1. Agency and organizational designations | 2. Payroll period | 3. Block No. | 4. Slip No. |
|---|---|---|---|
| FBI | | | |

5. Employee's name (and social security account number when appropriate) SUPV. SA

6. Grade and salary GS 15 $16,965

#07533 MR. WILLIAM V. CLEVELAND (CHIEF OF EMPLOYEE SECURITY SECTION)

## PAYROLL CHANGE DATA

| | BASE PAY | OVERTIME | | GROSS PAY | RET. | FEDERAL TAX | BOND | F. I. C. A. | STATE TAX | GROUP LIFE INS. | HEALTH BENEFITS | | NET PAY |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 7. Previous normal | | | | | | | | | | | | | |
| 8. New normal | | | | | | | | | | | | | |
| 9. Pay this period | | | | | | | | | | | | | |

10. Remarks: Work is of an acceptable level of competence.

11. Appropriation(s)

12. Prepared by

13. Audited by

☒ Periodic step-increase ☐ Pay adjustment ☐ Other step-increase

| 14. Effective date | 15. Date last equivalent increase | 16. Old salary rate | 17. New salary rate |
|---|---|---|---|
| 10-14-62 | 8-21-60 | $16,485 | $16,965 |

18. Performance rating is satisfactory or better.

(Signature or other authentication)

19. LWOP data (Fill in appropriate spaces covering LWOP during following periods):

Period(s):

☒ No excess LWOP. Total excess LWOP.

(Check applicable box in case of excess LWOP):

☐ In pay status at end of waiting period.

☐ In LWOP status at end of waiting period.

Initials of Clerk

STANDARD FORM NO. 1126
6 GAO 8000 1126-109

**PAYROLL CHANGE SLIP—PERSONNEL COPY**

FD-253 (Rev. 5-15-62)

# UNITED STATES DEPARTMENT OF JUSTICE

## FEDERAL BUREAU OF INVESTIGATION

SEP 28 1962

*In Reply, Please Refer to File No.*

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

RE: SA WILLIAM V. CLEVELAND
(Type or print plainly)

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by Check - Money Order) the sum of $10, payable to the Assistant Director, Administrative Division, FBI, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for a continuous period of two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Assistant Director of the Administrative Division of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Assistant Director of the Administrative Division, directing him to pay to the designated beneficiary the sum of $10,000. The liability of the fund shall not under any circumstances exceed the amount of monies in the fund at the time any liability shall occur. The following person is designated as my beneficiary for FBI Agents' Insurance Fund:

| Name (primary beneficiary) | Relationship | Date |
|---|---|---|
| [redacted] CLEVELAND | WIFE | 9-27-62 |
| [redacted] ARLINGTON 4, VA. | | |
| [redacted] | Sons | 9-27-62 |
| SAME | | |

b6
b7C

The following person is designated as my beneficiary under the Chas. S. Ross Fund providing $1500 death benefit to beneficiary of agents killed in the line of duty, other than travel accidents.

| | | |
|---|---|---|
| N[redacted] CLEVELAND | Relationship WIFE | Date 9-27-62 |
| A[redacted] ARLINGTON, VA. | | |
| Name (contingent beneficiary, if desired) SAME | Relationship SONS | Date 9-27-62 |
| Address SAME | | |

b6
b7C

[redacted]

60

Very truly yours,

W V Cleveland
Special Agent

3-mnl

Standard Form 50—Rev. Dec. 1961
U.S. Civil Service Commission
FPM R-1

# NOTIFICATION OF PERSONNEL ACTION

5 PART
50-114-02

(For agency use)

| 1. NAME (CAPS) LAST—FIRST—MIDDLE MR.—MISS—MRS. | 2. (For agency use) | 3. BIRTH DATE (Mo., Day, Year) | 4. SOCIAL SECURITY NO. |
|---|---|---|---|
| CLEVELAND, WILLIAM V. (MR.) | 07533 | 1-12-16 | 577-07-9847 |

| 5. VETERAN PREFERENCE | 6. TENURE GROUP | 7. SERVICE COMP. DATE | 8. PHYSICAL HANDICAP CODE |
|---|---|---|---|
| 1 (1—NO, 2—5 PT., 3—10 PT. DISAB., 4—10 PT. COMP., 5—10 PT. OTHER) | | | |

| 9. FEGLI | 10. RETIREMENT | 11. (For CSC use) |
|---|---|---|
| 1—COVERED 2—INELIGIBLE 3—WAIVED | 1—CS 2—FICA 3—FS 4—NONE 5—OTHER | |

| 12. NATURE OF ACTION | 13. EFFECTIVE DATE (Mo., Day, Year) | 14. CIVIL SERVICE OR OTHER LEGAL AUTHORITY |
|---|---|---|
| CODE PROMOTION | 10-23-62 | EXCEPTED BY LAW |

| 15. FROM: POSITION TITLE AND NUMBER | 16. PAY PLAN AND OCCUPATION CODE | 17. GRADE OR LEVEL | 18. SALARY |
|---|---|---|---|
| Supervisory Special Agent (Chief of Employees Security Section) #61-F-114 160 | | GS 15 Series 1811 | $16,965 per annum |

19. NAME AND LOCATION OF EMPLOYING OFFICE

| 20. TO: POSITION TITLE AND NUMBER | 21. PAY PLAN AND OCCUPATION CODE | 22. GRADE OR LEVEL | 23. SALARY |
|---|---|---|---|
| Supervisory Special Agent (Chief of Employees Security Section) 160 | | GS 16 | $18,000 per annum |

24. NAME AND LOCATION OF EMPLOYING OFFICE

| 25. DUTY STATION (City—county—State) | 26. LOCATION CODE |
|---|---|
| | |

| 27. APPROPRIATION | 28. POSITION OCCUPIED | 29. APPORTIONED POSITION |
|---|---|---|
| S. & E., FBI | 1—COMPETITIVE SERVICE 2—EXCEPTED SERVICE: 2 | FROM: 1—PROVED-1 2—WAIVED-2 TO: STATE |

30. REMARKS: [ ] A. SUBJECT TO COMPLETION OF 1 YEAR PROBATIONARY (OR TRIAL) PERIOD COMMENCING
[ ] B. SERVICE COUNTING TOWARD CAREER (OR PERMANENT) TENURE FROM:

SEPARATIONS: SHOW REASONS BELOW, AS REQUIRED. CHECK IF APPLICABLE: [ ] C. DURING PROBATION [ ] D. FROM APPOINTMENT OF 6 MONTHS OR LESS

This promotion is temporary and will remain in effect only for the duration of present assignment.

Basis for this position is Section 505(e) of the Classification Act of 1949 as amended.

67-NOT RECORDED
90 OCT 29 1962

| 31. DATE OF APPOINTMENT AFFIDAVIT (Accessions only) | 34. SIGNATURE (Or other authentication) AND TITLE |
|---|---|
| 32. OFFICE MAINTAINING PERSONNEL FOLDER (If different from employing office) | J. Edgar Hoover Director |
| 33. CODE DJ 02 EMPLOYING DEPARTMENT OR AGENCY FEDERAL BUREAU OF INVESTIGATION WASHINGTON 25, D. C. | 35. DATE 10-23-62 |

4. PERSONNEL FOLDER COPY

FD-281a (Rev. 12-9-57)

# RECEIPT FOR GOVERNMENT PROPERTY
## FEDERAL BUREAU OF INVESTIGATION
## UNITED STATES DEPARTMENT OF JUSTICE

OCT 1 1962

May 4, 1962

I certify that I have received the following Government property for official use:

~~XXXXXX~~

Door Key - room 1246 ✓ 3 62
Door Key - room 7641 ✓ 5 61

FILE
3-M

**READ**

The Government property which you hereby acknowledge is charged to you and you are responsible for taking care of it and returning it when its use has been completed. DO NOT MARK OR WRITE ON IT OR MUTILATE IT IN ANY WAY.

Very truly yours, PER

(Written Signature) W V Cleveland

(Typed Signature) William V. Cleveland

46

67-110

4 OCT 26

WILLIAM V. CLEVELAND
SECTION CHIEF
EMPLOYEES SECURITY & SPECIAL INQUIRY SECTION
EOD: 12-26-39 Messenger; 7-6-42 Agent
GS-15, $15,030
NOT ON PROBATION

ASSISTANT DIRECTOR EVANS: Mr. Cleveland is a thoroughly experienced Bureau investigator and administrator. In addition to his wide experience at the Seat of Government as a supervisor, Number One Man and Section Chief, he also previously served in the field as an Assistant Special Agent in Charge. He was rated outstanding on his past performance rating and has continued to carry out his duties with enthusiasm, logic and with dispatch. Mr. Cleveland is interested in, completely available and well qualified for further advancement. His qualifications are considered as outstanding.

RATING: OUTSTANDING

JKP

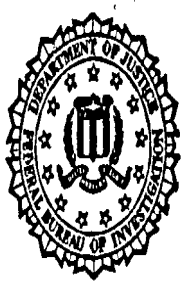
INSPECTOR J. K. PONDER: I concur with the comments of Assistant Director Evans. Cleveland was designated Chief of the Employees Security and Special Inquiry Section 2/17/61 when the Special Investigative Division was formed. He had previously held several important supervisory positions at the Seat of Government. He has been commended on three occasions since the last inspection, has not been the subject of any disciplinary action, and received an "Outstanding" annual performance rating 3/31/62. Cleveland is a most capable and effective administrator and is performing as Section Chief in an excellent fashion. No substantive errors were detected in the work of the Section during the inspection.
(JKP:ejw 10/8/62)

SPECIAL INVESTIGATIVE DIVISION INSPECTION
9/20/62
CHS:dlb

10 JKP
3-IND

OCT 10 1962

FD-253 (Rev. 3-28-60)



# UNITED STATES DEPARTMENT OF JUSTICE

## FEDERAL BUREAU OF INVESTIGATION

*In Reply, Please Refer to*
*File No.*

WASHINGTON 25, D. C.

JUL 27 1962

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

RE: SA William V. Cleveland
*(Type or print plainly)*

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of $10, payable to the Assistant Director, Administrative Division, FBI, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for a continuous period of two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Assistant Director of the Administrative Division of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Assistant Director of the Administrative Division, directing him to pay to the designated beneficiary the sum of $10,000. The liability of the fund shall not under any circumstances exceed the amount of monies in the fund at the time any liability shall occur. The following person is designated as my beneficiary for FBI Agents' Insurance Fund:

| Name | Relationship | Date |
|---|---|---|
| [redacted] Cleveland | wife | 7/27/62 |

| Address | |
|---|---|
| [redacted] | Arlington, Virginia |

b6
b7C

The following person is designated as my beneficiary under the Chas. S. Ross Fund providing $1500 death benefit to beneficiary of agents killed in the line of duty, other than travel accidents.

| Name | Relationship | Date |
|---|---|---|
| [redacted] Cleveland | wife | 7/27/62 |

| Address | |
|---|---|
| [redacted] | Arlington, Virginia |

Very truly yours,

WVCleveland

Special Agent

79

67-NOT RECORDED
AUG 28 1962

147

May 25, 1962

PERSONAL

b6
b7C

Mr. William V. Cleveland
Federal Bureau of Investigation
Washington, D. C.

MAY 25 1 46 PM '62
REC'D-READING ROOM
F B I

Dear Mr. Cleveland:

Your participation in the apprehension of an individual who had committed a criminal offense in the Justice Building was noteworthy and a credit to you. The aggressiveness and thoroughness you displayed in making the necessary arrangements and in alerting personnel resulted in his apprehension and subsequent conviction and I am pleased to commend you.

Sincerely yours,

J. Edgar Hoover

67- 299
Indexed ____ Numbered ____
8 JUN 4 1962

1 - Mr. Evans (Personal Attention)

1 - [redacted] Sent Direct)

CMT:mjp
(5)
67-134975

REC-140

MAILED 10
MAY 25 1962
COMM-FBI

Tolson
Belmont
Mohr
Callahan
Conrad
DeLoach
Evans
Malone
Rosen
Sullivan
Tavel
Trotter
Tele. Room
Holmes
Gandy

MAIL ROOM ☐ TELETYPE UNIT ☐

RECEIVED-DIRECTOR
F.B.I.
MAY 25 5 25 PM '62

Mr. Evans 5/21/62

W. V. Cleveland

[redacted]

b6
b7C

EMPLOYEES
SPECIAL INVESTIGATIVE DIVISION
PERSONNEL MATTER

William V Cleveland

There is attached an airtel from the Washington Field Office showing that the above girls appeared in Municipal Court on May 17, 1962, as witnesses in connection with the arrest of [redacted] on 5/16/62 by the Metropolitan Police Department for indecent exposure. [redacted] was charged on two counts in violation of Title 22, DCC, Section 1112 (lewd, indecent and obscene acts). He pleaded guilty and was sentenced to 60 days on each count for a total of 120 days in D. C. Jail. It was not necessary for the above employees to testify.

As pointed out in my memorandum of May 17, 1962, it was apparent that the fine looking FBI girls who appeared in court ready to testify had considerable bearing on the defense attorney quickly counseling [redacted] to enter a plea of guilty. These girls handled themselves very well in connection with this entire matter.

When [redacted] reappeared in the Justice Building about 1 p.m. on May 16, 1962, and was positively identified by two of the girls who had seen him previously, the writer asked SAs Walter M. Morris and O. Eugene Coleman to accompany him and [redacted] was brought to the writer's office. After preliminary questioning by all three SAs, [redacted] and [redacted] eman continued to question [redacted] while the writer proceeded with arrangements with the building guards, GSA Compliance Officer and Metropolitan Police Department officers. One of the girls accompanied Officer [redacted] of the Metropolitan Police Department to Corporation Counsel's office where a warrant was obtained. Meanwhile, the writer arranged for each of the girls to view [redacted]

Enclosure

1 - Mr. Mohr
1 - Mr. Callahan
1 - Mr. C. Ray Davidson
1 - Mr. DeLoach

80 143

WVC:bjp
-15-8

JUN 15 1962

Memorandum to Mr. Evans
RE: [redacted]

b6
b7C

ACTION:

In view of the fine manner in which the above girls conducted themselves throughout, it is recommended that each be commended.

ADDENDUM: BY ASSISTANT DIRECTOR EVANS: CHS:dlb 5-21-62

The quick action and alertness displayed by the employees in the Employees Security and Special Inquiry Section resulted in taking out of circulation a dangerous sex problem. Immediately upon being advised by female employees in his section, Section Chief Cleveland placed in motion arrangements for all employees in his section to be alert for the possible return of this sex offender. Based on this alertness, [redacted] the sex offender, who returned to the Justice Building, was apprehended by Section Chief Cleveland and Number One Men O. E. Coleman and W. M. Morris. These men not only took immediate action to have Cash identified by the female employees but followed through in questioning him and insisting that action be taken by local police to arrest him.

The alertness and follow-through activities by Cleveland, Coleman and Morris to insure that this offender was properly charged and brought to trial is believed worthy of recognition. It is, therefore, recommended that in addition to the young ladies mentioned above, these three supervisory personnel also receive letters of commendation.

Mr. Tolson
Mr. Belmont
Mr. Mohr
Mr. Casper
Mr. Callahan
Mr. Conrad
Mr. DeLoach
Mr. Evans
Mr. Gale
Mr. Rosen
Mr. Sullivan
Mr. Tavel
Mr. Trotter
Tele. Room
Miss Holmes
Miss Gandy

October 23, 1962

Dear Mr. Hoover:

I wish to acknowledge receipt of your letter dated October 23, 1962, advising that I have been promoted to grade GS-16.

I most sincerely appreciate this increase in salary. I want you to know that I will continue to do my utmost to justify your confidence in me.

Sincerely,

William V. Cleveland

Mr. John Edgar Hoover
Director
Federal Bureau of Investigation
Washington, D. C.

EXP. PROC.
OCT 23 1962

67-134975-300
Searched Numbered
OCT 25 1962

33

3 OCT 29 1962

REC-137

October 23, 1962

PERSONAL

Mr. William V. Cleveland
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Cleveland:

I am indeed pleased to advise you of your promotion to the position of Supervisory Special Agent (Chief of Employees Security Section), $18,000 per annum in Grade GS 16, effective this date.

b6
b7C

For your information, this promotion is temporary and will remain in effect only for the duration of your present assignment.

Sincerely,

J. Edgar Hoover

REC-136

MAILED 2
OCT 23 1962
COMM-FBI

1 - Mr. Evans (PERSONAL ATTENTION)
1 - [redacted]
1 - Movement
1 - [redacted]

Tolson
Belmont
Mohr
Casper
Callahan
Conrad
DeLoach
Evans
Gale
Rosen
Sullivan
Tavel
Trotter
Tele. Room
Holmes
Gandy

MAIL ROOM ☐ TELETYPE UNIT ☐

RECEIVED DIRECTOR
F B I
OCT 23 10 33 AM '62

REC'D-READING ROOM
F B I
OCT 23 10 27 AM '62

LPH-15836

OPTIONAL FORM NO. 10

UNITED STATES GOVERNMENT

# *Memorandum*

TO : DIRECTOR

DATE: 10/23/62

FROM : CLYDE TOLSON

SUBJECT:

Tolson
Belmont
Mohr
Casper
Callahan
Conrad
DeLoach
Evans
Gale
Rosen
Sullivan
Tavel
Trotter
Tele. Room
Holmes
Gandy

There are 3 sections in the Special Investigative Division.

1. Employees Security and Special Inquiry Section, headed by W. V. Cleveland, who is in Grade GS 15,

2. Criminal Intelligence and Organized Crime Section, headed by T. J. McAndrews, who is in Grade GS 16,

3. Fugitive Section, headed by A. B. Eddy, who is in Grade GS 15.

I have instructed Mr. Mohr to prepare a letter reallocating Section Chief W. V. Cleveland to GS 16.

CT:LCB

OK.

REC-133

67-134975-302

Searched ____ Numbered ____

8 OCT 30 1962

ORIGINAL FILED IN 67- Sp. Inv. Div.

90

1 NOV 1 1962

REC-146

October 23, 1962

PERSONAL

Mr. William V. Cleveland
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Cleveland:

It was good of you to write on October 19th and express your concern over the malicious attack made on this Bureau by Jack Levine. His is a contemptuous effort to destroy the reputation the FBI has built over the years and in pursuing his vindictive course he has utterly disregarded the security of our Nation. Thank you for giving me the benefit of your observations.

Sincerely yours,
J. Edgar Hoover

MAILED 19
OCT 23 1962
COMM-FBI

NOTE: SA William V. Cleveland is assigned to the Special Investigative Division.

JH:lml (3)

Tolson
Belmont
Mohr
Casper
Callahan
Conrad
DeLoach
Evans
Gale
Rosen
Sullivan
Tavel
Trotter
Tele. Room
Holmes
Gandy

MAIL ROOM ☐ TELETYPE UNIT ☐

OCT 23 3 49 PM '62
REC'D-READING ROOM
F B I

William V. Cleveland - Special Agent
E( ) 12/26/39 - Clerk; 7/6/42 - S( )ial Agent
GS-15, $16,485
Assigned Special Investigative Division;
Chief, Employees Security and Special Inquiry Section

Mr. Tolson
Mr. Belmont
Mr. Mohr
Mr. Casper
Mr. Callahan
Mr. Conrad
Mr. Dl
Mr. E
Mr. Gale
Mr. Rosen
Mr. Sullivan
Mr. Tavel
Mr. Trotter
Tele. Room
Miss Holmes
Miss Gandy

October 19, 1962

William V. Cleveland

Mr. John Edgar Hoover
Director
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Hoover:

After reading Jack Levine'e article in "The Nation" I could not help but be shocked at how far this individual will go in his obvious efforts to discredit you and the FBI.

Unfortunately, only those few who know the true facts will recognize Levine's ignorance of history when he indicates that the Communist Party does not create a "threat from within." He admits that the Communist Party was a "source of great concern" in the 1930's and 1940's, but persons of his ilk screamed just as loud then about our "persecutions" of the poor Communist Party as he does now.

Levine's statement that informed sources within the FBI consider that the Communist Party "no longer represents a threat to our national security" would only be correct if he said "uninformed sources." Levine is completely wrong and misleading when he outlines the various techniques utilized by the FBI to identify members of the Communist Party. He states that any one of a number of items is usually enough to identify a person as a security risk barring him from Government service. Actually, the FBI's investigations under the Federal Employee Security Program have resulted in only two applicants and one employee being barred or dismissed from Government service as a result of a security determination during the past two years.

Levine's discussion of "Operation Dragnet," his ridicule concerning the number of informants in the Communist Party, his disclosure of alleged highly classified Bureau memoranda and his discussion regarding informants on the highest level, even pinpointing one placed in the Party to act as a security officer, are extremely damaging to the national defense and sound as though they constitute violations of the Espionage Statutes.

67-134415-303
Numbered
OCT 1962

THREE

EXP. PROC.
OCT 19 1962

SEC-146

The most disturbing portion of Levine's article, to me, is his statements regarding your policy decisions and "exaggerations" of the "threat from within." They disregard all semblance of fact and are the type of mouthings that might be expected from a very bitter, small, spoiled and vindictive child. He again shows complete ignorance by claiming you only recently cautioned the public regarding reckless charges against individuals because it is well known that you have warned against the very things he talks about for many many years.

Admittedly, I do not know all the circumstances and ramifications of the Levine matter. I do know, however, the thought, planning, initiative and good old-fashioned hard work that went into developing information of the type referred to in Levine's article, over a long period of years. I hate to see him or anyone else try to destroy this with a poison pen. On the basis of his article in "The Nation" alone, it would certainly appear that there should be grounds for prosecution and that he should be prosecuted to the fullest extent of the law, provided such could be done without making him another Morton Sobell-type martyr.

Sincerely,

William V. Cleveland

William V. Cleveland

(Field Office or Division) SPECIAL INVESTIGATIVE

(Date) 11-27-62

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

In continuing my employment in the Federal Bureau of Investigation, United States Department of Justice, I hereby agree that I will be governed by the following provisions.

1. That the strictly confidential character of any and all information secured by me or coming to my attention in connection, directly or indirectly, with my work as an employee of this Bureau, or the work of other employees of which I may become cognizant, is fully understood by me; and that neither during my tenure of service with the Federal Bureau of Investigation, nor at any time, will I violate this confidence nor will I divulge any information of any kind or character whatsoever that may become known to me to persons not officially entitled thereto, recognizing applicability to me of penalty provisions in case of any violation by me.

2. That information referred to in Item 1 above includes but is by no means limited to information in the interests of the defense of the United States marked "Top Secret," "Secret," or "Confidential," and that Department of Justice regulations provide specifically for penalty applicable to me for any violation of Executive Order 10501, the basic authority for safeguarding such information, as follows: "Any officer or employee who violates any provision of Executive Order No. 10501, as amended, or of these regulations shall be subject to appropriate disciplinary action. Prompt and stringent administrative action shall be taken against any officer or employee determined to have been knowingly responsible for any release or disclosure of classified defense information or material except in the manner authorized by these regulations. Whenever a violation of criminal statutes may be involved in a deliberate unauthorized release or disclosure of classified defense information, criminal prosecution, in an appropriate case, shall also be instituted."

I further certify that the conditions specified herein are agreeable to me, and that I continue as an employee of the Federal Bureau of Investigation with a full knowledge of the conditions above set forth.

Very truly yours,

W R Cleveland
(Signature and Title of Position)
Section Chief

67-NOT RECORDED
4 DEC 13 1962

3/pw

December 20, 1962

PERSONAL

Mr. William V. Cleveland
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Cleveland:

You handled your responsibilities as Vice-President of the FBIRA during the past year in a noteworthy fashion and I am taking this occasion to express my appreciation.

The competent manner in which you performed and the enthusiasm for and interest in this very worthwhile program which you displayed were certainly exemplary. It is a pleasure to commend you for your excellent contributions to this matter.

REC-135

Sincerely yours,

J. Edgar Hoover

1 - Mr. Evans (Personal Attention)

1 - [redacted] (Sent Direct)

CTP:jps
(5)
67-134975

Based on memo Hunzeker-Kemper, 12-17-62 re: "COMMENDATION MATTER."

REC'D-READING ROOM

DEC 20 3 44 PM '62

b6
b7C

Tolson
Belmont
Mohr
Casper
Callahan
Conrad
DeLoach
Evans
Gale
Rosen
Sullivan
Tavel
Trotter
Tele. Room
Holmes
Gandy

MAIL ROOM ☐ TELETYPE UNIT ☐

December 26, 1962

PERSONAL

Dear Mr. Cleveland:

It gives me a great deal of pleasure to extend my best wishes and congratulations to you for your Twenty-third Anniversary in the Federal Bureau of Investigation. May this be a happy day for you and may you celebrate many more such occasions in the service.

With best regards,

Sincerely,

J. EDGAR HOOVER

Mr. William V. Cleveland
Federal Bureau of Investigation
Washington, D. C.

REC-139

67-134975-305

Anniversary 12/26 - Wednesday

JEH:edm (3)

SENT FROM D. O.
TIME 9:01 AM
DATE 12-26-62
BY

MAIL ROOM ☐ TELETYPE UNIT ☐

February 11, 1963

PERSONAL

Mr. Donald T. Sullivan
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Sullivan:

I am in receipt of your letter of February 6th. It was most considerate of you to furnish me your comments and observations concerning the appearances of Messrs. William V. Cleveland and Bernard L. Huelskamp at the lecture in the Central Methodist Church in Arlington, Virginia. Thank you for your courtesy in writing.

Sincerely yours,

J. Edgar Hoover

NOTE: SA Donald T. Sullivan and SA William V. Cleveland are currently assigned to the Special Investigative Division. Bernard L. Huelskamp is assigned to the Domestic Intelligence Division.

RMW:cjk
(3)

FEB 11 11 42 AM '63
REC'D-READING ROOM
FBI

ORIGINAL FILED IN

MAILED 5
FEB 11 1963
COMM-FBI

XEROX
FEB 25 1963

RECEIVED DIRECTOR

Tolson
Belmont
Mohr
Casper
Callahan
Conrad
DeLoach
Evans
Gale
Rosen
Sullivan
Tavel
Trotter
Tele. Room
Holmes
Gandy

MAIL ROOM TELETYPE UNIT

Mr. Tolson
Mr. Belmont
Mr. Mohr
Mr. Casper
Mr. Callahan
Mr. Conrad
Mr. Dekach
Mr. Evans
Mr. Gale
Mr. Rosen
Mr. Sullivan
Mr. Tavel
Mr. Trotter
Tele. Room
Miss Holmes
Miss Gandy

February 6, 1963

Mr. John Edgar Hoover
Director
Federal Bureau of Investigation
Washington 25, D. C.

Dear Mr. Hoover:

I attended a lecture at the Central Methodist Church, Arlington, Virginia, on Sunday, February 3, 1963, at which time Mr. William V. Cleveland made introductory remarks favorable to your recent book, "A Study of Communism" and Special Agent Bernard L. Huelskamp spoke on the "History and Theory of Communism." I thought you would like to know that Mr. Huelskamp presented this complicated subject in a simple, straightforward manner and made an excellent appearance. The Bureau was ably represented and the subject matter well handled.

I feel the performance of both Mr. Cleveland and Mr. Huelskamp on Sunday evening contributed to the climate of good will which the Bureau enjoys as a result of your leadership.

Sincerely yours,

Donald T. Sullivan

Donald T. Sullivan
Special Agent
SPECIAL INVESTIGATIVE DIVISION

XEROX
FEB 25 1963

REC-146
2-13
53

162407-187-RMW

FEB 13 1963

25 FEB 13 1963

EXP. PROC.
FEB 6 1963

PERS. REC. UNIT

March 1, 1963

Mr. H. Paul Mount
Executive Vice President
Arlington Trust Company
Arlington 1, Virginia

Dear Mr. Mount:

It was certainly thoughtful of you to write on February 26th concerning the program moderated by Mr. William V. Cleveland on four consecutive Sunday nights at the Central Methodist Church of Arlington. I was glad to learn that the remarks of Messrs. Huelskamp, Baumgardner, Sullivan and Sizoo were so well received, and you may be sure it was a pleasure to designate them to fulfill these engagements. They, along with Mr. Cleveland, enjoyed participating in this program and appreciate, as I do, your very kind comments.

I am sending you, under separate cover, a copy of my book, "A Study of Communism," which I have autographed to you.

Sincerely yours,

/ENCLOSURE

1 - Richmond - Enclosure
1 - Mr. Sullivan - Enclosure
1 - Mr. Evans - Enclosure
1 - Mr. Suttler - Enclosure
1 - Personnel File of Bernard L. Huelskamp - Enclosure
1 - Personnel File of Fred J. Baumgardner - Enclosure
1 - Personnel File of Joseph A. Sizoo - Enclosure
1 - Personnel File of William V. Cleveland - Enclosure
DTP:lml
(12)

(Note on next page)

67-NOT RECORDED
7 MAR 7 1963

37

Mr. H. Paul Mount

NOTE: No derogatory information appears in Bufiles concerning correspondent. Last outgoing 12-1-54 thanked him for assisting Bureau Agents in an important investigative matter. This series of appearances was approved by Memorandum from Mr. Cleveland to Mr. Evans dated 12-5-62. All speakers who participated are assigned to the Domestic Intelligence Division, while Mr. Cleveland is assigned to the Special Investigative Division.

Mr. Cleveland suggested a book, "A Study of Communism," be sent to Mr. Mount in view of his continued cooperation with Bureau personnel.

ARLINGTON TRUST COMPANY
ARLINGTON 1, VIRGINIA
FOUNDED 1906

H. PAUL MOUNT
EXECUTIVE VICE PRESIDENT

February 26, 1963

Mr. J. Edgar Hoover, Director
Federal Bureau of Investigation
United States Department of Justice
Washington 25, D. C.

Dear Mr. Hoover:

I wish to compliment five members of your staff on the excellent program "Christianity and Communism". This subject was discussed four consecutive Sunday nights at my church, Central Methodist of Arlington. The men who spoke were Bernard L. Huelskamp, Fred J. Baumgardner, William C. Sullivan and Joseph A. Sizoo and the entire program was moderated by William V. Cleveland. It was informative, inspiring and provocative. I feel that the several hundred people who heard the talks are in a much better position to recognize and fight Communism in this great nation.

I realize these men spent a tremendous amount of time preparing their programs and that they used their Sunday nights to bring the messages to us. This, in my opinion, is beyond the call of duty. Bill Cleveland, a member of our church, did an excellent job in engineering and advertising these programs.

My compliments to you, Sir, for operating a most efficient and effective organization.

Sincerely,

H. Paul Mount

H. Paul Mount
Executive Vice President

HPM/dkl

February 28, 1963

PERSONAL

Dear Cleveland:

It was indeed a pleasure to receive your letter of February 26th regarding the series of lectures at the Central Methodist Church, and I was very interested in your observations and the comments which you set out. Thank you for writing me as you did, as I am always interested in the results which can be obtained through personal contacts and appearances of our employees.

Sincerely,

J. Edgar Hoover

MAILED 30
FEB 28 1963
COMM-FBI

SENT RECORDED

Mr. William V. Cleveland
Federal Bureau of Investigation
Washington, D. C.

1 - Assistant Director William C. Sullivan - Enclosure

JEH:edm (5)

Tolson
Belmont
Mohr
Casper
Callahan
Conrad
DeLoach
Evans
Gale
Rosen
Sullivan
Tavel
Trotter
Tele. Room
Holmes
Gandy

37

MAR 8 1963

MAIL ROOM ☐ TELETYPE UNIT ☐

Mr. Tolson
Mr. Belmont
Mr. Mohr
Mr. Casper
Mr. Callahan
Mr. Conrad
Mr. DeLoach
Mr. Evans
Mr. Gale
Mr. Rosen
Mr. Sullivan
Mr. Tavel
Mr. Trotter
Tele. Room
Miss Holmes
Miss Gandy

February 26, 1963

Mr. John Edgar Hoover
Director
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Hoover:

You were kind enough to approve a series of four lectures during the month of February at the Central Methodist Church on the subject of Christianity and Communism. The writer was in charge of each of these meetings as church lay leader.

I am happy to advise that each of these meetings, which were held on Sunday evenings, was extremely well attended. Supervisor Bernard L. Huelskamp talked on "History and Theory of Communism"; Section Chief Fred J. Baumgardner talked on "Communist Operations in the United States"; Assistant Director William C. Sullivan talked on "Communism and Christianity--Irreconcilable"; and Inspector Joseph A. Sizoo was the final speaker and talked on "What Church Members Can Do to Oppose Communism in Local Communities." Each of these talks was extremely well presented and enthusiastically received by the large crowd in attendance. During the final talk, Inspector Sizoo presented to Reverend W. W. Hayzlett a copy of your book "A Study of Communism" from the four Bureau representatives as a gesture of good will.

67-134975-306
Searched ____ Numbered ____
4 MAR 6 1963

Other churches in the Arlington-Falls Church area were invited to have representatives at these meetings, and on one evening 28 different churches were represented. Many favorable comments have been heard by the writer from those in attendance at these meetings along the lines that this type thing is exactly what is most needed, since an informed public should cut down immensely on those who blindly fall for the communist line. At the end of the last lecture Reverend Hayzlett told those in attendance, "We're glad there are such fine men standing between us and the menace of communism."

THREE

The membership of the Central Methodist Church has asked me to express their heartfelt thanks for your having made such fine speakers available to them.

9 MAR 6 1963

Sincerely,

William V. Cleveland

NOTED

EXP. PROC.
FEB 26 1963

ack 3-5 40

March 5, 1963

Reverend Woodrow W. Hayslett
Central Methodist Church
4201 North Fairfax Drive
Arlington 1, Virginia

Dear Mr. Hayslett:

I have received your letter of February 28th relative to the meetings conducted by your church regarding "Christianity and Communism" during the month of February.

It was thoughtful of you to inform me that men of this Bureau were so well received. It was a pleasure to designate Messrs. Huelskamp, Baumgardner, Sullivan and Sizoo to fulfill these engagements, and they, along with Mr. Cleveland, join me in expressing appreciation for your very complimentary remarks.

Sincerely yours,

1 - Richmond - Enclosure
1 - Mr. Sullivan - Enclosure
1 - Mr. Evans - Enclosure
1 - Personnel File of Bernard L. Huelskamp - Enclosure
1 - Personnel File of Fred J. Baumgardner - Enclosure
1 - Personnel File of Joseph A. Sizoo - Enclosure
1 - Personnel File of William V. Cleveland - Enclosure

See NOTE next page.

DTP:gcb
(10)

u6

67-NOT RECORDED
2 MAR 8 1963

(37)

Reverend Woodrow W. Hayzlett

NOTE: Correspondent is very well known to Inspector B. M. Suttler and was pastor of the Cherrydale Methodist Church, Arlington, Virginia, in October, 1959, when Inspector Suttler addressed this group. The current series of appearances was approved by memorandum from Mr Cleveland to Mr. Evans dated 12-5-62. All speakers who participated are assigned to the Domestic Intelligence Division while Mr. Cleveland is assigned to the Special Investigative Division.

Central Methodist Church
4201 N. Fairfax Drive
ARLINGTON 1, VIRGINIA

Parsonage Telephone
JAckson 7-1783

WOODROW W. HAYZLETT
Minister

February 28, 1963

Mr. J. Edgar Hoover, Director
Federal Bureau of Investigation
Department of Justice Building
Washington 25, D. C.

Dear Mr. Hoover:

It has been our good pleasure to have had four outstanding men from the Bureau as speakers in our church the four Sunday nights of this month. Our general subject was Christianity and Communism. I am sure that you will be interested to know that we have had people from all faiths present for these meetings and averaged over two hundred in attendance. The subject matter was very interesting, the talks well organized, the four men were truly outstanding in personality and in their ability to put across their message.

I think it should be a matter of encouragement to you to know that the average citizen in our country, while not aware of the insidious way that Communism works, nevertheless is interested in finding out more about the subject and how he might combat it. We are grateful for the sense of security that comes by knowing that you and the men of your Bureau are on constant guard and stand as a shield between us and this menace to our way of life.

Again I cannot speak too highly of Special Agents Bernard L. Huelskamp and Fred J. Baumgardner, Inspector Joseph A. Sizoo as well as Assistant Director William C. Sullivan. Then I wish to add a word of commendation for our Lay Leader, William V. Cleveland, who presided at these meetings and was instrumental in bringing this worthwhile program to our church.

Thanking you again for making these men available to us, I remain

Sincerely yours,

Woodrow W. Hayzlett

Woodrow W. Hayzlett

Standard Form 88
(Rev. June 1956)

# #9 REPORT OF MEDICAL EXAMINATION

F.B.I.

1. LAST NAME—FIRST NAME—MIDDLE NAME: CHAFFELAND, WILLIAM VERNER
2. GRADE AND COMPONENT OR POSITION: SA
3. IDENTIFICATION NO.:
4. HOME ADDRESS (Number, street or RFD, city or town, zone and State):
5. PURPOSE OF EXAMINATION: ANNUAL PHYSICAL
6. DATE OF EXAMINATION: 3-15-63
7. SEX: M
8. RACE: W
9. TOTAL YEARS GOVERNMENT SERVICE: MILITARY / CIVILIAN
10. AGENCY
11. ORGANIZATION UNIT
12. DATE OF BIRTH: 1-17-16
13. PLACE OF BIRTH: MARIETTA, MISS.
14. NAME, RELATIONSHIP, AND ADDRESS OF NEXT OF KIN
15. EXAMINING FACILITY OR EXAMINER, AND ADDRESS: NNMC
16. OTHER INFORMATION
17. RATING OR SPECIALTY
TIME IN THIS CAPACITY (Total) / LAST SIX MONTHS

## CLINICAL EVALUATION

| NORMAL | (Check each item in appropriate column; enter "NE" if not evaluated) | ABNORMAL |
|---|---|---|
| | 18. HEAD, FACE, NECK, AND SCALP | |
| | 19. NOSE | |
| | 20. SINUSES | |
| | 21. MOUTH AND THROAT | |
| | 22. EARS—GENERAL (Int. & ext. canals) (Auditory acuity under items 70 and 71) | |
| | 23. DRUMS (Perforation) | |
| | 24. EYES—GENERAL (Visual acuity and refraction under items 59, 60 and 67) | |
| | 25. OPHTHALMOSCOPIC | |
| | 26. PUPILS (Equality and reaction) | |
| | 27. OCULAR MOTILITY (Associated parallel movements, nystagmus) | |
| | 28. LUNGS AND CHEST (Include breasts) | |
| | 29. HEART (Thrust, size, rhythm, sounds) | |
| | 30. VASCULAR SYSTEM (Varicosities, etc.) | |
| | 31. ABDOMEN AND VISCERA (Include hernia) | |
| | 32. ANUS AND RECTUM (Hemorrhoids, fistulae) (Prostate, if indicated) | |
| | 33. ENDOCRINE SYSTEM | |
| | 34. G-U SYSTEM | |
| | 35. UPPER EXTREMITIES (Strength, range of motion) | |
| | 36. FEET | |
| | 37. LOWER EXTREMITIES (Except feet) (Strength, range of motion) | |
| | 38. SPINE, OTHER MUSCULOSKELETAL | |
| | 39. IDENTIFYING BODY MARKS, SCARS, TATTOOS | |
| | 40. SKIN, LYMPHATICS | |
| | 41. NEUROLOGIC (Equilibrium tests under item 78) | |
| | 42. PSYCHIATRIC (Specify any personality deviation) | |
| | 43. PELVIC (Females only) (Check how done) ☐ VAGINAL ☐ RECTAL | |

NOTES. (Describe every abnormality in detail. Enter pertinent item number before each comment. Continue in item 73 and use additional sheets if necessary.)

#9 Prostate normal size & consistency

#31 Relaxed inguinal rings. Inguinal but no herniation

ENCLOSURE
2 att.

67-134975-307
Searched ..... Numbered .....
10 APR 9 1963 67

REC-137

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copy sent 7-18 any

3/Ck

(Continue in item 73)

44. DENTAL (Place appropriate symbols above or below number of upper and lower teeth, respectively.)

O—Restorable teeth
/—Nonrestorable teeth
X—Missing teeth
XXX—Replaced by dentures
(6 X 8)—Fixed bridge, brackets to include abutments

RIGHT: 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 LEFT
32 31 30 29 28 27 26 25 24 23 22 21 20 19 18 17

REMARKS AND ADDITIONAL DENTAL DEFECTS AND DISEASES: no defects noted

## LABORATORY FINDINGS

45. URINALYSIS: A. SPECIFIC GRAVITY: 1.024
B. ALBUMIN: Neg.
C. SUGAR: Neg.
D. MICROSCOPIC: Neg.
46. CHEST X-RAY (Place, date, film number and result): 8694-63 Normal.
47. SEROLOGY (Specify test used and result): Neg.
48. EKG: WNL
49. BLOOD TYPE AND RH FACTOR
50. OTHER TESTS

4 APR 12 1963 (90)

## MEASUREMENTS AND OTHER FINDINGS

| 51. HEIGHT | 52. WEIGHT | 53. COLOR HAIR | 54. COLOR EYES | 55. BUILD | 56. TEMPERATURE |
|---|---|---|---|---|---|
| 68 | 166 | Brown | Br. | ☐ SLENDER ☐ MEDIUM ☐ HEAVY ☐ OBESE | 97.6 |

| 57. BLOOD PRESSURE (*Arm at heart level*) | | | | | | 58. PULSE (*Arm at heart level*) | | | | |
|---|---|---|---|---|---|---|---|---|---|---|
| A. SITTING | SYS. 100 / DIAS. 56 | B. RECUMBENT | SYS. / DIAS. | C. STANDING (*5 min.*) | SYS. / DIAS. | A. SITTING 96 | B. AFTER EXERCISE | C. 2 MIN. AFTER | D. RECUMBENT | E. AFTER STANDING 3 MIN. |

| 59. DISTANT VISION | 60. REFRACTION | 61. NEAR VISION |
|---|---|---|
| RIGHT 20/20 CORR. TO 20/ | BY S. OX | 20-10 CORR. TO BY |
| LEFT 20/20 CORR. TO 20/ | BY S. OX | 20-10 CORR. TO BY |

62. HETEROPHORIA (*Specify distance*)

ES° EX° R. H. L. H. PRISM DIV. PRISM CONV. CT PC PD

| 63. ACCOMMODATION | | 64. COLOR VISION (*Test used and result*) | 65. DEPTH PERCEPTION (*Test used and score*) | UNCORRECTED |
|---|---|---|---|---|
| RIGHT | LEFT | AOC 1940 18/18 | | CORRECTED |
| 66. FIELD OF VISION | | 67. NIGHT VISION (*Test used and score*) | 68. RED LENS TEST | 69. INTRAOCULAR TENSION |

| 70. HEARING | | | 71. AUDIOMETER | | | | | | | | | 72. PSYCHOLOGICAL AND PSYCHOMOTOR (*Tests used and score*) |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| RIGHT WV | 15/15 SV | 15/15 | | 250 256 | 500 512 | 1000 1024 | 2000 2048 | 3000 2896 | 4000 4096 | 6000 6144 | 8000 8192 | |
| LEFT WV | 15/15 SV | 15/15 | RIGHT | | | | | | | | | |
| | | | LEFT | | | | | | | | | |

73. NOTES (*Continued*) AND SIGNIFICANT OR INTERVAL HISTORY

(*Use additional sheets if necessary*)

74 SUMMARY OF DEFECTS AND DIAGNOSES (*List diagnoses with item numbers*)

Relaxed ing. rings

75. RECOMMENDATIONS—FURTHER SPECIALIST EXAMINATIONS INDICATED (*Specify*)

Albumen

76. A. PHYSICAL PROFILE

| P | U | L | H | E | S |
|---|---|---|---|---|---|
| | | | | | |

77. EXAMINEE (*Check*)

A. ☑ IS QUALIFIED FOR
B. ☐ IS NOT QUALIFIED FOR

B. PHYSICAL CATEGORY

78. IF NOT QUALIFIED, LIST DISQUALIFYING DEFECTS BY ITEM NUMBER

| A | B | C | E |
|---|---|---|---|
| | | | |

| | |
|---|---|
| 79. TYPED OR PRINTED NAME OF PHYSICIAN | SIGNATURE L. P. KIRKPATRICK LT. MC USN |
| 80. TYPED OR PRINTED NAME OF PHYSICIAN | SIGNATURE |
| 81. TYPED OR PRINTED NAME OF DENTIST OR PHYSICIAN (*Indicate which*) | SIGNATURE |
| 82. TYPED OR PRINTED NAME OF REVIEWING OFFICER OR APPROVING AUTHORITY | SIGNATURE |

U. S. GOVERNMENT PRINTING OFFICE 1953 O—432258

S[redacted] Form 89
(Aug. 1950)
B[redacted] OF THE BUDGET
CIRCULAR A-32

# REPORT OF MEDICAL HISTORY

THIS INFORMATION IS FOR OFFICIAL USE ONLY AND WILL NOT BE RELEASED TO UNAUTHORIZED PERSONS

F.B.I.

| | | |
|---|---|---|
| 1. LAST NAME—FIRST NAME—MIDDLE NAME: CLEVELAND, WILLIAM V. | 2. GRADE AND COMPONENT OR POSITION: SPECIAL AGENT | IDENTIFICATION NO. |
| 4. HOME ADDRESS (Number, street or RFD, city or town, zone and State): 5813-5th St. So, ARLINGTON, VA. | 5. PURPOSE OF EXAMINATION: ANNUAL | 6. DATE OF EXAMINATION: 3-15-63 |

| 7. SEX | 8. RACE | 9. TOTAL YEARS GOVERNMENT SERVICE: MILITARY | CIVILIAN | 10. AGENCY | 11. ORGANIZATION UNIT |
|---|---|---|---|---|---|
| M | W | | 23 | FBI | |

| 12. DATE OF BIRTH | 13. PLACE OF BIRTH | 14. NAME, RELATIONSHIP, AND ADDRESS OF NEXT OF KIN |
|---|---|---|
| 1-17-16 | MARIETTA, MISS. | WALDEN A. CLEVELAND, WIFE, Same |

15. EXAMINING FACILITY OR EXAMINER, AND ADDRESS

16. OTHER INFORMATION

17. STATEMENT OF EXAMINEE'S PRESENT HEALTH IN OWN WORDS. (Follow by description of past history, if complaint exists)

Good

18. FAMILY HISTORY

| RELATION | AGE | STATE OF HEALTH | IF DEAD, CAUSE OF DEATH | AGE AT DEATH |
|---|---|---|---|---|
| FATHER | | | STROKE | 66 |
| MOTHER | 85 | FAIR | | |
| SPOUSE | 47 | Good | | |
| BROTHERS AND SISTERS B | | | CEREBRAL HEM. | 55 |
| B | 52 | Good | | |
| S | 60 | Good | | |
| S | 55 | Good | | |
| S | 57 | Good | | |
| CHILDREN | 20 | Good | | |
| | 15 | Good | | |

19. HAS ANY BLOOD RELATION (Parent, brother, sister, other) OR HUSBAND OR WIFE:

| YES | NO | (Check each item) | RELATION(S) |
|---|---|---|---|
| | ✓ | HAD TUBERCULOSIS | |
| | ✓ | HAD SYPHILIS | |
| ✓ | | HAD DIABETES | BROTHER, SISTER, FATHER |
| | ✓ | HAD CANCER | |
| | ✓ | HAD KIDNEY TROUBLE | |
| | ✓ | HAD HEART TROUBLE | |
| | ✓ | HAD STOMACH TROUBLE | |
| | ✓ | HAD RHEUMATISM (Arthritis) | |
| | ✓ | HAD ASTHMA, HAY FEVER, HIVES | |
| | ✓ | HAD EPILEPSY (Fits) | |
| | ✓ | COMMITTED SUICIDE | |
| | ✓ | BEEN INSANE | |

20. HAVE YOU EVER HAD OR HAVE YOU NOW (Place check at left of each item)

| YES | NO | (Check each item) | YES | NO | (Check each item) | YES | NO | (Check each item) | YES | NO | (Check each item) |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | ✓ | SCARLET FEVER, ERYSIPELAS | | ✓ | GOITER | | ✓ | TUMOR, GROWTH, CYST, CANCER | | ✓ | "TRICK" OR LOCKED KNEE |
| | ✓ | DIPHTHERIA | | ✓ | TUBERCULOSIS | | ✓ | RUPTURE | | ✓ | FOOT TROUBLE |
| | ✓ | RHEUMATIC FEVER | | ✓ | SOAKING SWEATS (Night sweats) | | ✓ | APPENDICITIS | | ✓ | NEURITIS |
| ✓ | | SWOLLEN OR PAINFUL JOINTS | | ✓ | ASTHMA | | ✓ | PILES OR RECTAL DISEASE | | ✓ | PARALYSIS (Inc. infantile) |
| | ✓ | MUMPS | | ✓ | SHORTNESS OF BREATH | | ✓ | FREQUENT OR PAINFUL URINATION | | ✓ | EPILEPSY OR FITS |
| | ✓ | WHOOPING COUGH | | ✓ | PAIN OR PRESSURE IN CHEST | | ✓ | KIDNEY STONE OR BLOOD IN URINE | | ✓ | CAR, TRAIN, SEA, OR AIR SICKNESS |
| | ✓ | FREQUENT OR SEVERE HEADACHE | | ✓ | CHRONIC COUGH | | ✓ | SUGAR OR ALBUMIN IN URINE | | ✓ | FREQUENT TROUBLE SLEEPING |
| | ✓ | DIZZINESS OR FAINTING SPELLS | | ✓ | PALPITATION OR POUNDING HEART | | ✓ | BOILS | | ✓ | FREQUENT OR TERRIFYING NIGHTMARES |
| | ✓ | EYE TROUBLE | | ✓ | HIGH OR LOW BLOOD PRESSURE | | ✓ | VENEREAL DISEASE | | ✓ | DEPRESSION OR EXCESSIVE WORRY |
| | ✓ | EAR, NOSE OR THROAT TROUBLE | | ✓ | CRAMPS IN YOUR LEGS | | ✓ | RECENT GAIN OR LOSS OF WEIGHT | | ✓ | LOSS OF MEMORY OR AMNESIA |
| | ✓ | RUNNING EARS | | ✓ | FREQUENT INDIGESTION | | ✓ | ARTHRITIS OR RHEUMATISM | | ✓ | BED WETTING |
| | ✓ | CHRONIC OR FREQUENT COLDS | | ✓ | STOMACH, LIVER OR INTESTINAL TROUBLE | | ✓ | BONE, JOINT, OR OTHER DEFORMITY | | ✓ | NERVOUS TROUBLE OF ANY SORT |
| | ✓ | SEVERE TOOTH OR GUM TROUBLE | | ✓ | GALL BLADDER TROUBLE OR GALL STONES | | ✓ | LAMENESS | | ✓ | ANY DRUG OR NARCOTIC HABIT |
| | ✓ | SINUSITIS | | ✓ | JAUNDICE | | ✓ | LOSS OF ARM, LEG, FINGER, OR TOE | | ✓ | EXCESSIVE DRINKING HABIT |
| | ✓ | HAY FEVER | | ✓ | ANY REACTION TO SERUM, DRUG OR MEDICINE | | ✓ | PAINFUL OR "TRICK" SHOULDER OR ELBOW | | ✓ | HOMOSEXUAL TENDENCIES |

21. HAVE YOU EVER (Check each item)

| | | | | | |
|---|---|---|---|---|---|
| ✓ | | WORN GLASSES | | ✓ | ATTEMPTED SUICIDE |
| | ✓ | WORN AN ARTIFICIAL EYE | | ✓ | BEEN A SLEEP WALKER |
| | ✓ | WORN HEARING AIDS | | ✓ | LIVED WITH ANYONE WHO HAD TUBERCULOSIS |
| | ✓ | STUTTERED OR STAMMERED | | ✓ | COUGHED UP BLOOD |
| | ✓ | WORN A BRACE OR BACK SUPPORT | ✓ | | BLED EXCESSIVELY AFTER INJURY OR TOOTH EXTRACTION |

22. FEMALES ONLY: A. HAVE YOU EVER—

| | | |
|---|---|---|
| | | BEEN PREGNANT |
| | | HAD A VAGINAL DISCHARGE |
| | | BEEN TREATED FOR A FEMALE DISORDER |
| | | HAD PAINFUL MENSTRUATION |
| | | HAD IRREGULAR MENSTRUATION |

B. COMPLETE THE FOLLOWING.

AGE AT ONSET OF MENSTRUATION

INTERVAL BETWEEN PERIODS

DURATION OF PERIODS

DATE OF LAST PERIOD

QUANTITY. ☐ NORMAL ☐ EXCESSIVE ☐ SCANTY

23. HOW MANY JOBS HAVE YOU HAD IN THE PAST THREE YEARS? ONE

24. WHAT IS THE LONGEST PERIOD YOU HELD ANY OF THESE JOBS? MONTHS 23 years

25. WHAT IS YOUR USUAL OCCUPATION? SPECIAL AGENT

26. ARE YOU (Check one) ☒ RIGHT HANDED ☐ LEFT HANDED

ENCLOSURE

67-134975-307

| YES | NO | CHECK EACH ITEM YES OR NO. EVERY ITEM CHECKED "YES" MUST BE FULLY EXPLAINED IN BLANK SPACE ON RIGHT | |
|---|---|---|---|
| | ✓ | 27. HAVE YOU BEEN UNABLE TO HOLD A JOB BECAUSE OF: A. SENSITIVITY TO CHEMICALS, DUST, SUNLIGHT, ETC. | |
| | ✓ | B. INABILITY TO PERFORM CERTAIN MOTIONS | |
| | ✓ | C. INABILITY TO ASSUME CERTAIN POSITIONS | |
| | ✓ | D. OTHER MEDICAL REASONS (*If yes, give reasons*) | |
| | ✓ | 28. HAVE YOU EVER WORKED WITH RADIOACTIVE SUBSTANCE? | |
| | ✓ | 29. DID YOU HAVE DIFFICULTY WITH SCHOOL STUDIES OR TEACHERS? (*If yes, give details*) | |
| | ✓ | 30. HAVE YOU EVER BEEN REFUSED EMPLOYMENT BECAUSE OF YOUR HEALTH? (*If yes, state reason and give details*) | |
| | ✓ | 31. HAVE YOU EVER BEEN DENIED LIFE INSURANCE? (*If yes, state reason and give details*) | |
| ✓ | | 32. HAVE YOU HAD, OR HAVE YOU BEEN ADVISED TO HAVE, ANY OPERATIONS? (*If yes, describe and give age at which occurred*) | PILONIDAL CYST - NNMH BETHESDA - AGE 37 |
| | ✓ | 33. HAVE YOU EVER BEEN A PATIENT (*committed or voluntary*) IN A MENTAL HOSPITAL OR SANATORIUM? (*If yes, specify when, where, why, and name of doctor, and complete address of hospital or clinic*) | |
| | ✓ | 34. HAVE YOU EVER HAD ANY ILLNESS OR INJURY OTHER THAN THOSE ALREADY NOTED? (*If yes, specify when, where, and give details*) | |
| | ✓ | 35. HAVE YOU CONSULTED OR BEEN TREATED BY CLINICS, PHYSICIANS, HEALERS, OR OTHER PRACTITIONERS WITHIN THE PAST 5 YEARS? (*If yes, give complete address of doctor, hospital, clinic, and details*) | |
| | ✓ | 36. HAVE YOU TREATED YOURSELF FOR ILLNESSES OTHER THAN MINOR COLDS? (*If yes, which illnesses*) | |
| | ✓ | 37. HAVE YOU EVER BEEN REJECTED FOR MILITARY SERVICE BECAUSE OF PHYSICAL, MENTAL, OR OTHER REASONS? (*If yes, give date and reason for rejection*) | |
| | ✓ | 38. HAVE YOU EVER BEEN DISCHARGED FROM MILITARY SERVICE BECAUSE OF PHYSICAL, MENTAL, OR OTHER REASONS? (*If yes, give date, reason, and type of discharge: whether honorable, other than honorable, for unfitness or unsuitability*) | |
| | ✓ | 39. HAVE YOU EVER RECEIVED, IS THERE PENDING, HAVE YOU APPLIED FOR, OR DO YOU INTEND TO APPLY FOR PENSION OR COMPENSATION FOR EXISTING DISABILITY? (*If yes, specify what kind, granted by whom, and what amount, when, why*) | |

I CERTIFY THAT I HAVE REVIEWED THE FOREGOING INFORMATION SUPPLIED BY ME AND THAT IT IS TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE. I AUTHORIZE ANY OF THE DOCTORS, HOSPITALS, OR CLINICS MENTIONED ABOVE TO FURNISH THE GOVERNMENT A COMPLETE TRANSCRIPT OF MY MEDICAL RECORD FOR PURPOSES OF PROCESSING MY APPLICATION FOR THIS EMPLOYMENT OR SERVICE.

| TYPED OR PRINTED NAME OF EXAMINEE | SIGNATURE |
|---|---|
| WILLIAM V. CLEVELAND | [illegible] |

40. PHYSICIAN'S SUMMARY AND ELABORATION OF ALL PERTINENT DATA (*Physician shall comment on all positive answers in items 20 thru 39*)

LT. P. KIRKPATRICK
CAPT, MC USN

| TYPED OR PRINTED NAME OF PHYSICIAN OR EXAMINER | DATE | SIGNATURE | NUMBER OF ATTACHED SHEETS |
|---|---|---|---|
| [illegible] | 3-15-67 | [illegible] | |

U.S. GOVERNMENT PRINTING OFFICE : 1959—O-527655

FD-300 (Rev. 10-10-62)

Attachment to Standard Form 88, Report of Medical Examination
For Information and Guidance of Medical Examiner

Name of Examinee (Type or print) CLEVELAND, WILLIAM YERNER
Last First Middle

The following portions of the attached examination report form need not be completed:

| | | |
|---|---|---|
| 2 | 14 | 68 |
| 3 | 17 | 69 |
| 4 | 62 | 72 |
| 9 | 65 | 76 |
| 11 | 67 | |

46. Is necessary unless facilities for affording same are not readily available.

48. Not required unless examinee is over 35 years of age or examination indicates such is desirable.

49. Is necessary unless facilities for affording same are not readily available.

71. Audiometer examinations should be afforded whenever possible for all Special Agent applicants and Special Agents. Applicants for the Special Agent position will not be accepted if the hearing loss exceeds a 15 decibel average in each ear in the conversational speech range (500, 1000, 2000 cycles).

**For All Examinees, Whether Clerical or Special Agent Applicants or Employees:**

*The medical examiner should answer the following question:*

Examinee ☑ is ☐ is not qualified for strenuous physical exertion.

**To be Answered in the Case of All Male Employees and Male Applicants:**

1. Does examinee have any defects restricting or prohibiting his participation in defensive tactics and dangerous assignments which might entail the practical use of firearms?

   ☑ No ☐ Yes If "yes" please specify defects. _____

2. Does examinee have any defects prohibiting safe operation of motor vehicles?

   ☑ No ☐ Yes If "yes" please specify defects. _____

3. For safe driving of motor vehicles, Civil Service Commission requires distant vision must test at least 20/40 in one eye and 20/100 in the other, corrected or uncorrected. Should examinee wear corrective glasses while operating a motor vehicle? ☐ Yes ☑ No
   If recommendation is based on a factor other than above standard, indicate basis _____

ENCLOSURE

67-134975-30?

Desirable Weight Ranges for Males

| Height | Small Frame | Medium Frame | Large Frame |
|---|---|---|---|
| 5' 4" | 117 - 125 | 123 - 135 | 131 - 148 |
| 5' 5" | 120 - 129 | 126 - 139 | 134 - 152 |
| 5' 6" | 124 - 133 | 130 - 143 | 138 - 157 |
| 5' 7" | 128 - 137 | 134 - 148 | 143 - 162 |
| 5' 8" | 132 - 141 | 138 - 152 | 147 - 166 |
| 5' 9" | 136 - 146 | 142 - 156 | 151 - 170 |
| 5' 10" | 140 - 150 | 146 - 161 | 155 - 175 |
| 5' 11" | 144 - 154 | 150 - 166 | 160 - 180 |
| 6' | 148 - 158 | 154 - 171 | 164 - 185 |
| 6' 1" | 152 - 163 | 158 - 176 | 169 - 190 |
| 6' 2" | 156 - 167 | 163 - 181 | 174 - 195 |
| 6' 3" | 160 - 171 | 168 - 186 | 178 - 200 |
| 6' 4" | 169 - 180 | 178 - 196 | 188 - 210 |
| 6' 5" | 174 - 185 | 182 - 202 | 192 - 216 |

REC'D - ADMIN. DIV.
F B I
MAR 26 9 04 AM '63

3. Examinee's frame is ☐ small ☐ medium ☑ large

4. Considering above weight table, the examinee's frame, and other individual physical characteristics, I consider his present weight ☑ Satisfactory ☐ Excessive ☐ Deficient

5. Under proper medical supervision, examinee should ☐ lose _____ pounds
☐ gain _____ pounds

Remarks: _____

L. P. KIRKPATRICK
CAPT. MC USN

(Signature of Medical Examiner)

3-15-63

(Date)

FD-281a (Rev. 12-9-57)

# RECEIPT FOR GOVERNMENT PROPERTY
## FEDERAL BUREAU OF INVESTIGATION
## UNITED STATES DEPARTMENT OF JUSTICE

MAR 25 1963

6-15-62

I certify that I have received the following Government property for official use:

~~returned~~

D. C. Official Parking Permit, expires June 30, 1963
(green)

RETURNED:

D. C. Official Parking Permit, expires June 30, 1962
(pink)

FILE
3-M

Very truly yours,
PER

(Written Signature) W. V. Cleveland

(Typed Signature) W. V. Cleveland

READ

The Government property which you hereby acknowledge is charged to you and you are responsible for taking care of it and returning it when its use has been completed. DO NOT MARK OR WRITE ON IT OR MUTILATE IT IN ANY WAY.

67-NOT RECORDED
9 APR 2 1963

(45) 16

FD-253 (Rev. 11-20-62)

# UNITED STATES DEPARTMENT OF JUSTICE

## FEDERAL BUREAU OF INVESTIGATION

*In Reply, Please Refer to File No.*

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith **(by Check - Money Order)** the sum of $10, payable to the Assistant Director, Administrative Division, FBI, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for a continuous period of two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Assistant Director of the Administrative Division of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Assistant Director of the Administrative Division, directing him to pay to the designated beneficiary the sum of $10,000. The liability of the fund shall not under any circumstances exceed the amount of monies in the fund at the time any liability shall occur.

**EXECUTE IN DUPLICATE AND SUBMIT BOTH COPIES TO THE BUREAU**

| Official Bureau Name (please type or print) | Date | Office of Assignment (or SOG Division) |
|---|---|---|
| SA William V. Cleveland | 3/28/63 | Special Investigative Division |

The following person is designated as my beneficiary for Special Agents Insurance Fund:

| Name (primary beneficiary; use given first name if female) | Relationship |
|---|---|
| [redacted] Cleveland | Wife |

b6
b7C

Address [redacted] Arlington, Virginia

| Name (contingent beneficiary, if desired; use given first name if female) | Relationship |
|---|---|
| | |

Address

The following person is designated as my beneficiary under the Chas. S. Ross Fund providing $1500 death benefit to beneficiary of agents killed in the line of duty, other than travel accidents.

| Name (primary; use given first name if female) | Relationship |
|---|---|
| [redacted] Cleveland | Wife |

Address [redacted] Arlington, Virginia

| Name (contingent beneficiary, if desired; use given first name if female) | Relationship |
|---|---|
| | |

Address

Very truly yours,

Special Agent

Payment Received
Special Agents Insurance Fund

MAR 29 1963

J. Edgar Hoover, Director

37

3-mbm

FD-185 (Rev. 6-20-57)

# FEDERAL BUREAU OF INVESTIGATION
# UNITED STATES DEPARTMENT OF JUSTICE

## REPORT OF PERFORMANCE RATING

Name of Employee: WILLIAM V. CLEVELAND

Where Assigned: Special Investigative (Division) — Employees Security and Special Inquiry Section (Section, Unit)

Official Position Title: Section Chief, GS-16

Rating Period: from April 1, 1962 to March 31, 1963

ADJECTIVE RATING: OUTSTANDING
Outstanding, Excellent, Satisfactory, Unsatisfactory

Employee's Initials

| | Signature | Title | Date |
|---|---|---|---|
| Rated by: | C. H. Stanley | Number One Man | 4/15/63 |
| Reviewed by: | S. A. Evans | Assistant Director | 4/15/63 |
| Rating Approved by: | [illegible] | Assistant to the Director | 4/16/63 |

TYPE OF REPORT

(X) Official
(X) Annual

( ) Administrative
( ) 60-Day
( ) 90-Day
( ) Transfer
( ) Separation from Service
( ) Special

67-134975-308
Searched ____ Numbered 57
APR 26 1963

REC-143

APR 30 1963

NARRATIVE COMMENTS

Note: The regulations require that OUTSTANDING ratings be supported by a statement in writing setting forth IN DETAIL the performance IN EVERY ASPECT and the REASONS for considering each worthy of SPECIAL COMMENDATION.
UNSATISFACTORY ratings must be supported by a statement in writing stating (1) WHEREIN the performance is unsatisfactory, (2) the facts of the (90 day) PRIOR WARNING, and (3) the efforts made AFTER THE WARNING TO HELP the employee bring his performance up to a satisfactory level.

FD-185a (Rev. 4-14-58)

# PERFORMANCE RATING GUIDE FOR INVESTIGATIVE PERSONNEL

(For use as attachment to Performance Rating Form No. FD-185)

Name of Employee **William V. Cleveland** Title **Section Chief, GS-16**

Rating Period: from **4/1/62** to **3/31/63**

## RATING GUIDE AND CHECK-LIST

Note: Only those items having pertinent bearing on employee's performance should be rated. All employees in same salary grade should be compared. Rate items as follows:

+ Outstanding (exceeding excellent and deserving of special commendation).
E Excellent.
✓ Satisfactory (good or very good).
− Unsatisfactory.
O No opportunity to appraise performance during rating period.

Guide for determining adjective rating:

1. "Outstanding" adjective rating requires (A) that all rated elements be "+" and (B) that each and every rated element be factually justified by narrative detail on reverse of Form FD-185.
2. "Excellent," "Satisfactory" or "Unsatisfactory" adjective ratings will depend upon the composite result of evaluating all rated elements rather than following any mechanical formulas; however, for an employee to be rated "Excellent" he must not be rated unsatisfactory on any performance evaluation factors on the rating guide and check-list and must be rated "Excellent" or "Outstanding" on the majority of such rating factors. Good judgment must be exercised to insure that adjective rating is reasonable in the light of elements rated.
   A. Any element rated "Unsatisfactory" must be supported by narrative comments.
   B. An "official" adjective rating of "Unsatisfactory" must comply with the requirements described on the reverse of form FD-185.

+ (1) Personal appearance.
+ (2) Personality and effectiveness of his personal contacts.
+ (3) Attitude (including dependability, cooperativeness, loyalty, enthusiasm, amenability and willingness to equitably share work load).
+ (4) Physical fitness (including health, energy, stamina).
+ (5) Resourcefulness and ingenuity.
+ (6) Forcefulness and aggressiveness as required.
+ (7) Judgment, including common sense, ability to arrive at proper conclusions, ability to define objectives.
+ (8) Initiative and the taking of appropriate action on own responsibility.
+ (9) Planning ability and its application to the work.
+ (10) Accuracy and attention to pertinent detail.
+ (11) Industry, including energetic, consistent application to duties.
+ (12) Productivity, including amount of acceptable work produced and rate of progress on or completion of assignments. Also consider adherence to deadlines unless failure to meet is attributable to causes beyond employee's control.
+ (13) Knowledge of duties, instructions, rules and regulations, including readiness of comprehension and "know how" of application.
+ (14) Technical or mechanical skills.
+ (15) Investigative ability and results:
   + (a) Internal security cases
   + (b) Criminal or general investigative cases
   + (c) Fugitive cases
   + (d) Applicant cases
   O (e) Accounting cases
+ (16) Physical surveillance ability.
+ (17) Firearms ability.
+ (18) Development of informants and sources of information.
+ (19) Reporting ability:
   + (a) Investigative reports
   + (b) Summary reports
   + (c) Memos, letters, wires
   (Consider: + conciseness; + clarity; + organization; + thoroughness; + accuracy; + adequacy and pertinency of leads; + administrative detail.)
+ (20) Performance as a witness.
+ (21) Executive ability:
   + (a) Leadership
   + (b) Ability to handle personnel
   + (c) Planning
   + (d) Making decisions
   + (e) Assignment of work
   + (f) Training subordinates
   + (g) Devising procedures
   + (h) Emotional stability
   + (i) Promoting high morale
   + (j) Getting results
+ (22) Ability on raids and dangerous assignments:
   + (a) As leader
   + (b) As participant
+ (23) Organizational interest, such as making of suggestions for improvement.
+ (24) Ability to work under pressure.
+ (25) Miscellaneous. Specify and rate:
   + Dictation ability

A. Specify general nature of assignment during most of rating period (such as security, criminal, applicant squad, or as Resident Agent, supervisor, instructor, etc.):

**Section Chief of the Employees Security and Special Inquiry Section**

B. Specify employee's most noteworthy special talents (such as investigator, desk man, research, instructor, speaker):

**Administrator**

C. (1) Is employee available for general assignment wherever needs of service require? **Yes** (If answer is not "yes," explain in narrative comments.)
(2) Is employee available for special assignment wherever needs of service require? **Yes** (If answer is not "yes," explain in narrative comments.)

D. 1. Has employee had an abnormal sick leave record during rating period? **No** 2. Has employee used more sick leave (including annual leave or LWOP for illness) during rating period than the amount of sick leave earned during such period? **No** (If answer to either question is "Yes," explain in narrative comments.)

E. Is employee qualified to operate a motor vehicle incidental to his official duties? [XX] Yes [ ] No
If answer is "yes," personnel file must reflect the following: (a) Has valid State or local operator's license for type vehicle he is to use. (b) Is physically fit to drive. (c) Past safe driving record OK or has passed Bureau road test.

ADJECTIVE RATING: **OUTSTANDING** EMPLOYEE'S INITIALS
Outstanding, Excellent, Satisfactory, Unsatisfactory

WILLIAM V. CLEVELAND
SECTION CHIEF
EMPLOYEES SECURITY AND
SPECIAL INQUIRY SECTION
SPECIAL INVESTIGATIVE DIVISION

Mr. Cleveland has continued to serve as Section Chief of the Employees Security and Special Inquiry Section of the Special Investigative Division and on occasion has handled the duties of the Number One Man of the Division in his absence. Mr. Cleveland is a most enthusiastic, capable and loyal Bureau administrator.

In addition to the work directly under his supervision, he also participates extensively in other Bureau activities of benefit to the personnel as well as the public. For example, during the past year Mr. Cleveland served as Vice President of the FBI Recreation Association (FBIRA) and is currently serving as President of this organization.

Mr. Cleveland continues to be a dedicated Bureau representative who is entitled to the rating of outstanding based on the following items:

1. Personal appearance

Mr. Cleveland is always exceptionally neat and businesslike in his personal appearance and creates an outstanding impression as a Bureau representative.

2. Personality and effectiveness of his personal contacts

Mr. Cleveland is extremely personable and his friendly personality enables him to maintain the highest morale and enthusiasm among the personnel under his supervision. He also continues as an outstanding contact man with other Government officials as well as those in the business world.

Employee's Initials

3. Attitude (including dependability, cooperativeness, loyalty, enthusiasm, amenability and willingness to equitably share work load)

As an example of Mr. Cleveland's interest and enthusiasm, the Director by letter dated December 20, 1962, commended Mr. Cleveland for his contributions as Vice President of the FBIRA during the past year. The Director referred to the enthusiasm displayed by Mr. Cleveland in connection with this very worthwhile program. Mr. Cleveland's attitude is outstanding at all times and his willingness to share the heavy work load can never be questioned.

4. Physical fitness (including health, energy, stamina)

Mr. Cleveland's health is excellent and he continues to possess exceptional stamina. When there is a job to be done Mr. Cleveland can be depended upon to lead the way regardless of personal inconvenience.

5. Resourcefulness and ingenuity

Mr. Cleveland continues to carry out his assignments with considerable imagination and advanced thinking. During the rating period he and the employees under his supervision have initiated many new procedures which have been of material assistance in successfully handling the heavy volume of work.

6. Forcefulness and aggressiveness as required

Mr. Cleveland's forceful and aggressive outlook is clearly evident on a day-to-day basis. In addition, employees under his supervision consistently display this same excellent attitude. By letter dated May 25, 1962, the Director commended Mr. Cleveland for his participation in the apprehension of an individual who had committed a criminal offense. The Director stated the aggressiveness and thoroughness Mr. Cleveland displayed in making the necessary arrangements and in alerting personnel resulted in this apprehension and subsequent conviction.

7. Judgment, including common sense, ability to arrive at proper conclusions, ability to define objectives

Conclusions reached and decisions made by Mr. Cleveland reflect sound and logical judgment.

Employee's Initials

8. Initiative and the taking of appropriate action on own responsibility

Mr. Cleveland is an independent thinker who has the definite ability and courage to pinpoint the problem, make the proper decision and carry through on his own initiative.

9. Planning ability and its application to the work

Mr. Cleveland continues to display considerable foresight in the supervision of his section. He has the ability to formulate proper plans and to take the necessary action to get the job done.

10. Accuracy and attention to pertinent detail

Mr. Cleveland and employees under his supervision have continued their outstanding record in producing neat and accurate results.

11. Industry, including energetic, consistent application to duties

Mr. Cleveland's all-out effort to do the best job possible can never be questioned. His consistent application to duty is characterized by his excellent attitude at all times.

12. Productivity, including amount of acceptable work produced and rate of progress on or completion of assignments, etc.

Mr. Cleveland is the type of administrator who quickly analyzes the facts and takes action. His ability to make immediate decisions and proceed on his own initiative materially contributes to the exceptional volume of work produced by him and those under his supervision.

13. Knowledge of duties, instructions, rules and regulations, including readiness of comprehension and "know how" of application

In addition to having made a thorough study of the work handled in his particular section, Mr. Cleveland has a wide knowledge of and experience in all other phases of the Bureau's responsibilities and has the ability to properly apply this "know how" to his daily tasks.

14. Technical or mechanical skills

Mr. Cleveland is thoroughly qualified in the use of the various technical and mechanical devices utilized by the Bureau.

Employee's Initials

15. Investigative ability and results

Mr. Cleveland is an experienced and successful investigator. He has participated as an investigator and an administrator in all phases of the Bureau's investigative responsibilities and has been able to utilize this background to great advantage in his current assignment.

16. Physical surveillance ability

Due to the nature of work to which Mr. Cleveland is currently assigned, he has not particpated in physical surveillances during the rating period. However, he has the intelligence, physical agility and experience to successfully handle such assignments.

17. Firearms ability

Mr. Cleveland is a qualified Bureau firearms administrator.

18. Development of informants and sources of information

Mr. Cleveland has outstanding talent in the field of contact work. His ability to make friends and gain the respect of others makes him exceptionally well qualified in developing informants and sources of information.

19. Reporting ability

The extremely heavy volume of reports, memoranda and other correspondence prepared by Mr. Cleveland and those under his supervision is consistently well organized, complete and accurate.

20. Performance as a witness

Although Mr. Cleveland has not testified during the rating period, he has the definite poise, intelligence and experience to carry out such an assignment in a most favorable manner.

21. Executive ability

Mr. Cleveland continues to demonstrate on a daily basis his ability as a leader who obtains maximum effort from personnel assigned under his supervision. His ability to promote high morale and obtain the desired results continues to be outstanding.

Employee's Initials

22. Ability on raids and dangerous assignments

Mr. Cleveland's excellent knowledge of the Bureau's policies and procedures, as well as his vast experience and judgment, makes him well qualified to participate in or lead raids or other dangerous assignments.

23. Organizational interest, such as making of suggestions for improvement

Mr. Cleveland's outstanding interest in all phases of the Bureau's work continues to be clearly evident on a day-to-day basis. His desire for constant improvement results in the submission of many new suggestions by personnel assigned to his section. As a further example of his outstanding attitude, the Director by letter dated December 20, 1962, commended him for his excellent contributions as Vice President of the FBIRA. The Director noted that the competent manner in which Mr. Cleveland performed and the enthusiasm for and interest in this very worthwhile program were certainly exemplary.

Another example of Mr. Cleveland's over-all interest -- during the past month he assisted in organizing a series of lectures regarding "Christianity and Communism."

24. Ability to work under pressure

Mr. Cleveland's calm, deliberate and completely stable personality, backed by many years of experience, enables him to successfully carry out his responsibilities regardless of pressure involved.

25. Dictation ability

Mr. Cleveland continues to be rated as an outstanding dictator.

Employee's Initials

## PART II SPECIFIC COMMENTS

1. Justification for any Minus Ratings Given

Not applicable.

2. Experience and Ability as Inspector's Aide

Mr. Cleveland did not participate in any inspections, other than those in his own section, during the last year. He is, however, fully qualified and experienced in this phase of the Bureau's work.

3. Participation in Informant Program

Although Mr. Cleveland has not participated in the Bureau's informant program during the past year, his over-all ability in this respect is outstanding.

4. Testifying Experience and Ability

Mr. Cleveland has the ability to handle himself properly as a witness but did not testify during the rating period.

5. Disciplinary Action

Not applicable.

6. Accounting Information

Not applicable.

7. Police Instruction

Not applicable.

8. Sound Training

Not applicable.

Employee's Initials

9. Resident Agents

Not applicable.

10. Foreign Language Ability

Not applicable.

11. Administrative Advancement

Is Agent (a) interested in administrative advancement (YES), (b) completely available for administrative advancement (YES) and (c) considered completely qualified at present for administrative advancement including experience, ability, personality and appearance (YES). His qualifications are considered to be OUTSTANDING.

Employee's Initials

Mr. Mohr 4-16-63

N. P. Callahan

GEORGE H. SCATTERDAY
Section Chief, GS 16, $17,500
General Investigative Division

ALBERT J. MC GRATH
Section Chief, GS 16, $16,500
General Investigative Division

THOMAS J. MC ANDREWS
Section Chief, GS 16, $17,000
Special Investigative Division

WILLIAM V. CLEVELAND
Section Chief, GS 16, $18,000
Special Investigative Division

OUTSTANDING ANNUAL PERFORMANCE RATINGS

There are attached for approval the annual reports for Messrs. Scatterday, McAndrews, McGrath and Cleveland in which their services have been rated Outstanding for the period 4-1-62 through 3-31-63. No severe administrative action has been taken against them during the rating period and their overtime has been satisfactory during the past year.

It is respectfully requested that these ratings be approved and that you, as the Director's Alternate on the Efficiency Awards Committee, sign both the original and copy of each as Approving Official. Upon receipt of all ratings from the Seat of Government and the field, these and other Outstanding ratings will be transmitted to the Department for approval by the Efficiency Awards Committee.

Messrs. Scatterday, McAndrews, McGrath and Cleveland will then be entitled to cash incentive awards in the amount of $400 as has been approved in the past for agents in Grade GS 16 or for a Quality Increase in salary of $500 payable during a 52-week period. Messrs. Scatterday, McAndrews and McGrath are not at the top of their grades and not in line for grade promotion thus the Quality Increase would be of more benefit to them at this time. Inasmuch as Mr. Cleveland is at the top of his grade and therefore not eligible to receive a Quality Increase he can only be granted the lump sum award.

RECOMMENDATION:

That you, as Approving Official, sign the original and copy of each of the attached Outstanding ratings and upon approval by the Department these men be furnished copies of their ratings and Messrs. Scatterday, McAndrews and McGrath be approved for Quality Salary Increases and Mr. Cleveland for an incentive award of $400.

Enclosures
RRB:crt (5)
1 - Personnel File of Thomas J. McAndrews
1 - Personnel File of Albert J. McGrath
1 - Personnel File of William V. Cleveland
PERMANENT BRIEFS ATTACHED.

April 25, 1963

PERSONAL

Mr. William V. Cleveland
Federal Bureau of Investigation
Washington, D. C.

Dear Cleveland:

It is indeed a pleasure to advise that your services for the period April 1, 1962, to March 31, 1963, have merited an Outstanding performance rating. This rating has been approved by the Efficiency Awards Committee of the Department and you may retain the enclosed copy.

In view of the exceptional manner in which you have performed your duties, I have approved an incentive award for you in the amount of $400.00 and the enclosed check for $328.00 represents this award less withholding tax. I do not want the occasion to pass without expressing my appreciation for your devotion to the work of the Bureau.

Sincerely,

J. Edgar Hoover

Enclosure (2)
1 - Mr. [redacted] (Personal Attention) Enclosure
You should personally present this award and should this not be possible or should presentation be unreasonably delayed by your absence official acting for you should present it.
1 - [redacted] (Sent Direct)

LRH:dks
(5)

Award #1094-63

NOTE: Salutation per file.

MAILED 30 APR 25 1963 COMM-FBI

REC-143 07-134975-309

Tolson
Belmont
Mohr
Casper
Callahan
Conrad
DeLoach
Evans
Gale
Rosen
Sullivan
Tavel
Trotter
Tele. Room
Holmes
Gandy

MAIL ROOM TELETYPE UNIT

b6
b7C

Mr. Tolson
Mr. Belmont
Mr. Mohr
Mr. Casper
Mr. Callahan
Mr. Conrad
Mr. DeLoach
Mr. Evans
Mr. Gale
Mr. Rosen
Mr. Sullivan
Mr. Tavel
Mr. Trotter
Tele. Room
Mr. Holmes
Miss Gandy

April 26, 1963

Mr. John Edgar Hoover
Director
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Hoover:

I would like to express my heartfelt thanks for your letter dated April 25, 1963, advising that I had been given an Outstanding performance rating and enclosing a check for $328. I am most grateful for having been recognized in this manner.

It is my sincere hope that my work in the future will continue to warrant your confidence, and you have my assurance that I will continue to do the best job I know how.

Sincerely,

William V. Cleveland
SPECIAL INVESTIGATIVE DIVISION

REC-148 67-134975-310
Searched ..... Numbered .....
10 APR 30 1963

4 MAY 6 1963

EXP. PROC. APR 26 1963

OPTIONAL FORM NO. 10

UNITED STATES GOVERNMENT

# Memorandum

Tolson
Belmont
Mohr
Conrad
DeLoach
Evans
Gale
Rosen
Sullivan
Tavel
Trotter
Tele. Room
Holmes
Gandy

TO : Mr. Evans

DATE: 6-10-63

FROM : W. V. Cleveland
President, FBIRA

SUBJECT: FBIRA FIELD DAY AND PICNIC
QUANTICO, VIRGINIA
SATURDAY, JUNE 8, 1963

W. V. Cleveland

The FBIRA Field Day and Picnic was held as scheduled last Saturday on the FBI ranges at Quantico. Despite a steady drizzle during the first hour of the picnic, the weather cleared at about 11:00 a.m. and the entire program went off as scheduled. Despite the inclement weather in the morning it now appears that almost as many tickets were sold this year as last year and that a small profit will be realized, which money will be turned over to the FBIRA treasury.

The program of events included the crowning of a Queen, a demonstration by the Metropolitan Police Department Canine Corps, Marine Flag Pageant and Demonstration and a fine FBI firearms demonstration. Kena Temple clowns were on hand and at one part in the program distributed balloons and lollipops to all the youngsters. SAC Sloan and Supervisor in Charge of firearms training Zeiss did an outstanding job running the program and it was extremely well received.

Almost an hour after the program started, Major General R. K. Rottet, Acting Commandant in the absence of Lieutenant General E. W. Snedeker, who was out of town, arrived and asked the writer whether or not he had missed our firearms demonstration. When the instructors at Quantico put on their demonstration General Rottet was obviously impressed and appeared to enjoy this portion of the program more than all the rest.

As always a lot of good old fashion hard work went into making this affair a success and those who shouldered this responsibility are as follows: R. J. Gallagher, Activity Promoter; Basil G. L. Pettit, General Chairman; SAC Sloan and his staff; Supervisor in charge of firearms training George A. Zeiss III; Donald R. Roderick, Vice President of the FBIRA, Treasurer of the affair; Supervisor Edwin M. Holroyd, in charge of physical arrangements; T. C. Whitcomb, Jr., games, prizes and awards; Mr. Carl Mumford, posters, signs, tickets, etc.; Supervisor Robert W. McCaslin, Ticket Chairman;

1 - Mr. Mohr
1 - Mr. DeLoach
- Mr. Callahan
Mr. Gallagher, Activity Promoter, FBIRA

REC-145 227676-224

SEE ADDENDUM PAGE 3

:mkr (8) JUN 18 1963

R-112

13 JUN 18 1963

JUN 18 1963

Memorandum to Mr. Evans
RE: FBIRA FIELD DAY AND PICNIC

Supervisor Alfred F. Helleberg, publicity; Supervisor Earl W. McCoy, transportation; [redacted] Secretary and Queen Chairman; [redacted] Queen program planning.

b6
b7C

ACTION:

1. It is recommended that the above individuals be commended for their fine work in making this affair a complete success.

Done
6-13-63
cep

2. SAC Sloan is submitting a separate memorandum recommending letters of appreciation for those who so ably assisted in connection with this event.

3. A separate memorandum will be submitted as soon as there is a final accounting of ticket sales. (It now appears the ticket sales will exceed $1,000, which means that over 4000 tickets were sold.) The names of clerical employees who worked hard in connection with this event will be listed so that copies of the memorandum can be placed in their personnel files.



OVER

Memorandum to Mr. Evans
RE: FBIRA FIELD DAY AND PICNIC

ADDENDUM BY ASSISTANT DIRECTOR EVANS 6/10/63 CHS:dlb

Section Chief W. V. Cleveland, President of the FBIRA, contributed greatly to the over-all planning, as well as the actual operation of this outing. It is known that Mr. Cleveland spent many hours of his own time assisting in the planning and his enthusiastic approach and drive added much to the ultimate success of this important and morale building function. It is recommended that he also be commended for his fine work.

Done
6-13-63
atp

June 13, 1963

PERSONAL

Mr. William V. Cleveland
Federal Bureau of Investigation
Washington, D. C.

Dear Cleveland:

It is with pleasure that I commend you for the splendid work you did in the over-all planning, as well as in the actual operation, of the FBIRA Field Day and Picnic at Quantico last Saturday.

You devoted much of your personal time to assisting in planning the outing and your enthusiasm, interest and skill were of importance to the success of the function and its enjoyment by those in attendance. I am taking this opportunity to express my sincere appreciation for your noteworthy contributions.

MAILED 30
JUN 13 1963
COMM-FBI

Sincerely,
J. Edgar Hoover

1 - Mr. Evans (Personal Attention)
1 - Mr. A. Jones (Sent Direct)
1 - [redacted] (Sent Direct)

b6
b7C

134 975-311
75

JUN 13 10 20 AM '63
REC'D-READING ROOM
F B I

Tolson
Belmont
Mohr
Casper
Callahan
Conrad
DeLoach
Evans
Gale
Rosen
Sullivan
Tavel
Trotter
Tele. Room
Holmes
Gandy

MAIL ROOM ☐ TELETYPE UNIT ☐

GPP:dks
(6)
67-134975

REC-131

Based on memo Cleveland to Evans and addendum Mr. Evans 6-10-63 re: "FBIRA Field Day and Picnic, Quantico, Virginia, Saturday, June 8, 1963."
NOTE: Salutation per file.

CRD

13

June 20, 1963

b6
b7C

Mr. William V. Cleveland
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Cleveland:

I want to commend you and, through you, the supervisors who assisted for the excellent manner in which the investigation of a Departmental Applicant case was directed and coordinated at the Seat of Government.

The thoroughness, resourcefulness and skill which these men displayed in aggressively supervising this sensitive investigation were of the highest caliber and certainly indicative of their ability to handle such matters. I also was impressed with your competent over-all leadership and I want to thank you for your fine work. Please convey to those who assisted my sincere appreciation for a job well done.

JUN 20 1 55 PM '63
REC'D-READING ROOM
F B I

REC-139

Sincerely yours,
J. Edgar Hoover

1 - Mr. Evans (Personal Attention) [redacted]
Re: John A. Murphy, aka, Departmental Applicant, U. S. Marshal
Based on information submitted it has been concluded that individual letters of commendation are not warranted. Copies of this letter are being placed in files of SAs Charles R. McKinnon, Robert L. Bruggeman and Francis M. Fawcett.
1 - [redacted] (Sent Direct)
CTP (8)

JUN 20 1963
COMM-FBI

RECEIVED-DIRECTOR

Based on letter from Boston 6-12-63 and addenda Special Investigative Division 6-14-63 and Administrative Division 6-19-63 re: "John A. Murphy, aka, Departmental Applicant, U. S. Marshal, District of Rhode Island."
Copies prepared and attached for files of: Charles R. McKinnon, Robert L. Bruggeman and Francis M. Fawcett

MAIL ROOM ☐ TELETYPE UNIT ☐

FD-281a (Rev. 7-9-62)

# RECEIPT FOR GOVERNMENT PROPERTY
# FEDERAL BUREAU OF INVESTIGATION
# UNITED STATES DEPARTMENT OF JUSTICE

6-7-63

I certify that I have received the following Government property for official use:

~~returned~~

D. C. OFFICIAL PARKING PERMIT, EXPIRES 6-30-64
(pink)

RETURNED

D. C. OFFICIAL PARKING PERMIT, EXPIRES 6-30-63
(green)

FILE
3-M

**READ**

The Government property which you hereby acknowledge is charged to you and you are responsible for taking care of it and returning it when its use has been completed. DO NOT MARK OR WRITE ON IT OR MUTILATE IT IN ANY WAY.

Very truly yours,
PER cdh

(Signature) William V. Cleveland

(Typed name) William V. Cleveland

67 NOT RECORDED

8 AUG 15 1963

66

DK

# UNITED STATES DEPARTMENT OF JUSTICE

## FEDERAL BUREAU OF INVESTIGATION

*Please Refer to*

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith **(by Check - Money Order)** the sum of $10, payable to S.A.I.F., to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for a continuous period of two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Assistant Director of the Administrative Division of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Assistant Director of the Administrative Division, directing him to pay to the designated beneficiary the sum of $10,000. The liability of the fund shall not under any circumstances exceed the amount of monies in the fund at the time any liability shall occur.

**EXECUTE IN DUPLICATE AND SUBMIT BOTH COPIES TO THE BUREAU**

| Official Bureau Name (please type or print) | Date | Office of Assignment (or SOG Division) |
|---|---|---|
| SA William V. Cleveland | 8-2-63 | Special Investigative Division |

The following person is designated as my beneficiary for Special Agents Insurance Fund:

| Name (primary beneficiary; use given first name if female) | Relationship |
|---|---|
| [redacted] Cleveland | Wife |

b6
b7C

Address [redacted] Arlington, Virginia

| Name (contingent beneficiary, if desired; use given first name if female) | Relationship |
|---|---|
| | |

Address

The following person is designated as my beneficiary under the Chas. S. Ross Fund providing $1500 death benefit to beneficiary of agents killed in the line of duty, other than travel accidents.

| Name (primary beneficiary; use given first name if female) | Relationship |
|---|---|
| [redacted] Cleveland | Wife |

b6
b7C

Address [redacted] Arlington, Virginia

| Name (contingent beneficiary, if desired; use given first name if female) | Relationship |
|---|---|
| | |

Address

Very truly yours,

W V Cleveland
Special Agent

Payment Cashed
Special Agents Insurance Fund
AUG 5 1963

67-NO
94 SEP 12 1963
J. Edgar Hoover, Director
137

3-ecd

WILLIAM V. CLEVELAND
SECTION CHIEF
EMPLOYEES SECURITY AND SPECIAL
INQUIRY SECTION
EOD: 12/26/39 Messenger; 7/6/42 Agent
GS-16, $18,000
NOT ON PROBATION

ASSISTANT DIRECTOR EVANS: Mr. Cleveland continues to serve as Section Chief of the Employees Security and Special Inquiry Section, having been appointed to this position in February, 1961.

Mr. Cleveland's experience in the Bureau, both in the field and at the Seat of Government, has been extensive, and he has proven to be a most competent administrator. As Section Chief of the Employees Security and Special Inquiry Section, Mr. Cleveland has continued to operate in an outstanding manner. In addition to his duties as Section Chief, Mr. Cleveland is currently president of the FBIRA and in such capacity has contributed greatly to the recreational activities of the Bureau's personnel. He is an untiring worker who abounds with enthusiasm and energy and can be depended upon at all times to carry out all assignments in a manner which will best benefit the Bureau.

Mr. Cleveland is interested in, completely available and well qualified for further advancement, and his qualifications are rated as outstanding.

RATING: OUTSTANDING

See Inspector's Comments Page Two.

10
3-HQ

SPECIAL INVESTIGATIVE DIVISION INSPECTION
10/29/63
CHS:vap

67-[illegible]
8 NOV 29 1963
ED

140

RE: WILLIAM V. CLEVELAND

ASSISTANT DIRECTOR J. H. GALE:
(JHG:bhg, 11/22/63)

I concur with the comments of Assistant Director Evans. Mr. Cleveland makes an excellent appearance and a very favorable impression. He is a thoroughly experienced administrator and a loyal, career employee. He has received three letters of commendation since the last inspection and has not been the subject of any disciplinary action. Mr. Cleveland has been rated as outstanding on his last two performance ratings. No substantive errors were detected during the inspection in the work supervised in his section. He is interested in further advancement and is considered to have excellent potential for assuming additional responsibilities.

October 14, 1963

Mr. William J. Farrell
Federal Bureau of Investigation
Washington, D. C.

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Dear Mr. Farrell:

I want to commend you and, through you, the people who assisted in planning and organizing the Annual FBIRA Dance held October 5, 1963.

The success of this affair and the fact that everyone who attended appeared to have a very enjoyable evening can be attributed largely to the enthusiastic, competent and thorough manner in which everyone handled his individual responsibilities. I want to thank you for the excellent job you did in serving as chairman of the dance and ask you to convey my appreciation to those who helped you.

Sincerely yours,

1 - Mr. Conrad (Personal Attention)

1 - [redacted] (Sent Direct)

CTP:bjb
(13)
67-468939

Based on Cleveland-Evans memo 10/7/63 and addenda Mr. Stanley 10/7/63 and Administrative Division 10/11/63 re: "ANNUAL FBIRA DANCE, WASHINGTON HOTEL, 10/5/63."

Copies prepared and attached for files of:

| | |
|---|---|
| T. C. Whitcomb, Jr. | Robert W. McCaslin |
| Jerry R. Miller | Fred C. Woodcock |
| Charles T. Spitzer | Edmund J. Pisty |
| W. V. Cleveland | John W. O'Beirne |

140

OPTIONAL FORM NO. 10

UNITED STATES GOVERNMENT

# Memorandum

TO : MR. CALLAHAN

DATE: November 7, 1963

FROM : C. R. DAVIDSON

Tolson
Belmont
Mohr
Casper
Callahan
Conrad
DeLoach
Evans
Gale
Rosen
Sullivan
Tavel
Trotter
Tele. Room
Holmes
Gandy

SUBJECT: CIVIL SERVICE COMMISSION POSTAUDIT
INSPECTION OF BUREAU POSITIONS
10-21 THROUGH 11-1-63

The close-out meeting concerning captioned postaudit was held with the three Civil Service Commission (CSC) inspectors involved in Mr. Mohr's Office on 11-6-63, and the purpose of this memorandum is to outline the results of the postaudit as reported by them at the meeting. The auditors were [redacted] chief of the audit who did not actively participate; [redacted] senior of the two-man participating team; and [redacted] The audit involved interviews with 16 Assistant Directors or Section Chiefs in order to get their over-all views on, participation in, etc. the Bureau's position classification program and a study of a sampling of 93 position descriptions in the Position Classification Office (PCO) and consultation thereon with PCO representatives. This position description review in PCO was in lieu of heretofore usual on-site desk audits.

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The review of the audit presented by [redacted] was most complimentary to the Bureau and she said it was a pleasure working with Bureau personnel and for them to inspect an organization where everything was so uniformly businesslike and efficient. They were most appreciative of the help and assistance rendered, and the following summarizes her comments on what they looked into. Based on the interviews with officials, praise was high on how well informed management is on position classification matters and extent to which position descriptions are utilized for effective management. They were very much impressed with the officials. (As an aside it should be noted that in connection with briefing the officials, they were very interested, cooperative, and determined to carry off the interview to the Bureau's advantage which they did (enclosure lists the officials.))

Of the 93 positions sampled, the auditors had questions on 52 on 40 of which they desired to know basis for GS grade. This dictated our assigning the individual questions to PCO Classifiers to work up the Bureau's position and present same to the appropriate auditor. All questions as to grade level were satisfactorily resolved with the auditors. Mrs. Johnson said it was obvious the Classifiers had sound knowledge of CSC position classification standards, knew how to apply them, were intimately familiar with the positions involved and their scope and relationship to the organization involved, and had a positive approach. She said the quality of the presentations and

CRD:ccf (13) Enclosure

1 - Mr. Callahan
1 - Mr. DeLoach
1 - Mr. Rosen
1 - Mr. Trotter
1 - Mr. Casper
1 - Mr. Evans
1 - Mr. Sullivan
1 - Miss Hayes
1 - Mr. Conrad
1 - Mr. Gale
1 - Mr. Tavel

OVER.....

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b7C

impressions conveyed by the Classifiers allowed the auditors to rely heavily on the Classifiers in areas where judgmental factors were significant to the extent that on-site desk audits were obviated. She said the Classifiers do "a real professional job." The written CSC report will show some changes such as in title and series but none objectionable to the Bureau. Mrs. Johnson pointed out the changes do not necessarily stem from heretofore inappropriate titles and series, but express evolution of CSC thinking.

[redacted] remarked they were impressed with the fact that wherever they went morale seemed to be high and employees very enthusiastic. They enjoyed and expressed appreciation for tour of the Bureau participated in by Assistant Director Conrad and Section Chiefs William D. Griffith and Roy H. Jevons; the tour at Quantico directed by SAC Sloan; and the National Academy Graduation for which special and excellent seats were arranged by the Training Division. The three auditors agreed they sincerely wished all of their close-out meetings were as pleasant as this one.

RECOMMENDATIONS:

1. That individual letters of commendation be sent to the PCO Classifiers who contributed so significantly to the success of the audit through their individual presentations. They are PCO Clerical Supervisor [redacted] who directed preparation of all presentations and sat in on almost all of them, [redacted] Assistant Supervisor, and Classifiers [redacted] [redacted] [redacted] [redacted] and [redacted]

2. That three PCO employees who handled clerical and typing work be sent individual letters for their contribution. The presentations involved considerable typing and clerical work which had to be done along with regular work of the office. They pitched right in and were definitely a part of and an asset to the team making the presentations. The three are [redacted] [redacted] and [redacted]



OVER....

Memorandum Davidson to Callahan
RE: Civil Service Commission Postaudit
Inspection of Bureau Positions
10-21 through 11-1-63

RECOMMENDATIONS: (Cont'd.)

3. That SA Richard G. Hunsinger be commended and through him the remaining employees of PCO for the excellent product of their efforts over a sustained period of time which CSC auditors recognized. SA Hunsinger has directly supervised PCO and during the audit not only accompanied and guided the classifiers during presentations to CSC but also maintained close consultation with CSC representatives and Bureau officials to protect the Bureau's best interests.

Done 11-14-63 etp

4. That copies of this memorandum be placed in the personnel files of the 16 officials interviewed as shown on enclosure for their contribution.

5. That in view of the splendid relationship developed with the three auditors and their approach and the prospect that we will be calling upon then for advisory opinions on PCO matters in the future, they each be presented with a copy of "The FBI Story" autographed by the Director. If approved, the three books will be sent up separately for autographing.

Delivered to Mr. Johnson 12-11-63. (all 3)

Sent 11-19-63 FBI Photo recorded 11-19-63

ADDENDUM - NPC:jlk - 11-8-63: I concur in the above recommendations. I also feel that Personnel Officer C. R. Davidson is also deserving of commendation in connection with this audit in view of his closely following with the personnel involved during the course of same and his continuing close supervision regarding this as well as other matters under his direction. I, therefore, recommend he be also commended by letter.

Done 11-14-63 etp

V. 11/8

## OFFICIALS INTERVIEWED

### IDENTIFICATION DIVISION

Assistant Director C. Lester Trotter

### TRAINING DIVISION

Assistant Director Joseph J. Casper

### ADMINISTRATIVE DIVISION

Chief, Exhibits Section, Inspector Leo J. Gauthier

### FILES AND COMMUNICATIONS DIVISION

Number One Man, Frank W. Waikart
Chief, Communications Section, Louis E. Wherry, Jr.

### DOMESTIC INTELLIGENCE DIVISION

Chief, Internal Security Section, Fred J. Baumgardner

### GENERAL INVESTIGATIVE DIVISION

Chief, Criminal Section, Mr. James L. Handley
Chief, Accounting and Fraud Section, Mr. Albert J. McGrath

### LABORATORY DIVISION

Assistant Director Ivan W. Conrad
Chief, Document Section, Mr. William D. Griffith
Chief, Physics-Chemistry Section, Mr. Roy H. Jevons

### CRIME RECORDS DIVISION

Assistant Director Cartha D. DeLoach
Chief, Crime Research Section, Mr. Milton A. Jones

### SPECIAL INVESTIGATIVE DIVISION

Chief, Fugitive Section, Mr. Alfred B. Eddy
Chief, Employees Security and Special Inquiry Section, Mr. William V. Cleveland

### INSPECTION DIVISION

Number One Man, Inspector H. Lynn Edwards

b6
b7C

Identity of employees in whose files copy of commendation letter directed to Special Agent R. G. Hunsinger dated 11-14-63 should be placed:

Based on classification work

Based on clerical work

(Rev. 7-9-62)

# RECEIPT FOR GOVERNMENT PROPERTY
## FEDERAL BUREAU OF INVESTIGATION
## UNITED STATES DEPARTMENT OF JUSTICE

11-15-63

I certify that I have received the following Government property for official use:
~~returned~~

Remington Portable Typewriter #OR 3844799

RETURNED

Underwood Portable Typewriter #J-2195247

FILE
3-M

PER

Very truly yours,

(Signature) W V Cleveland

(Typed name) William V Cleveland

**READ**

The Government property which you hereby acknowledge is charged to you and you are responsible for taking care of it and returning it when its use has been completed. DO NOT MARK OR WRITE ON IT OR MUTILATE IT IN ANY WAY.

67

29

OPTIONAL FORM NO. 10

UNITED STATES GOVERNMENT

# *Memorandum*

TO : MR. EVANS

DATE: December 9, 1963

FROM : C. H. STANLEY

SUBJECT: COMMENDATION, NOVEMBER 25, 1963

Special Investigative

By memorandum dated December 4, 1963, the Director requested that his sincere appreciation be conveyed to the personnel who so graciously volunteered to work on November 25, 1963, in connection with the emergency occasioned by the assassination of the President. He stated their devotion to duty and obvious desire to be of assistance and to protect the best interests of the Bureau during this trying time were of the highest caliber and a credit to them.

The following employees voluntarily reported for duty in the Special Investigative Division on November 25, 1963, and it is recommended that a copy of this memorandum be placed in the personnel file of each of these individuals.

Thomas J. McAndrews
Alvin A. Staffeld, Jr.
John G. Leggett
Charles J. Devic
Francis J. Stefanak
Thomas R. Dugan
William P. Baker
Thomas J. Emery
Charles L. Green
Alfred B. Eddy
Julian B. Engelstad
Richard H. Ash
Daniel F. Bledsoe
Dan A. Brant
Mount C. Dulinsky
August B. Fipp
Philip A. McNiff
Francis M. Fawcett
Clifford P. Hartley
John F. Connell

William V. Cleveland
O. Eugene Coleman
Edwin M. Holroyd
Dick H. Young
Anthony J. Splendore
John A. Reilly
Troy Coleman
Carl W. Spillers
W. Winton Warren
Robert H. Egan
Roy E. Carlson
Charles H. Stanley

[redacted]

b6
b7C

DEC 13 1963

Memorandum to Mr. Evans
RE: COMMENDATION MATTER

[redacted] Secretary, who has done a truly outstanding job and has spent a considerable amount of her own time in connection with the Bermuda tour, the European tour, Picnic and Field Day, etc.

b6
b7C

[redacted] who filled in as Secretary during the period [redacted] was on maternity leave and did an exceedingly fine job.

Consideration has been given to a number of other individuals who did fine work in connection with FBIRA activities during the year. Inasmuch as this group of individuals were commended at the time, no additional commendation is being recommended at this time.

ACTION:

It is recommended that letters of commendation be forwarded to the above individuals for their fine assistance in FBIRA activities throughout the calendar year.

Done 12-20-63 MP

Also commend Mr Cleveland for his efforts as FBIRA President. RB/3

Ok

Ethel

OPTIONAL FORM NO. 10

UNITED STATES GOVERNMENT

# Memorandum

Tolson
Belmont
Mohr
Casper
Callahan
Conrad
DeLoach
Evans
Gale
Rosen
Sullivan
Tavel
Trotter
Tele. Room
Holmes
Gandy

TO : Mr. Evans

DATE: 12-17-63

FROM : W. V. Cleveland
President, FBIRA

SUBJECT: COMMENDATION MATTER

With the calendar year drawing to a close on FBIRA activities, a review has been made to make certain that good work done by various individuals throughout the year is appropriately recognized. In addition to letters of commendation recommended in a previous memorandum dated December 6, 1963, it is felt that the following should also be commended:

Richard J. Gallagher, Activity Promoter for the year, who has done a truly outstanding job.

John W. O'Beirne, Assistant Activity Promoter, who personally handled the many details in connection with the two New York trips, and who has spent considerable time working out details for the basketball team, the discount book, etc.

(letter on file)

C. L. Rogers, Treasurer, who has done considerably extra work in familiarizing himself with his new duties as Treasurer of the FBIRA, and who has done a fine job. He had the added job this year of keeping track of over $60,000 in funds in connection with the European tour.

Donald R. Roderick, Vice President, who has acted in the absence of the President, handled the accounting and financial records in connection with the Annual Picnic and Field Day, and who on one occasion canceled a trip to Florida in order to be present for an FBIRA activity in the absence of the President.

Robert B. Marsden, who has continued to do a fine job in storing and dispensing FBIRA TV sets to hospitalized employees. To the writer's knowledge he has been called on weekends and holidays to arrange for the sets and has always been most cooperative.

1 - Mr. DeLoach
1 - Mr. Callahan
1 - Mr. Rosen

WVC:bjp (6)

REC-137

7041 XEROX

2 1964

67-134975-313
Searched ____ Numbered ____
1 DEC 26 1963

3 copy

December 20, 1963

PERSONAL

Mr. William V. Cleveland
Federal Bureau of Investigation
Washington, D. C.

Dear Cleveland:

It is indeed a pleasure to commend you for the splendid manner in which you discharged your myriad responsibilities as President of the FBIRA during the past year.

You demonstrated much enthusiasm and effectiveness in handling your duties and, under your excellent leadership, a very successful year was realized. I want you to know I sincerely appreciate your efforts in serving this worthwhile organization.

Sincerely,
J. Edgar Hoover

1 - Mr. Evans (Personal Attention)

1 - M. A. Jones

1 - [redacted] (Sent Direct)

CTP:dks
(6)
67-134975

Based on memo Cleveland to Evans 12-17-63 re: "Commendation Matter."

NOTE: Salutation per file.

b6
b7C

MAILED 11
DEC 20 1963
COMM-FBI

Tolson
Belmont
Mohr
Casper
Callahan
Conrad
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Evans
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Tele. Room
Holmes
Gandy

MAIL ROOM ☐ TELETYPE UNIT ☐

DEC 20 3 07 PM '63
RECORD-READING ROOM
F B I

December 26, 1963

PERSONAL

Dear Mr. Cleveland:

Congratulations on your Twenty-fourth Anniversary in the FBI! It is a real pleasure to extend my best wishes on this occasion, and I hope the Bureau will have the benefit of your services for many years to come.

Sincerely,

Mr. William V. Cleveland
Federal Bureau of Investigation
Washington, D. C.

J. EDGAR HOOVER

JEH:rm (3)

Anniversary 12-26 - Thursday

SENT FROM D. O.
TIME 9:00 AM
DATE 26 Dec 63
BY OAE

67-
Searched
1 DEC 26 1963

REC-137

88

DEC 31 1963

Tolson
Belmont
Mohr
Casper
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Conrad
DeLoach
Evans
Gale
Rosen
Sullivan
Tavel
Trotter
Tele. Room
Holmes
Gandy

MAIL ROOM ☐ TELETYPE UNIT ☐

FD-253 (Rev. 10-15-63)

# UNITED STATES DEPARTMENT OF JUSTICE

## FEDERAL BUREAU OF INVESTIGATION

***In Reply, Please Refer to File No.***

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C. 20535

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith **(by Check - Money Order)** the sum of $10, payable to S.A.I.F., to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for a continuous period of two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Assistant Director of the Administrative Division of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Assistant Director of the Administrative Division, directing him to pay to the designated beneficiary the sum of $10,000. The liability of the fund shall not under any circumstances exceed the amount of monies in the fund at the time any liability shall occur.

**EXECUTE IN DUPLICATE AND SUBMIT BOTH COPIES TO THE BUREAU**

| Official Bureau Name (please type or print) | Date | Office of Assignment (or SOG Division) |
|---|---|---|
| SA WILLIAM V. CLEVELAND | 2-13-64 | DIV. IX |

The following person is designated as my beneficiary for Special Agents Insurance Fund:

| Name (primary beneficiary; use given first name if female) | Relationship |
|---|---|
| [redacted] CLEVELAND | WIFE |

Address [redacted] ARLINGTON, VA.

b6
b7C

| Name (contingent beneficiary, if desired; use given first name if female) | Relationship |
|---|---|
| — | — |

Address —

The following person is designated as my beneficiary under the Chas. S. Ross Fund providing $1500 death benefit to beneficiary if agent killed in the line of duty, other than travel accidents.

| Name | Relationship |
|---|---|
| [redacted] CLEVELAND | WIFE |

Address [redacted] ARLINGTON, VA.

b6
b7C

| Name (contingent beneficiary, if desired; use given first name if female) | Relationship |
|---|---|
| — | — |

Address —

Very truly yours,

W. V. Cleveland
Special Agent

Payment Received
Special Agents Insurance Fund
FEB 14 1964
J. Edgar Hoover, Director

67 NOT RECORDED
8 MAR 1964

12

3-ecd

March 9, 1964

Dr. Theodore H. Palmquist
Foundry Methodist Church
1500 16th Street, Northwest
Washington 6, D. C.

Dear Dr. Palmquist:

I have received your letter of March 4th and want to thank you for writing so favorably concerning the speeches given by my associates before your Young Adult Group. It was a pleasure to participate in this program.

You may be sure Messrs. Sullivan, Sizoo, Baumgardner, Condon and Cleveland join me in expressing appreciation for your very kind remarks.

Sincerely yours,

DUPLICATE YELLOW

1 - Mr. Sullivan - Enclosure

1 - Personnel File - Joseph F. Condon - Enclosure
1 - Personnel File - Fred J. Baumgardner - Enclosure
1 - Personnel File - Joseph A. Sizoo - Enclosure
1 - Personnel File - William V. Cleveland - Enclosure

NOTE: Dr. Palmquist is reflected in Bufiles as having previously been extended courtesies by the Bureau, having been met at the airport by Bureau representatives and given a sight-seeing tour.

JBS:deh
(7)

MAR 13 1964

# Foundry Church

(METHODIST)

1500 - 16TH STREET, N. W.

Washington 6, D. C.

MINISTERS
THEODORE H. PALMQUIST
[redacted]

March 4, 1964

The Honorable J. Edgar Hoover,
Director, Federal Bureau of Investigation,
Washington, D. C.

Attention- Mr. William B. Cleveland

My dear Mr. Cleveland:

May I, even at this late hour, send you a genuine word of thanks for the four excellent speakers that you sent to us on Sundays in January and February to speak to our Young Adult Group. It was not possible for me to hear more than two of those lectures, but I enjoyed them immensely and the comments by the young people have been to the good. These four men all take a very fine, constructive point of view and I only wish that every American could hear them. This is a fine service that you offer, and we are deeply thankful for it.

Sincerely yours,

Theodore Henry Palmquist

THP/bm.

**Field Firearms Training Record**
FD-40 (Rev. 12-11-59)

Special Agent CLEVELAND, William V.

| Office | Date Day-Month-Year | Indoor | DA | PPC SA | PPC DA | SG #1 | SG #2 | SG #3 | In Service Rifle | In Service MG | DT | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| SOG | 2-10-60 | 252 | | | | | | | | | | | |
| " | 5-18-60 | 254 | 92 | 90 | | | | 100 | | | ✓ | Gas | |
| " | 6-23-60 | | 92 | 87 | | | 14 | | | | ✓ | RD. | |
| " | 8-12-60 | | 94 | 86 | | | | 100 | | | ✓ | S | |
| " | 9-15-60 | 249 | | | | | | | | | | | |
| " | 10-18-60 | | 100 | | 85 | | 17 | | | | DT | BA. | |
| " | 1-27-61 | 243 | | | | | | | | | | | |
| SOG | 10/16/61 | | 98/ | 88 | | | 17 | | | | DT | | |
| " | 10/16/61 | | 96 | | 82 | | | 100 | | | | | |
| SOG | mu 12/1/61 | 246 | 96 | 89 | | | | 80 | | | DT | BA | |
| SOG | 12/1/61 | 240 | 92 | | 85 | | 17 | | | | DT | BA | |
| | 3/29/62 mu | 267 | | | | | | | | | | | |
| SOG | 3/29/62 mu | 243 | | | | | | | | | | | |
| SOG | 3/29/62 mu | 11-1-62 252 | 98 | 90 | | | | 100 | | | DT | RD | |
| SOG | 11-1-62 | 261 | | | | | | | | | | | |
| SOG | 11-1-62 | | 96 | 88 | | | 20 | | | | ✓ | BA | |
| SOG | 11-1-62 | | 96 | | 88 | | | 100 | | | | | |
| SOG | 4-16-63 | mu 260 | mu 94 | | 86 | | | 100 | | | ✓ | RD | |
| SOG | 4-16-63 | mu 263 | | | | | | | | | | | |
| SOG | 3-26-64 | mu 256 | | | | | | | | | | | |
| SOG | 3-26-64 | mu 259 | | | | | | | | | | | |
| SOG | 4-16-63 | | 96 | 88 | | 100 | | | | | ✓ | RD | |
| SOG | 3-26-64 | mu | 96 | 80 | | 100 | | | | | ✓ | NC | |
| | 3-26-64 | mu | 94 | | 81 | | 10 | | | | ✓ | NC | |
| | 3-26-64 | 35 | 92 | 84 | | 100 | | | | | ✓ | | |
| | DE-INDEXED 4 MAR 23 1964 | | | | | | | | | File | | | |

Standard Form 88
(Rev. June 1956)

#9

# REPORT OF MEDICAL EXAMINATION

F.B.I.

| | | | |
|---|---|---|---|
| 1. LAST NAME—FIRST NAME—MIDDLE NAME: CLEVELAND, WILLIAM VERNER | | 2. GRADE AND COMPONENT OR POSITION: FBI | 3. IDENTIFICATION NO. |
| 4. HOME ADDRESS (Number, street or RFD, city or town, zone and State) | | 5. PURPOSE OF EXAMINATION: ANNUAL | 6. DATE OF EXAMINATION: 3-13-64 |

| 7. SEX | 8. RACE | 9. TOTAL YEARS GOVERNMENT SERVICE: MILITARY | CIVILIAN | 10. AGENCY | 11. ORGANIZATION UNIT |
|---|---|---|---|---|---|
| M | | | | | |

| 12. DATE OF BIRTH | 13. PLACE OF BIRTH | 14. NAME, RELATIONSHIP, AND ADDRESS OF NEXT OF KIN |
|---|---|---|
| 1-17-16 | MARIETTA, MISS | |

| 15. EXAMINING FACILITY OR EXAMINER, AND ADDRESS | 16. OTHER INFORMATION |
|---|---|
| NNMC | |

| 17. RATING OR SPECIALTY | TIME IN THIS CAPACITY (Total) | LAST SIX MONTHS |
|---|---|---|
| | | |

## CLINICAL EVALUATION

| NORMAL | (Check each item in appropriate column; enter "NE" if not evaluated) | ABNORMAL |
|---|---|---|
| | 18. HEAD, FACE, NECK AND SCALP | |
| | 19. NOSE | |
| | 20. SINUSES | |
| | 21. MOUTH AND THROAT | |
| | 22. EARS—GENERAL (Int. & ext. canals) (Auditory acuity under items 70 and 71) | |
| | 23. DRUMS (Perforation) | |
| | 24. EYES—GENERAL (Visual acuity and refraction under items 59, 60 and 67) | |
| | 25. OPHTHALMOSCOPIC | |
| | 26. PUPILS (Equality and reaction) | |
| | 27. OCULAR MOTILITY (Associated parallel movements, nystagmus) | |
| | 28. LUNGS AND CHEST (Include breasts) | |
| | 29. HEART (Thrust, size, rhythm, sounds) | |
| | 30. VASCULAR SYSTEM (Varicosities, etc.) | |
| | 31. ABDOMEN AND VISCERA (Include hernia) | |
| | 32. ANUS AND RECTUM (Hemorrhoids, fistulae) (Prostate, if indicated) | |
| | 33. ENDOCRINE SYSTEM | |
| | 34. G-U SYSTEM | |
| | 35. UPPER EXTREMITIES (Strength, range of motion) | |
| | 36. FEET | |
| | 37. LOWER EXTREMITIES (Except feet) (Strength, range of motion) | |
| | 38. SPINE, OTHER MUSCULOSKELETAL | |
| | 39. IDENTIFYING BODY MARKS, SCARS, TATTOOS | |
| | 40. SKIN, LYMPHATICS | |
| | 41. NEUROLOGIC (Equilibrium tests under item 72) | |
| | 42. PSYCHIATRIC (Specify any personality deviation) | |
| | 43. PELVIC (Females only) (Check how done) ☐ VAGINAL ☐ RECTAL | |

NOTES. (Describe every abnormality in detail. Enter pertinent item number before each comment. Continue in item 73 and use additional sheets if necessary.)

ENCLOSURE

67-134975-315

10 APR 6 1964

REC-138

Copy ODSP 7-78 any

Copy Lent SI 5-78 any

(Continue in item 73)

3/86

44. DENTAL (Place appropriate symbols above or below number of upper and lower teeth, respectively.)

O—Restorable teeth
I—Nonrestorable teeth
X—Missing teeth
XXX—Replaced by dentures
(6 X 8)—Fixed bridge, brackets to include abutments

RIGHT: 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 LEFT
32 31 30 29 28 27 26 25 24 23 22 21 20 19 18 17

REMARKS AND ADDITIONAL DENTAL DEFECTS AND DISEASES: Type 3 Class 2 Caries as noted. Max. teeth

LABORATORY FINDINGS

| | | |
|---|---|---|
| 45. URINALYSIS: A. SPECIFIC GRAVITY: 1.028 | | 46. CHEST X-RAY (Place, date, film number and result): 21317-64 Normal. |
| B. ALBUMIN: Neg. | D. MICROSCOPIC: Neg. | |
| C. SUGAR: | | |
| 47. SEROLOGY (Specify test used and result): Neg. | 48. EKG: WNL | 49. BLOOD TYPE AND RH FACTOR |
| | | 50. OTHER TESTS |

3 APR 9 1964 (58)

## MEASUREMENTS AND OTHER FINDINGS

| 51. HEIGHT | 52. WEIGHT | 53. COLOR HAIR | 54. COLOR EYES | 55. BUILD: | 56. TEMPERATURE |
|---|---|---|---|---|---|
| 5'8" | 165 | Brn | Brn | ☐ SLENDER ☐ MEDIUM ☐ HEAVY ☐ OBESE | |

**57. BLOOD PRESSURE** (*Arm at heart level*)

| A. SITTING | B. RECUMBENT | C. STANDING (3 min.) |
|---|---|---|
| SYS. 106 | SYS. | SYS. |
| DIAS. 72 | DIAS. | DIAS. |

**58. PULSE** (*Arm at heart level*)

| A. SITTING | B. AFTER EXERCISE | C. 2 MIN. AFTER | D. RECUMBENT | E. AFTER STANDING 3 MIN. |
|---|---|---|---|---|
| 92 | | | | |

**59. DISTANT VISION**

RIGHT 20/ 20 CORR. TO 20/ 20

LEFT 20/ 40 CORR. TO 20/ 20

**60. REFRACTION**

BY S. OX

BY S. OX

**61.** 75m **NEAR VISION**

24/12 CORR. TO BY

24/10 CORR. TO BY

**62. HETEROPHORIA** (*Specify distance*)

ES° EX° R. H. L. H. PRISM DIV. PRISM CONV. CT PC PD

**63. ACCOMMODATION**

RIGHT LEFT

**64. COLOR VISION** (*Test used and result*)

AOC 1940 15/18

**65. DEPTH PERCEPTION** (*Test used and score*)

UNCORRECTED

CORRECTED

**66. FIELD OF VISION**

**67. NIGHT VISION** (*Test used and score*)

**68. RED LENS TEST**

**69. INTRAOCULAR TENSION**

**70. HEARING**

RIGHT WV 15 /15 SV 15 /15

LEFT WV 15 /15 SV 15 /15

**71. AUDIOMETER**

| | 250 256 | 500 512 | 1000 1024 | 2000 2048 | 3000 3096 | 4000 4096 | 6000 6144 | 8000 8192 |
|---|---|---|---|---|---|---|---|---|
| RIGHT | | | | | | | | |
| LEFT | | | | | | | | |

**72. PSYCHOLOGICAL AND PSYCHOMOTOR** (*Tests used and score*)

**73. NOTES** (*Continued*) **AND SIGNIFICANT OR INTERVAL HISTORY**

Prostate Normal Size & Consistency

(*Use additional sheets if necessary*)

**74 SUMMARY OF DEFECTS AND DIAGNOSES** (*List diagnoses with item numbers*)

Ext. Hemorrhoids - NCD.

**75. RECOMMENDATIONS—FURTHER SPECIALIST EXAMINATIONS INDICATED** (*Specify*)

**76. A. PHYSICAL PROFILE**

| P | U | L | H | E | S |
|---|---|---|---|---|---|
| | | | | | |

**77. EXAMINEE** (*Check*)

A. ☒ IS QUALIFIED FOR 3-20-64

B. ☐ IS NOT QUALIFIED FOR

**B. PHYSICAL CATEGORY**

| A | B | C | E |
|---|---|---|---|
| | | | |

**78. IF NOT QUALIFIED, LIST DISQUALIFYING DEFECTS BY ITEM NUMBER**

**79. TYPED OR PRINTED NAME OF PHYSICIAN** SIGNATURE M Ret MD.

**80. TYPED OR PRINTED NAME OF PHYSICIAN** SIGNATURE ft (MC) USN

**81. TYPED OR PRINTED NAME OF DENTIST OR PHYSICIAN** (*Indicate which*) SIGNATURE

**82. TYPED OR PRINTED NAME OF REVIEWING OFFICER OR APPROVING AUTHORITY** SIGNATURE NUMBER OF ATTACHED SHEETS

U. S. GOVERNMENT PRINTING OFFICE 1955—432288

Standard Form 89
(Rev. Aug. 1950)
Bureau of the Budget
Circular A-32

# REPORT OF MEDICAL HISTORY

THIS INFORMATION IS FOR OFFICIAL USE ONLY AND WILL NOT BE RELEASED TO UNAUTHORIZED PERSONS

FBI 103

| 1. LAST NAME—FIRST NAME—MIDDLE NAME | 2. GRADE AND COMPONENT OR POSITION | 3. IDENTIFICATION |
|---|---|---|
| CLEVELAND WILLIAM VERNER | SA | |

| 4. HOME ADDRESS (Number, street or RFD, city or town, zone and State) | 5. PURPOSE OF EXAMINATION | 6. DATE OF EXAMINATION |
|---|---|---|
| FBI | ANNUAL PHYSICAL | 3-13-64 |

| 7. SEX | 8. RACE | 9. TOTAL YEARS GOVERNMENT SERVICE | | 10. AGENCY | 11. ORGANIZATION UNIT |
|---|---|---|---|---|---|
| | | MILITARY | CIVILIAN | | |
| M | W | | | FBI | |

| 12. DATE OF BIRTH | 13. PLACE OF BIRTH | 14. NAME, RELATIONSHIP, AND ADDRESS OF NEXT OF KIN |
|---|---|---|
| JAN 17, 1916 | MARIETTA, MISS | WALDEN A. CLEVELAND |

| 15. EXAMINING FACILITY OR EXAMINER, AND ADDRESS | 16. OTHER INFORMATION |
|---|---|
| | |

17. STATEMENT OF EXAMINEE'S PRESENT HEALTH IN OWN WORDS, (Follow by description of past history, if complaint exists)

GOOD

18. FAMILY HISTORY

| RELATION | AGE | STATE OF HEALTH | IF DEAD, CAUSE OF DEATH | AGE AT DEATH |
|---|---|---|---|---|
| FATHER | | DECEASED | STROKE | 66 |
| MOTHER | 86 | POOR | | |
| SPOUSE | 48 | GOOD | | |
| BROTHERS AND SISTERS B | | DECEASED | CEREBRAL HEM. | 55 |
| B | 54 | GOOD | | |
| S | 63 | " | | |
| S | 59 | " | | |
| S | 57 | " | | |
| CHILDREN B | 21 | " | | |
| B | 16 | " | | |

19. HAS ANY BLOOD RELATION (Parent, brother, sister, other) OR HUSBAND OR WIFE:

| YES | NO | (Check each item) | RELATION(S) |
|---|---|---|---|
| | ✓ | HAD TUBERCULOSIS | |
| | ✓ | HAD SYPHILIS | |
| ✓ | | HAD DIABETES | SISTER + BROTHER |
| | ✓ | HAD CANCER | |
| | ✓ | HAD KIDNEY TROUBLE | |
| | ✓ | HAD HEART TROUBLE | |
| | ✓ | HAD STOMACH TROUBLE | |
| | ✓ | HAD RHEUMATISM (Arthritis) | |
| | ✓ | HAD ASTHMA, "HAY" FEVER, HIVES | |
| | ✓ | HAD EPILEPSY (Fits) | |
| | ✓ | COMMITTED SUICIDE | |
| | ✓ | BEEN INSANE | |

20. HAVE YOU EVER HAD OR HAVE YOU NOW (Place check at left of each item)

| YES | NO | (Check each item) | YES | NO | (Check each item) | YES | NO | (Check each item) | YES | NO | (Check each item) |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | ✓ | SCARLET FEVER, ERYSIPELAS | | ✓ | GOITER | ✓ | | TUMOR, GROWTH, CYST, CANCER | | ✓ | "TRICK" OR LOCKED KNEE |
| | ✓ | DIPHTHERIA | | ✓ | TUBERCULOSIS | | ✓ | RUPTURE | | ✓ | FOOT TROUBLE |
| | ✓ | RHEUMATIC FEVER | | ✓ | SOAKING SWEATS (Night sweats) | | ✓ | APPENDICITIS | | ✓ | NEURITIS |
| ✓ | | SWOLLEN OR PAINFUL JOINTS | | ✓ | ASTHMA | | ✓ | PILES OR RECTAL DISEASE | | ✓ | PARALYSIS (Inc, Infantile) |
| ✓ | | MUMPS | | ✓ | SHORTNESS OF BREATH | | ✓ | FREQUENT OR PAINFUL URINATION | | ✓ | EPILEPSY OR FITS |
| | ✓ | WHOOPING COUGH | | ✓ | PAIN OR PRESSURE IN CHEST | | ✓ | KIDNEY STONE OR BLOOD IN URINE | | ✓ | CAR, TRAIN, SEA, OR AIR SICKNESS |
| | ✓ | FREQUENT OR SEVERE HEADACHE | | ✓ | CHRONIC COUGH | | ✓ | SUGAR OR ALBUMIN IN URINE | | ✓ | FREQUENT TROUBLE SLEEPING |
| | ✓ | DIZZINESS OR FAINTING SPELLS | | ✓ | PALPITATION OR POUNDING HEART | | ✓ | BOILS | | ✓ | FREQUENT OR TERRIFYING NIGHTMARES |
| | ✓ | EYE TROUBLE | | ✓ | HIGH OR LOW BLOOD PRESSURE | | ✓ | VENEREAL DISEASE | | ✓ | DEPRESSION OR EXCESSIVE WORRY |
| | ✓ | EAR, NOSE OR THROAT TROUBLE | | ✓ | CRAMPS IN YOUR LEGS | | ✓ | RECENT GAIN OR LOSS OF WEIGHT | | ✓ | LOSS OF MEMORY OR AMNESIA |
| | ✓ | RUNNING EARS | | ✓ | FREQUENT INDIGESTION | | ✓ | ARTHRITIS OR RHEUMATISM | | ✓ | BED WETTING |
| | ✓ | CHRONIC OR FREQUENT COLDS | | ✓ | STOMACH, LIVER OR INTESTINAL TROUBLE | | ✓ | BONE, JOINT, OR OTHER DEFORMITY | | ✓ | NERVOUS TROUBLE OF ANY SORT |
| | ✓ | SEVERE TOOTH OR GUM TROUBLE | | ✓ | GALL BLADDER TROUBLE OR GALL STONES | | ✓ | LAMENESS | | ✓ | ANY DRUG OR NARCOTIC HABIT |
| | ✓ | SINUSITIS | | ✓ | JAUNDICE | | ✓ | LOSS OF ARM, LEG, FINGER, OR TOE | | ✓ | EXCESSIVE DRINKING HABIT |
| | ✓ | HAY FEVER | | ✓ | ANY REACTION TO SERUM, DRUG OR MEDICINE | | ✓ | PAINFUL OR "TRICK" SHOULDER OR ELBOW | | ✓ | HOMOSEXUAL TENDENCIES |

21. HAVE YOU EVER (Check each item)

| YES | NO | | YES | NO | |
|---|---|---|---|---|---|
| ✓ | | WORN GLASSES | | ✓ | ATTEMPTED SUICIDE |
| | ✓ | WORN AN ARTIFICIAL EYE | | ✓ | BEEN A SLEEP WALKER |
| | ✓ | WORN HEARING AIDS | | ✓ | LIVED WITH ANYONE WHO HAD TUBERCULOSIS |
| | ✓ | STUTTERED OR STAMMERED | | ✓ | COUGHED UP BLOOD |
| | ✓ | WORN A BRACE OR BACK SUPPORT | ✓ | | BLED EXCESSIVELY AFTER INJURY OR TOOTH EXTRACTION |

22. FEMALES ONLY: A. HAVE YOU EVER—

| | |
|---|---|
| | BEEN PREGNANT |
| | HAD A VAGINAL DISCHARGE |
| | BEEN TREATED FOR A FEMALE DISORDER |
| | HAD PAINFUL MENSTRUATION |
| | HAD IRREGULAR MENSTRUATION |

B. COMPLETE THE FOLLOWING:

| | |
|---|---|
| | AGE AT ONSET OF MENSTRUATION |
| | INTERVAL BETWEEN PERIODS |
| | DURATION OF PERIODS |
| | DATE OF LAST PERIOD |
| | QUANTITY: ☐ NORMAL ☐ EXCESSIVE ☐ SCANTY |

| 23. HOW MANY JOBS HAVE YOU HAD IN THE PAST THREE YEARS? | 24. WHAT IS THE LONGEST PERIOD YOU HELD ANY OF THESE JOBS? | 25. WHAT IS YOUR USUAL OCCUPATION? | 26. ARE YOU (Check one) |
|---|---|---|---|
| ONE | MONTHS | FBI | ☑ RIGHT HANDED ☐ LEFT HANDED |

ENCLOSURE

67-134975-315

| YES | NO | CHECK EACH ITEM YES OR NO. EVERY ITEM CHECKED "YES" MUST BE FULLY EXPLAINED IN BLANK SPACE ON RIGHT | |
|---|---|---|---|
| | ✓ | 27. HAVE YOU BEEN UNABLE TO HOLD A JOB BECAUSE OF: A. SENSITIVITY TO CHEMICALS, DUST, SUNLIGHT, ETC | |
| | ✓ | B. INABILITY TO PERFORM CERTAIN MOTIONS | |
| | ✓ | C. INABILITY TO ASSUME CERTAIN POSITIONS | |
| | ✓ | D. OTHER MEDICAL REASONS (*If yes, give reasons*) | |
| | ✓ | 28. HAVE YOU EVER WORKED WITH RADIOACTIVE SUBSTANCE? | |
| | ✓ | 29. DID YOU HAVE DIFFICULTY WITH SCHOOL STUDIES OR TEACHERS? (*If yes, give details*) | |
| | ✓ | 30. HAVE YOU EVER BEEN REFUSED EMPLOYMENT BECAUSE OF YOUR HEALTH? (*If yes, state reason and give details*) | |
| | ✓ | 31. HAVE YOU EVER BEEN DENIED LIFE INSURANCE? (*If yes, state reason and give details*) | |
| ✓ | | 32. HAVE YOU HAD, OR HAVE YOU BEEN ADVISED TO HAVE, ANY OPERATIONS? (*If yes, describe and give age at which occurred*) | 38 - PILONITIAL CYST |
| | ✓ | 33. HAVE YOU EVER BEEN A PATIENT (*committed or voluntary*) IN A MENTAL HOSPITAL OR SANATORIUM? (*If yes, specify when, where, why, and name of doctor, and complete address of hospital or clinic*) | |
| | ✓ | 34. HAVE YOU EVER HAD ANY ILLNESS OR INJURY OTHER THAN THOSE ALREADY NOTED? (*If yes, specify when, where, and give details*) | |
| | ✓ | 35. HAVE YOU CONSULTED OR BEEN TREATED BY CLINICS, PHYSICIANS, HEALERS, OR OTHER PRACTITIONERS WITHIN THE PAST 5 YEARS? (*If yes, give complete address of doctor, hospital, clinic, and details*) | |
| | ✓ | 36. HAVE YOU TREATED YOURSELF FOR ILLNESSES OTHER THAN MINOR COLDS? (*If yes, which illnesses*) | |
| | ✓ | 37. HAVE YOU EVER BEEN REJECTED FOR MILITARY SERVICE BECAUSE OF PHYSICAL, MENTAL, OR OTHER REASONS? (*If yes, give date and reason for rejection*) | |
| | ✓ | 38. HAVE YOU EVER BEEN DISCHARGED FROM MILITARY SERVICE BECAUSE OF PHYSICAL, MENTAL, OR OTHER REASONS? (*If yes, give date, reason, and type of discharge: whether honorable, other than honorable, for unfitness or unsuitability*) | |
| | ✓ | 39. HAVE YOU EVER RECEIVED, IS THERE PENDING, HAVE YOU APPLIED FOR, OR DO YOU INTEND TO APPLY FOR PENSION OR COMPENSATION FOR EXISTING DISABILITY? (*If yes, specify what kind, granted by whom, and what amount, when, why*) | |

I CERTIFY THAT I HAVE REVIEWED THE FOREGOING INFORMATION SUPPLIED BY ME AND THAT IT IS TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE.
I AUTHORIZE ANY OF THE DOCTORS, HOSPITALS, OR CLINICS MENTIONED ABOVE TO FURNISH THE GOVERNMENT A COMPLETE TRANSCRIPT OF MY MEDICAL RECORD FOR PURPOSES OF PROCESSING MY APPLICATION FOR THIS EMPLOYMENT OR SERVICE.

| TYPED OR PRINTED NAME OF EXAMINEE | SIGNATURE |
|---|---|
| WILLIAM V. CLEVELAND | W M Cleveland |

40. PHYSICIAN'S SUMMARY AND ELABORATION OF ALL PERTINENT DATA (*Physician shall comment on all positive answers in items 20 thru 39*)

No recurrence of pilonidal cyst.

| TYPED OR PRINTED NAME OF PHYSICIAN OR EXA[redacted] | DATE | SIGNATURE | NUMBER OF ATTACHED SHEETS |
|---|---|---|---|
| Malcolm L. Petway, Lt. (MC) [redacted] SNR | MAR 13 1964 | M [redacted] | |

U.S. GOVERNMENT PRINTING OFFICE 1959—O-527655

FD-300 (Rev. 10-10-62)

**Attachment to Standard Form 88, Report of Medical Examination**
**For Information and Guidance of Medical Examiner**

Name of Examinee (Type or print) CLEVELAND, WILLIAM VERNIE R
Last First Middle

The following portions of the attached examination report form need not be completed:

| | | |
|---|---|---|
| 2 | 14 | 68 |
| 3 | 17 | 69 |
| 4 | 62 | 72 |
| 9 | 65 | 76 |
| 11 | 67 | |

46. Is necessary unless facilities for affording same are not readily available.

48. Not required unless examinee is over 35 years of age or examination indicates such is desirable.

49. Is necessary unless facilities for affording same are not readily available.

71. Audiometer examinations should be afforded whenever possible for all Special Agent applicants and Special Agents. Applicants for the Special Agent position will not be accepted if the hearing loss exceeds a 15 decibel average in each ear in the conversational speech range (500, 1000, 2000 cycles).

**For All Examinees, Whether Clerical or Special Agent Applicants or Employees:**

*The medical examiner should answer the following question:*

Examinee ☒ is ☐ is not qualified for strenuous physical exertion.

**To be Answered in the Case of All Male Employees and Male Applicants:**

1. Does examinee have any defects restricting or prohibiting his participation in defensive tactics and dangerous assignments which might entail the practical use of firearms?

   ☒ No ☐ Yes If "yes" please specify defects. _____

2. Does examinee have any defects prohibiting safe operation of motor vehicles?

   ☒ No ☐ Yes If "yes" please specify defects. _____

3. For safe driving of motor vehicles, Civil Service Commission requires distant vision must test at least 20/40 in one eye and 20/100 in the other, corrected or uncorrected. Should examinee wear corrective glasses while operating a motor vehicle? ☐ Yes ☒ No
   If recommendation is based on a factor other than above standard, indicate basis _____

67-134975-315

ENCLOSURE

Desirable Weight Ranges for Males

| Height | Small Frame | Medium Frame | Large Frame |
|---|---|---|---|
| 5' 4" | 117 - 125 | 123 - 135 | 131 - 148 |
| 5' 5" | 120 - 129 | 126 - 139 | 134 - 152 |
| 5' 6" | 124 - 133 | 130 - 143 | 138 - 157 |
| 5' 7" | 128 - 137 | 134 - 148 | 143 - 162 |
| 5' 8" | 132 - 141 | 138 - 152 | 147 - 166 |
| 5' 9" | 136 - 146 | 142 - 156 | 151 - 170 |
| 5' 10" | 140 - 150 | 146 - 161 | 155 - 175 |
| 5' 11" | 144 - 154 | 150 - 166 | 160 - 180 |
| 6' | 148 - 158 | 154 - 171 | 164 - 185 |
| 6' 1" | 152 - 163 | 158 - 176 | 169 - 190 |
| 6' 2" | 156 - 167 | 163 - 181 | 174 - 195 |
| 6' 3" | 160 - 171 | 168 - 186 | 178 - 200 |
| 6' 4" | 169 - 180 | 178 - 196 | 188 - 210 |
| 6' 5" | 174 - 185 | 182 - 202 | 192 - 216 |

RECD - 1 FEB 1964 AF Gr

4. Examinee's frame is ☐ small ☐ medium ☒ large

5. Considering above weight table, the examinee's frame, and other individual physical characteristics, I consider his present weight ☒ Satisfactory ☐ Excessive ☐ Deficient

6. Under proper medical supervision, examinee should ☐ lose _____ pounds
☐ gain _____ pounds

Remarks: Qualified 3-20-64
M Peterson MD
Lt (MC) USNR.
Staff Clinic
Bethesda Naval Hospital

M Peterson MD
(Signature of Medical Examiner) Lt (MC) USNR

3-13-64
(Date)

FD-185 (Rev. 8-16-63)

FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE

# REPORT OF PERFORMANCE RATING

Name of Employee: WILLIAM V. CLEVELAND

Where Assigned: SPECIAL INVESTIGATIVE (Division) — Employees Security and Special Inquiry Section (Section, Unit)

Official Position Title and Grade: SECTION CHIEF, GS-16

Rating Period: from APRIL 1, 1963 to MARCH 31, 1964

ADJECTIVE RATING: OUTSTANDING
*Outstanding, Excellent, Satisfactory, Unsatisfactory*

Employee's Initials

| | Signature | Title | Date |
|---|---|---|---|
| Rated by: | C. H. Stanley | Number One Man | 4-1-64 |
| Reviewed by: | [illegible] | Assistant Director | 4-1-64 |
| Rating Approved by: | [illegible] | Assistant to the Director | 4-1-64 |

TYPE OF REPORT

REC-138

67-134975-316
Searched Indexed Filed
APR 24 1964

[X] Official
[X] Annual

[X] Administrative
- [ ] 60-Day
- [ ] 90-Day
- [ ] Transfer
- [ ] Separation from Service
- [ ] Special

1 APR 27 1964

3-

FD-185a (Rev. 4-14-58)

# PERFORMANCE RATING GUIDE FOR INVESTIGATIVE PERSONNEL

(For use as attachment to Performance Rating Form No. FD-185)

Name of Employee **William V. Cleveland** Title **Section Chief, GS-16**

Rating Period: from **4/1/63** to **3/31/64**

RATING GUIDE AND CHECK-LIST

Note: Only those items having pertinent bearing on employee's performance should be rated. All employees in same salary grade should be compared. Rate items as follows:

+ Outstanding (exceeding excellent and deserving of special commendation).
E Excellent.
✓ Satisfactory (good or very good).
− Unsatisfactory.
O No opportunity to appraise performance during rating period.

Guide for determining adjective rating:

1. "Outstanding" adjective rating requires (A) that all rated elements be "+" and (B) that each and every rated element be factually justified by narrative detail on reverse of Form FD-185.
2. "Excellent," "Satisfactory" or "Unsatisfactory" adjective ratings will depend upon the composite result of evaluating all rated elements rather than following any mechanical formulas; however, for an employee to be rated "Excellent" he must not be rated unsatisfactory on any performance evaluation factors on the rating guide and check-list and must be rated "Excellent" or "Outstanding" on the majority of such rating factors. Good judgment must be exercised to insure that adjective rating is reasonable in the light of elements rated.
   A. Any element rated "Unsatisfactory" must be supported by narrative comments.
   B. An "official" adjective rating of "Unsatisfactory" must comply with the requirements described on the reverse of form FD-185.

+ (1) Personal appearance.
+ (2) Personality and effectiveness of his personal contacts.
+ (3) Attitude (including dependability, cooperativeness, loyalty, enthusiasm, amenability and willingness to equitably share work load).
+ (4) Physical fitness (including health, energy, stamina).
+ (5) Resourcefulness and ingenuity.
+ (6) Forcefulness and aggressiveness as required.
+ (7) Judgment, including common sense, ability to arrive at proper conclusions, ability to define objectives.
+ (8) Initiative and the taking of appropriate action on own responsibility.
+ (9) Planning ability and its application to the work.
+ (10) Accuracy and attention to pertinent detail.
+ (11) Industry, including energetic, consistent application to duties.
+ (12) Productivity, including amount of acceptable work produced and rate of progress on or completion of assignments. Also consider adherence to deadlines unless failure to meet is attributable to causes beyond employee's control.
+ (13) Knowledge of duties, instructions, rules and regulations, including readiness of comprehension and "know how" of application.
+ (14) Technical or mechanical skills.
+ (15) Investigative ability and results:
   + (a) Internal security cases
   + (b) Criminal or general investigative cases
   + (c) Fugitive cases
   + (d) Applicant cases
   + (e) Accounting cases
+ (16) Physical surveillance ability.
+ (17) Firearms ability.
+ (18) Development of informants and sources of information.
+ (19) Reporting ability:
   + (a) Investigative reports
   + (b) Summary reports
   + (c) Memos, letters, wires
   (Consider: + conciseness; + clarity; + organization; + thoroughness; + accuracy; + adequacy and pertinency of leads; + administrative detail.)
+ (20) Performance as a witness.
+ (21) Executive ability:
   + (a) Leadership
   + (b) Ability to handle personnel
   + (c) Planning
   + (d) Making decisions
   + (e) Assignment of work
   + (f) Training subordinates
   + (g) Devising procedures
   + (h) Emotional stability
   + (i) Promoting high morale
   + (j) Getting results
+ (22) Ability on raids and dangerous assignments:
   + (a) As leader
   + (b) As participant
+ (23) Organizational interest, such as making of suggestions for improvement.
+ (24) Ability to work under pressure.
+ (25) Miscellaneous. Specify and rate:
   + Dictation ability

A. Specify general nature of assignment during most of rating period (such as security, criminal, applicant squad, or as Resident Agent, supervisor, instructor, etc.): **Section Chief of the Employees Security and Special Inquiry Section**

B. Specify employee's most noteworthy special talents (such as investigator, desk man, research, instructor, speaker): **Administrator**

C. (1) Is employee available for general assignment wherever needs of service require? **Yes** (If answer is not "yes," explain in narrative comments.)
(2) Is employee available for special assignment wherever needs of service require? **Yes** (If answer is not "yes," explain in narrative comments.)

D. 1. Has employee had an abnormal sick leave record during rating period? **No** 2. Has employee used more sick leave (including annual leave or LWOP for illness) during rating period than the amount of sick leave earned during such period? **No** (If answer to either question is "Yes," explain in narrative comments.)

E. Is employee qualified to operate a motor vehicle incidental to his official duties? [XX] Yes [ ] No
If answer is "yes," personnel file must reflect the following: (a) Has valid State or local operator's license for type vehicle he is to use. (b) Is physically fit to drive. (c) Past safe driving record OK or has passed Bureau road test.

ADJECTIVE RATING: **OUTSTANDING** EMPLOYEE'S INITIALS _____
Outstanding, Excellent, Satisfactory, Unsatisfactory

WILLIAM V. CLEVELAND
SECTION CHIEF, GS-16
EMPLOYEES SECURITY AND
SPECIAL INQUIRY SECTION
SPECIAL INVESTIGATIVE DIVISION

## PART I GENERAL COMMENTS

During the past year, Mr. Cleveland has continued as Section Chief of the Employees Security and Special Inquiry Section in the Special Investigative Division. Mr. Cleveland also has handled the duties of the Number One Man of the Division on occasion and has assisted from time to time in the office of Assistant to the Director Belmont.

Mr. Cleveland is a competent, experienced and loyal Bureau administrator whose interest, enthusiasm and attitude remain outstanding at all times. His success in developing and maintaining friends and contacts both in and out of the Government contributes greatly to the Bureau's work. He is well-qualified to handle the more complicated Bureau cases, as well as to participate in or lead raids and other dangerous assignments.

Due to the nature of the work under Mr. Cleveland's supervision, it must be complete and accurate in all respects. Mr. Cleveland maintains an aggressive, exceptionally well-organized and logical program under which the heavy volume of work in his section is completed on a most expeditious basis. Mr. Cleveland is an enthusiastic leader who has no hesitancy in assuming responsibility, exercising his own judgment and taking the necessary action to complete the job.

By letter dated June 20, 1963, the Director commended Mr. Cleveland and the personnel under his supervision for the excellent manner in which an investigation was directed and coordinated at the Seat of Government. The Director noted the thoroughness, resourcefulness and skill which the supervisors displayed were of the highest caliber. The Director also indicated he was impressed with Mr. Cleveland's competent over-all leadership shown in this case.

Mr. Cleveland has continued his active interest in personnel work in connection with the FBI Recreation Association. During the past year, his excellent efforts in this field were recognized by the

Director, and by letter dated December 20, 1963, the Director stated it was indeed a pleasure to commend Mr. Cleveland for the splendid manner in which he had discharged his myriad responsibilities as President of the FBI Recreation Association. The Director noted that Mr. Cleveland had demonstrated much enthusiasm and effectiveness and under his excellent leadership, a very successful year was realized.

## PART II SPECIFIC COMMENTS

1. Justification for any Minus Ratings Given

Not applicable.

2. Experience and Ability as Inspector's Aide

Mr. Cleveland is fully qualified and experienced in inspection work but has not participated in any inspections during the rating period.

3. Participation in Informant Program

Due to Mr. Cleveland's assignment, he has not participated in the Bureau's informant program during the past year, but he has exceptional ability in this field.

4. Testifying Experience and Ability

Mr. Cleveland has the over-all experience and know-how to make an excellent witness.

5. Disciplinary Action

Not applicable.

6. Accounting Information

Not applicable.

7. Police Instruction

Not applicable.

8. Sound Training

Not applicable.

Employee's Initials

9. Resident Agents

Not applicable.

10. Foreign Language Ability

Not applicable.

11. Administrative Advancement

Is Agent (a) interested in (YES), (b) completely available for (YES) and (c) considered completely qualified at present for administrative advancement including experience, ability, personality and appearance (YES). His qualifications are considered to be OUTSTANDING.

Employee's Initials

REC-138

April 24, 1964

PERSONAL

APR 23 5 03 PM '64
REC'D-READING ROOM
F B I

Mr. William V. Cleveland
Federal Bureau of Investigation
Washington, D. C.

Dear Cleveland:

I am very pleased to advise that you have been afforded an Outstanding performance rating covering your services for the period April 1, 1963, to March 31, 1964, which has been approved by the Departmental Committee on Incentive Awards. There is enclosed a copy of this rating which you may retain.

MAILED 10
APR 24 1964
COMM-FBI

It is also a pleasure to inform you that in recognition of your superb services I have approved an incentive award for you and there is enclosed a check in the amount of $344.00, which represents an award of $400.00 less withholding tax. I do not want the opportunity to pass without letting you know that I sincerely appreciate the superior and devoted fashion in which you have discharged your many responsibilities.

Sincerely,

J. Edgar Hoover

Enclosures (2)
1 - Mr. Evans (Personal Attention) Enclosure

You should personally present this award and should this not be possible or should presentation be unreasonably delayed by your absence official acting for you should present it.

1- [redacted] (Sent Direct)
LRH:etw (5) 67-134975 Award #677-64
NOTE: Salutation per file.
Based on memo Callahan-Mohr 4/7/64.

b6
b7C

Tolson
Belmont
Mohr
Casper
Callahan
Conrad
DeLoach
Evans
Gale
Rosen
Sullivan
Tavel
Trotter
Tele. Room
Holmes
Gandy

MAIL ROOM ☐ TELETYPE UNIT ☐

OPTIONAL FORM NO. 10
MAY 1962 EDITION
GSA GEN. REG. NO. 27
5010-106

UNITED STATES GOVERNMENT

# *Memorandum*

Tolson
Belmont
Mohr
Casper
Callahan
Conrad
DeLoach
Evans
Gale
Rosen
Sullivan
Tavel
Trotter
Tele. Room
Holmes
Gandy

TO : Mr. Mohr

DATE: 4-7-64

FROM : N. P. Callahan

SUBJECT: WILLIAM V. CLEVELAND
Section Chief, GS 16, $18,000
Special Investigative Division

HENRY L. SLOAN, GS 16, $18,000
Special Agent in Charge - Quantico
Training Division

OUTSTANDING ANNUAL PERFORMANCE RATINGS

There are attached for approval the annual reports for Messrs. Cleveland and Sloan in which their services have been rated Outstanding for the period 4-1-63 to 3-31-64. Mr. Cleveland was rated Outstanding and Mr. Sloan was rated Excellent on their last annual performance reports and no administrative action has been taken against them during the current rating period. Their overtime has been satisfactory.

It is respectfully requested that these ratings be approved and that you, as the Director's Alternate on the Departmental Committee on Incentive Awards, sign both the original and the copy of each as the Approving Official. Thereafter, they will be transmitted to the Department with other Outstanding ratings for approval by the Departmental Committee on Incentive Awards. Cleveland and Sloan will then be entitled to cash incentive awards in the amount of $400 as has been approved in the past for agents in Grade GS 16. Both of these men are at the top of their grades and thus are not eligible to receive Quality Salary Increases as are being approved for most others receiving Outstanding ratings.

RECOMMENDATION:

That you, as Approving Official, sign the original and the copy of each of the attached Outstanding performance ratings and, upon approval by the Department, Cleveland and Sloan be furnished copies of their ratings and approved for incentive awards of $400.

Enclosures

RRB:crt
(3)

1 - Personnel File of Henry L. Sloan

PERMANENT BRIEFS ATTACHED.

REC-138

67-134975-310
Searched ____ Numbered ____
APR 28 1964

Approved by Dept 4-30-64
Letters dated 4-24-64
LRH:et

2-11 (Rev. 2-25-63)

~~SAC~~ Mr. Evans May 5, 1964

Director, FBI

William V. Cleveland
SPECIAL AGENT

The above-captioned Special Agent attended the following training course(s):

In-Service: from 4/20/64 to 5/1/64

- [ ] Criminal
- [ ] Accounting
- [x] Security
  - [ ] Basic
  - [x] Advanced
- [ ] Expert Firearms-Defensive Tactics
- [ ] _____

The firearms scores should be entered on the individual field firearms training record (FD-40). The following grades were attained.

Notebook _____
Examination _____
Shotgun Course #2 _____ 19/25
Rifle _____
Machine Gun _____

Specialized Training:

| | From | To |
|---|---|---|
| Admin. Firearms: | | |
| | | |

MAILED 30
MAY 5 1964
COMM-FBI

WILLIAM V. CLEVELAND
SPECIAL INVESTIGATIVE DIVISION

Spab

RECORDED
5 1964

MAIL ROOM ☑ TELETYPE UNIT ☐

October 26, 1964

PERSONAL

Mr. William V. Cleveland
Federal Bureau of Investigation
Washington, D. C.

Dear Cleveland:

It is indeed a pleasure to commend you for your outstanding services in the investigation of an important Special Inquiry case. In recognition thereof I have approved an incentive award for you and a check representing an award of $200.00 will be forwarded to you at a later date.

I was pleased to note the superior fashion with which you handled your executive and administrative responsibilities in directing this most sensitive investigation. Working closely with your subordinates, you quickly and astutely resolved problems as they arose and issued succinct and proper instructions not only to your own section but also to the field. You may take justifiable pride in the high quality of your performance and I want you to know I am most appreciative.

MAILED 4
OCT 26 1964
COMM-FBI

REC-140

Sincerely,

J. Edgar Hoover

67-134975
Searched ____ Numbered ____
8 OCT 27 1964

1 - Mr. Evans (Personal Attention)
Re: Walter Wilson Jenkins

You should personally present this award and should this not be possible or should presentation be unreasonably delayed by your absence official acting for you should present it. Inform employee net amount of check which he will receive represents award less withholding tax.

1 - Payroll Distribution (Sent Direct)
1 - [redacted] (Sent Direct)

b6
b7C

LRH:eaj
(6) 67-134975 Award #264-65
Based on memo Davidson to Callahan 10-26-64.
NOTE: Salutation per file.

Tolson
Belmont
Mohr
DeLoach
Casper
Callahan
Conrad
Evans
Gale
Rosen
Sullivan
Tavel
Trotter
Tele. Room
Holmes
Gandy

OCT 29 1964

MAIL ROOM ☐ TELETYPE UNIT ☐

RECEIVED-DIRECTOR

FORM 3-542 (6-17-63) APPROVED COMP. GEN. U.S. 4-5-63 IN LIEU OF SF 1126

# FEDERAL BUREAU OF INVESTIGATION

| NAME: LAST, FIRST, MIDDLE | SOCIAL SECURITY NUMBER |
|---|---|
| | [illegible] |

## NOTIFICATION OF BASIC CHANGE

| CODE — NATURE OF ACTION | | EFFECTIVE DATE | DATE OF LAST EQUIV. INCR. |
|---|---|---|---|
| ☐ 892 — QUALITY INCREASE | ☐ 896 — ADMIN. PAY INCREASE | | |
| ☐ 893 — WITHIN GRADE INCREASE | ☐ 897 — ADMIN. PAY DECREASE | | |
| ☐ 894 — PAY ADJUSTMENT | ☐ OTHER (SPECIFY IN REMARKS) | [illegible] | [illegible] |

| GRADE OR LEVEL | STEP OR RATE | OLD SALARY | NEW SALARY |
|---|---|---|---|
| | | | |

## DATA ON UNPAID ABSENCE

| PERIOD(S) | TOTAL EXCESS | IN PAY STATUS AT END OF WAITING PERIOD | INITIALS |
|---|---|---|---|
| | | | |

☐ EMPLOYEE'S WORK IS OF AN ACCEPTABLE LEVEL OF COMPETENCE.

☐ EMPLOYEE'S PERFORMANCE RATING IS SATISFACTORY OR BETTER.

REMARKS 67-NOT RECORDED
11 OCT 28 1964

J. Edgar Hoover

JOHN EDGAR HOOVER
DIRECTOR

[illegible]
(DATE)

PERSONNEL FILE COPY

DATAFOLD FORMS INC., CHICAGO, ILL.

STANDARD FORM 85
Revised October 1954
U. S. Civil Service Commission
(Chapter 12, F. P. M.)

# SECURITY INVESTIGATION DATA FOR NONSENSITIVE POSITION

(SEE INSTRUCTIONS ON OTHER SIDE)

CASE SERIAL NO. (CSC Use Only) NY-65 18957 506

DATE OF REQUEST August 30, 1964

1. FULL NAME (Initials and abridgments of full name are not acceptable)

A. (Last Name) CLEVELAND, (First Name) William (Middle Name) Vernor Jr.

B. OTHER NAMES USED (Maiden name, names by former marriages, former names changed legally or otherwise, aliases, nicknames, etc. Specify which, and show dates used). "Bill"

2. DATE OF BIRTH November 17, 1942

3. PLACE OF BIRTH East Orange, N. J.

4. [X] MALE [ ] FEMALE

5. [XX] SINGLE [ ] MARRIED [ ] WIDOW(ER) [ ] DIVORCED

6. IF MARRIED, WIDOWED, OR DIVORCED, GIVE FULL NAME AND DATE AND PLACE OF BIRTH OF SPOUSE OR FORMER SPOUSE, AND DATE AND PLACE OF MARRIAGE. INCLUDE WIFE'S MAIDEN NAME. (Give same information regarding all previous marriages).

5-15-59, 5-10-60, 5-5-61, 5-16-62

7. IDENTIFYING NUMBERS (Armed Services serial numbers, Social Security number, passport number, alien registration number, seaman's certificate of identification, etc. Specify which).
(SS# 578-56-6174)

8. ORGANIZATIONS WITH WHICH AFFILIATED (Past and present) OTHER THAN RELIGIOUS OR POLITICAL ORGANIZATIONS OR THOSE WHICH SHOW RELIGIOUS OR POLITICAL AFFILIATIONS (If "None," so state).
Lambda Chi Alpha

CSC 10-8-64, RA-10-1-64, A4

9. DATES AND PLACES OF RESIDENCE (Begin with present and go back to January 1, 1937. Continue under item 19 on other side if necessary).

| From | To | Number and Street | City | State |
|---|---|---|---|---|
| Sept. 1963 | Present | 230 Griffin Avenue | Williamsburg | Virginia. |
| Apr. 1952 | Sept. 1963 | 5813 5th St. South | Arlington 4 | Virginia. |
| Oct. 1951 | Apr. 1952 | 5525 4th St. South | Arlington 4 | Virginia. |
| June, 1949 | Oct. 1951 | Kenyon Avenue | Indianapolis | Indiana. |
| June, 1948 | June, 1949 | 5727 4th St. South | Arlington 4 | Virginia. |
| June, 1947 | June, 1948 | 3819 W St. SE | Washington | D. C. |
| Dec. 1944 | June, 1947 | 1142 Boling Avenue | Norfolk | Virginia. |
| Sept. 1944 | Dec. 1944 | 5514 Monroe Place | Norfolk | Virginia. |
| Sept. 1943 | Sept. 1944 | 11 S. Swarthmore Ave | Ventnor City | N. J. |
| June, 1943 | Sept. 1943 | 6215 Ventnor Ave | Ventnor City | N. J. |
| Nov. 1942 | June, 1943 | 242 N. Oraton Parkway | E. Orange | N. J. |

10. DATES, NAMES AND ADDRESSES OF EMPLOYERS (Begin with present and go back to January 1, 1937. Continue under item 19 on other side if necessary).

| From | To | Employer | Address |
|---|---|---|---|
| Apr 1964 | Present | Colonial National Historical Park | Yorktown, Va. |
| Sept 1962 | Apr 1964 | Student | |
| Jun 1962 | Sept 1962 | Federal Bureau of Investigation | Washington, D.C. |
| Sept 1961 | Jun 1962 | Student | |
| Jun 1961 | Sept 1961 | Federal Bureau of Investigation | Washington, D.C. |
| Sept 1960 | Jun 1961 | Student | |
| Jun 1960 | Sept 1960 | Federal Bureau of Investigation | Washington, D.C. |
| Sept 1959 | Jun 1960 | Student | |
| Jun 1959 | Sept 1959 | Federal Bureau of Investigation | Washington, D.C. |

## CERTIFICATION

I CERTIFY that the above statements are true, complete, and correct to the best of my knowledge and belief, and are made in good faith.

False statement on this form is punishable by law.

8-30-64 (DATE) William V. Cleveland Jr. (SIGNATURE (sign original only))

11. DATE OF APPOINTMENT April 10, 1964

12. TITLE OF POSITION AND GRADE OR SALARY Sea. Park Ranger (Gen.) IGS-4 $4,480.

13. PLACE OF DUTY Jamestown, Virginia

14. TYPE OF APPOINTMENT [X] EXCEPTED [ ] COMPETITIVE (Includes indefinite and temporary types of competitive appointment.)

15. CIVIL SERVICE OR OTHER LEGAL AUTHORITY FOR APPOINTMENT Sch. 213.3112(f)(1)

16. This is a Nonsensitive Position.

George F. Drury (Signature and title of authorized agency official) Acting Supt.

17. THIS SPACE FOR BY USE (See item 20)
NO DEROGATORY CHARACTER OR LOYALTY DATA DISCLOSED REGARDING Cleveland BY PERSONNEL FILE REVIEW. FILE UP TO DATE. YO
NAME CHECK SECTION ADVISED. dlm 10-7-64

18. NAME, AGENCY, AND MAILING ADDRESS OF PERSONNEL SECURITY OFFICER
Stanley W. Abbott
Colonial National Historical Park
Yorktown, Virginia

U. S. GOVERNMENT PRINTING OFFICE: 1955—347945

4-22b Rev. (11-17-59)

SEARCH SLIP S.S.

OCT 2 1964

1A-IH

Subj: Cleveland, William Verner

R# 74 Date 10-2 Searcher Number 506

Prod: 2R

OCT 2 1964

| FILE NUMBER | SERIAL |
|---|---|
| I 67-564191 | (I) out of service 2R5 |
| ND 94-1-208-7095 | (MO) |
| Cleveland, William V. Mrs. | |
| ND 94-1-208-7586 | (F) |
| William V. | (Fa) |
| ND I 67-134975 | Inserviceable |
| Fitzu | |
| OCT 5 1964 | |
| | P.100 |

OPTIONAL FORM NO. 10

UNITED STATES GOVERNMENT

# Memorandum

TO : Mr. Evans

DATE: 5-4-64

FROM : W. V. Cleveland

SUBJECT: ADVANCED SECURITY IN-SERVICE CLASS #17
APRIL 20 - MAY 1, 1964

Tolson
Belmont
Mohr
Casper
Callahan
Conrad
DeLoach
Evans
Gale
Rosen
Sullivan
Tavel
Trotter
Tele. Room
Holmes
Gandy

The writer completed in-service training on Friday, May 1, 1964, and wanted to let you know that the courses offered in connection with this advanced in-service class were most beneficial.

In the past 25 years, since being charged with the responsibility for the internal security of this country, the Bureau has made great strides in this field. By the same token, the quality of training for advanced security Agents has likewise improved tremendously. All of the lecturers participating were thoroughly experienced in the topics assigned to them for discussion, and as a result were able to handle these topics in a most interesting and enlightening fashion.

The utilization of current pending cases as practice problems had the effect of keeping the class on the edge of their chairs and promoting and exchanging of ideas, which was participated in by all members of the class. The arrangements of the Training Division here at the Seat of Government, of the Domestic Intelligence Division who were responsible for the majority of the lectures and seminars, and Mr. Sloan and his staff at Quantico were all exceptionally fine.

ACTION:

For information.

6 MAY 7 1964

1 - Mr. Casper
1 - Mr. W. C. Sullivan

REC-38

WVC:mkr
-6-

67- 137975 - 318

Searched ____ Numbered ____

5 MAY 11 1964

PERS. REC. UNIT

2 MAY 13 1964

May 27, 1964

[redacted]

b6
b7C

Atomic Energy Commission
Washington, D. C. 20545

Dear Mr. Waters:

Please accept my thanks for your letter of May 20th concerning the assistance Special Agents Cleveland and Holroyd were privileged to render in connection with your recent security conference.

I am glad their presentations were so well received, and they join me in expressing appreciation for your complimentary remarks. If we can be of further service, please do not hesitate to call on us.

Sincerely yours,

2 - Mr. Evans - Enclosures (2)
1 - Personnel file of SA William V. Cleveland - Enclosure
1 - Personnel file of SA Edwin M. Holroyd - Enclosure

NOTE: [redacted] is on the Special Correspondents' List.
SAs Cleveland and Holroyd are assigned to the Special Investigative Division.

CJJ:rcd
(7)

DUPLICATE YELLOW

7-NOT RECORDED
4 MAY 28 1964

FD-354 (Rev. 1-2-63)
OPTIONAL FORM NO. 10
MAY 1962 EDITION
GSA GEN. REG. NO. 27

5010-106

UNITED STATES GOVERNMENT

# Memorandum

TO : MR. EVANS

DATE: 6/8/64

FROM : C. H. STANLEY

INTERVIEW RE SICK LEAVE

SUBJECT: WILLIAM V. CLEVELAND, SECTION CHIEF
EMPLOYEES SECURITY & SPECIAL INQUIRY SECTION
SPECIAL INVESTIGATIVE DIVISION

Captioned employee has been absent because of illness on four separate occasions of a day or more within six months or less on the dates set out below and has explained these absences as follows:

| DATE | REASON |
|---|---|
| 2/24-25/64 | Corrective surgery (cyst sebacious - right ear lobe) |
| 4/6/64 | " " |
| 5/6/64 | " " |
| 6/1-2/64 | " " |

Employee has 1402 hours of sick leave accrued.

**CHECK AND COMPLETE APPLICABLE ITEMS.**

- [X] Under a physician's care? Yes.
- [ ] Employee was advised attendance would be followed.
- [X] Attitude of employee was EXCELLENT.
- [ ] Employee was referred to Health Service (where available) for assistance.
- [ ] Communication previously submitted re employee's sick leave, dated _____.
- [ ] Work record is _____.
- [ ] Additional comments.

**RECOMMENDATION(S)**

- [ ] Employee's leave record is considered to be so aggravated as to require submission of doctor's certificate for future sickness absences of a day or more, and this will be done, UACB. Employee was advised if absences not supported by doctor's certificate, annual leave will be charged and if no annual leave accrued, leave without pay will be charged.
- [X] No action necessary; for information.
- [ ] Follow-up report will be submitted in 60 days.
- [ ]

noted 6/9/64

Thomas J. McAndrew
Interview conducted by (signature)

Special Agent.
(Title)

135

JUN 29 1964

67-NOT RECORDED-5

THREE

FD-253 (Rev. 10-15-63)

# UNITED STATES DEPARTMENT OF JUSTICE

## FEDERAL BUREAU OF INVESTIGATION

*In Reply, Please Refer to*
*File No.*

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C. 20535

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by Check - Money Order) the sum of $10, payable to S.A.I.F., to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for a continuous period of two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Assistant Director of the Administrative Division of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Assistant Director of the Administrative Division, directing him to pay to the designated beneficiary the sum of $10,000. The liability of the fund shall not under any circumstances exceed the amount of monies in the fund at the time any liability shall occur.

**EXECUTE IN DUPLICATE AND SUBMIT BOTH COPIES TO THE BUREAU**

| Official Bureau Name (please type or print) | Date | Office of Assignment (or SOG Division) |
|---|---|---|
| SA WILLIAM V. CLEVELAND | 5-25-64 | DIV. IX |

The following person is designated as my beneficiary for Special Agents Insurance Fund:

| Name (primary beneficiary; use given first name if female) | Relationship |
|---|---|
| [redacted] CLEVELAND | WIFE |

Address [redacted], ARLINGTON, VA.

b6
b7C

| Name (contingent beneficiary, if desired; use given first name if female) | Relationship |
|---|---|
| — | |

Address —

The following person is designated as my beneficiary under the Chas. S. Ross Fund providing $1500 death benefit to beneficiary of agents killed in the line of duty, other than travel accidents.

| Name (primary beneficiary; use given first name if female) | Relationship |
|---|---|
| [redacted] CLEVELAND | WIFE |

Address [redacted], ARLINGTON, VA.

b6
b7C

| Name (contingent beneficiary, if desired; use given first name if female) | Relationship |
|---|---|
| — | |

Address —

Very truly yours,

W. V. Cleveland
Special Agent

Payment Received
Special Agents Insurance Fund
MAY 28 1964
175
J. Edgar Hoover, Director
JUN 17 1964

3-ecd

FD-281a (Rev. 7-9-62)

# RECEIPT FOR GOVERNMENT PROPERTY
## FEDERAL BUREAU OF INVESTIGATION
## UNITED STATES DEPARTMENT OF JUSTICE

6-30-64

I certify that I have received the following Government property for official use:

~~returned~~

D. C. OFFICIAL PARKING PERMIT #3105
expires 6-30-65

RETURNED

D. C. OFFICIAL PARKING PERMIT ✓ detached
expires 6-30-64 (Pink)

**READ**

The Government property which you hereby acknowledge is charged to you and you are responsible for taking care of it and returning it when its use has been completed. DO NOT MARK OR WRITE ON IT OR MUTILATE IT IN ANY WAY.

Very truly yours

FILE
3

(Signature) W. V. Cleveland

(Typed name) William V. Cleveland

67-[illegible] RECORDED
7 SE[illegible]

16

August 17, 1964

Mr. Richard S. Wheeler
Advertising Director
Arlington Trust Company
Arlington 1, Virginia

Dear Mr. Wheeler:

It certainly was thoughtful of you to write on August 12th concerning the display material made available for the opening of your branch office in Rosslyn.

I am glad that we were able to be of service in this instance and am happy to learn that the exhibit was of interest to the bank's friends and customers.

Sincerely yours,

2 - Mr. Evans - Enclosures (2)
1 - Personnel file of SA William V. Cleveland - Enclosure

NOTE: Wheeler is not identifiable in Bufiles.

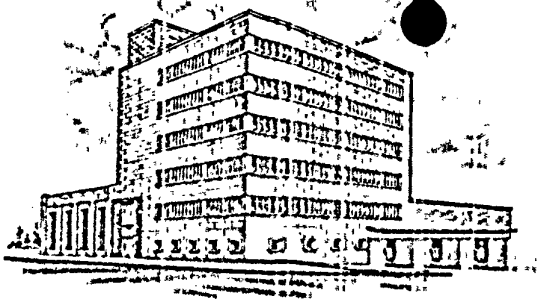
PDW:blk
(6)

DUPLICATE YELLOW

88

GEORGE OLMSTED
CHAIRMAN OF BOARD

ERNEST O. WILT
PRESIDENT



FOUNDED 1906

# ARLINGTON TRUST COMPANY

ARLINGTON 1, VIRGINIA

August 12, 1964

Mr. J. Edgar Hoover
Director of Federal Bureau of Investigation
Washington 25, D. C.

Dear Mr. Hoover:

Upon the occasion of our opening of a relocated branch office in Rosslyn, Virginia on July 14, we asked Mr. William V. Cleveland, Chief of the FBI Employees Security and Special Inquiry Section if there could be made available a display of material from the FBI.

Mr. Cleveland kindly consented to send out to us a display board containing pictures of bogus checks and related material which we could place in the lobby during the two week period celebrating the opening of this branch. The display created such interest that we kept it for an additional two weeks.

It has been our pleasure to have been able to have your display before the public.

Sincerely yours,

ARLINGTON TRUST COMPANY, INC.

Richard S. Wheeler

Richard S. Wheeler
Advertising Director

RSW/bc

EXP. PROC.
31 AUG 13 1964

6 AUG 13 1964

CORRESPONDENCE

WILLIAM V. CLEVELAND
SECTION CHIEF
EMPLOYEES SECURITY AND SPECIAL
INQUIRY SECTION
EOD: 12/26/39 Messenger; 7/6/42 Agent
GS-16, $21,555
NOT ON PROBATION

ASSISTANT DIRECTOR EVANS: This write-up is being prepared on Mr. Cleveland as the Section Chief of the Employees Security and Special Inquiry Section. He has been serving in this capacity since February, 1961.

Mr. Cleveland is a thoroughly loyal, experienced and successful Bureau administrator both in the field and at the Seat of Government. As Section Chief of the Employees Security and Special Inquiry Section, he has under his supervision important programs which if not properly handled could result in direct criticism and embarrassment to the Bureau since the results of all investigations are disseminated to other governmental agencies, various congressional committees, as well as the White House. His organizational and liaison ability has been of great assistance in successfully carrying out the Bureau's responsibilities.

As Cleveland's file will reflect, his enthusiasm and interest extend to all phases of the Bureau's work and he is completely available and qualified for further advancement. His qualifications are rated as outstanding.

RATING: OUTSTANDING

(See Inspector's comments next page)

SPECIAL INVESTIGATIVE DIVISION INSPECTION
9/10/64
CHS:dlb

INSPECTOR H. L. EDWARDS: (mbk 11-9-64) Mr. Cleveland makes an excellent appearance, has an excellent personality, is within the weight standards and seems to have a thorough grasp of the importance of the work handled in his section. He has excellent leadership qualities. The inspection findings indicated some areas where marginal work load situations required close scrutiny to determine whether future consolidations of units and the release of personnel might be possible. One of the difficulties with the work in this section is its seasonal and variable fluctuations and this requires very close administrative attention which Mr. Cleveland seems to be giving it. The mail room operation for the division is under Mr. Cleveland's direction. The inspection indicated justification for consolidating 2 of the 3 separate mail room operations with a consequent saving of space which the Division will definitely need when the anticipated upswing in special inquiries and applicant investigations ensues. There was also developed during the inspection the possibility of streamlining some of the work of ordering applicant investigations and this was initiated on a trial basis. Considering the variety and magnitude of the work supervised in Mr. Cleveland's section, it is felt that the inspection findings fully warrant continuing him in his present capacity.

HW

Mr. Tolson
Mr. Belmont
Mr. Mohr
Mr. DeLoach
Mr. Casper
Mr. Callahan
Mr. Conrad
Mr. Evans
Mr. Gale
Mr. Rosen
Mr. Sullivan
Mr. Tavel
Mr. Trotter
Tele. Room
Miss Holmes
Miss Gandy

October 28, 1964

Mr. John Edgar Hoover
Director
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Hoover:

I want to let you know how pleased I was to receive your letter dated October 26, 1964, together with an incentive award check representing an award of $200.

I would be remiss if I did not tell you the fine commendatory remarks regarding the handling of this important Special Inquiry case apply fully to my associates who worked so hard and so long to get this job done. I have never seen a finer attitude displayed by any group working on a special of this type.

I want you to know also that this job could not have been done without the fine cooperation I received from my superiors, Assistant Director Evans and Assistant to the Director Belmont. They patiently assisted with problems as they arose all hours of the day and night. The same applies to Assistant Directors of other divisions at the Seat of Government with whom this project had to be closely coordinated. They went all out to furnish every possible assistance.

It is my hope that I will be able to continue to handle matters assigned as efficiently as possible, and you have my assurance that I will bend every effort to see that this is done.

Sincerely,

EXP. PROC.
OCT 28 1964 35

William V. Cleveland
Special Investigative Division

29 REC-143

67-134975-320
Searched ____ Numbered 38
OCT 30 1964

THREE

2 NOV 4 1964

REC-143

December 26, 1964

PERSONAL

Mr. William V. Cleveland
Federal Bureau of Investigation
Washington, D. C.

Dear Cleveland:

On the special occasion of your Twenty-fifth Anniversary with the Federal Bureau of Investigation, I have the pleasure of presenting to you this Twenty-five-Year Service Award Key in recognition of your years of faithful and devoted service.

During your career with the Bureau, you have played an important role in the rise of the FBI to its present high position. Your intelligent and forceful efforts have met with much success in handling the work of the Bureau both in time of peace and in time of war. No one knows better than I the hard work this has entailed and the sacrifices which you have made so willingly. You have won the respect and admiration of all of those who have been associated with you.

It is with a deep feeling of gratitude that I offer the enclosed Key in the hope that you will wear it as a symbol of your invaluable assistance to the FBI.

With best wishes and kindest regards,

Sincerely,

J. EDGAR HOOVER

Enclosure

1 - Mr. [redacted] (Personal Attention)
RRB:lpv
(6)
67-134975

1 - Miss Holmes (Sent Direct)
1 - M. A. Jones (Sent Direct)

Based on memo Callahan-Mohr, 11-20-64,
NOTE: Salutation per file.

RRB:eaj

Tolson
Belmont
Mohr
Casper
Callahan
Conrad
DeLoach
Evans
Gale
Rosen
Sullivan
Tavel
Trotter
Tele. Room
Holmes
Gandy

MAIL ROOM ☐ TELETYPE UNIT ☐

SENT FROM D. O.
TIME 10:05 AM
DATE 1-4-65
Presented BY The Director

JAN 6 1965

NOV 5 45 PM '64
B
READING ROOM

OPTIONAL FORM NO. 10
MAY 1962 EDITION
GSA GEN. REG. NO. 27
5010-106

UNITED STATES GOVERNMENT

# *Memorandum*

Tolson
Belmont
Mohr
DeLoach
Casper
Callahan
Conrad
Evans
Gale
Rosen
Sullivan
Tavel
Trotter
Tele. Room
Holmes
Gandy

TO : Mr. Mohr

DATE: 11-20-64

FROM : Mr. Callahan

SUBJECT: WILLIAM V. CLEVELAND
Chief - Employees Security Section
Special Investigative Division
SERVICE AWARD LETTER
25th Anniversary 12-26-64

Mr. William V. Cleveland, Chief, Employees Security Section of the Special Investigative Division, celebrates his 25th Anniversary of service with the Bureau on 12-26-64.

Since his 20th Anniversary on 12-26-59, he was censured once, 4-18-61, commended on 13 occasions and received four cash awards, the last on 10-26-64 for superior services in connection with the Special Inquiry investigation involving Walter Jenkins. He is presently in Grade GS 16, $22,210, and was rated Outstanding on his last annual performance report.

Since SA Cleveland's anniversary is on Saturday and Friday is a holiday, the Director may desire to designate some other time to personally present his award. A suggested letter is attached.

Suggest Gale handle

67-134975-321

Searched Numbered

9 DEC 10 19

REC-143

Enclosure
1 - Miss Holmes (Sent Direct)
1 - Mr. Evans (Sent Direct)
1 - Mr. Gale (Sent Direct)
RRB:eaj
(5)

I shall not be here.

56

JAN 5 1965

DEC 11 1964

memo to Tolson 12/2/64

OPTIONAL FORM NO. 10
MAY 1962 EDITION
GSA GEN. REG. NO. 27
5010-106

UNITED STATES GOVERNMENT

# Memorandum

TO : MR. BELMONT

DATE: December 2, 1964

FROM : J. H. GALE

SUBJECT: WILLIAM V. CLEVELAND
Chief - Employees Security Section
Special Investigative Division
SERVICE AWARD MATTER

Tolson
Belmont
Mohr
DeLoach
Casper
Callahan
Conrad
Evans
Gale
Rosen
Sullivan
Tavel
Trotter
Tele. Room
Holmes
Gandy

Mr. Cleveland completes 25 years of FBI service on 12/26/64. As noted on the attached memorandum, the Director has indicated he will not be here at that time and that I should handle the presentation of the letter and key.

Mr. Cleveland has respectfully requested that if the Director's time permits he would like very much to bring his wife and two sons in to see the Director in order to have a photograph made in recognition of this noteworthy occasion in his career. It is not important to Mr. Cleveland whether or not this is done on the day of his anniversary but could be at the Director's convenience sometime before or after 12/26/64.

In the event the Director decides to further consider this matter, he may wish to indicate a date and time when he might present Mr. Cleveland's 25-Year Service Award Letter and Key and to be photographed with Cleveland and his family.

ENCLOSURE

OK 10.05 a.m. Jan. 4, '65

JHG:wmj
(5)
1 - Miss Holmes
1 - Mr. DeLoach
Enclosure

Mr. Cleveland
12-7-64

67-134975-32

REC-143

Searched ..... Numbered .....
9 DEC 10 1964

DEC 11 1964

90

FD-253 (Rev. 5-27-64)

# UNITED STATES DEPARTMENT OF JUSTICE

## FEDERAL BUREAU OF INVESTIGATION

*In Reply, Please Refer to*
*File No.*

Director
Federal Bureau of Investigation
United States Department of Justice
Washington, D. C. 20535

Dear Sir:

For inclusion in the fund to be paid to the designated beneficiary of any Special Agent of the FBI who has previously contributed to this fund and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by Check - Money Order) the sum of $10, payable to S.A.I.F., to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for a continuous period of two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund which I understand is to be administered in the following manner.

The Director of the FBI will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director in pertinent matters. The Assistant Director of the Administrative Division of the FBI shall receive all contributions and account for same to the Director. Upon the death of any Special Agent who is a member of said fund the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Assistant Director of the Administrative Division, directing him to pay to the designated beneficiary the sum of $10,000. The liability of the fund shall not under any circumstances exceed the amount of monies in the fund at the time any liability shall occur.

**EXECUTE IN DUPLICATE AND SUBMIT BOTH COPIES TO THE BUREAU**

| Official Bureau Name (please type or print) | Date | Office of Assignment (or SOG Division) |
|---|---|---|
| SA WILLIAM V. CLEVELAND | 3-11-65 | DIV 9 |

The following person is designated as my beneficiary for Special Agents Insurance Fund:

| Name (primary beneficiary; use given first name if female) | Relationship |
|---|---|
| [redacted] CLEVELAND | WIFE |

Address [redacted] ARLINGTON, VA.

| Name (contingent beneficiary, if desired; use given first name if female) | Relationship |
|---|---|
| SAME | |

Address

Do you desire to designate the above-listed beneficiaries as the beneficiary and contingent beneficiary respectively of the Chas. S. Ross Fund as well? [✓] Yes [ ] No If not, the entire following portion must be executed.

The following person is designated as my beneficiary under the Chas. S. Ross Fund providing $1500 death benefit to beneficiary of agents killed in the line of duty, other than travel accidents.

| Name (primary beneficiary; use given first name if female) | Relationship |
|---|---|
| SAME | |

Address

| Name (contingent beneficiary, if desired; use given first name if female) | Relationship |
|---|---|
| SAME | |

Address

Very truly yours,

W. V. Cleveland
Special Agent

Payment Received
Special Agents Insurance Fund
MAR 15 1965
J. Edgar Hoover, Director

66

20

3-ecd

b6
b7C

OPTIONAL FORM NO. 10
MAY 1962 EDITION
GSA GEN. REG. NO. 27

5010-106

UNITED STATES GOVERNMENT

# *Memorandum*

Tolson
Belmont
Mohr
DeLoach
Casper
Callahan
Conrad
Felt
Gale
Rosen
Sullivan
Tavel
Trotter
Tele. Room
Holmes
Gandy

TO : Mr. Callahan

DATE: 12-30-64

FROM : C. R. Davidson

SUBJECT: SA WILLIAM V. CLEVELAND
Section Chief - Employees Security and Special Inquiry Section
Special Investigative Division
EOD 12-26-39 (Messenger); 7-6-42 (Special Agent)
GS-16, $22,210

The following is a brief summary of Mr. Cleveland's record for the Director's use.

Mr. Cleveland completed 25 years of FBI service on 12-26-64, and at that time the Director indicated he would not be in Washington, D. C., to present Mr. Cleveland with his Service Award Key. In a memorandum dated 12-2-64, Mr. Gale advised that Mr. Cleveland had respectfully requested that if the Director's time permitted he would like very much to bring his wife and two sons in to see the Director in order to have a photograph made in recognition of this noteworthy occasion in his career. Mr. Gale stated it was not important to Mr. Cleveland whether or not this was done on the day of his anniversary but could be at the Director's convenience sometime before or after 12-26-64. The Director indicated on this memorandum that he would present Mr. Cleveland's Key and Congratulatory Letter to him on 1-4-65, and be photographed with Mr. Cleveland and his family.

Mr. Cleveland entered on duty on 12-26-39, in a clerical capacity and was appointed a Special Agent on 7-6-42. He has been assigned to the Seat of Government since 9-22-51, and is presently assigned to the Special Investigative Division as Section Chief of the Employees Security and Special Inquiry Section. He is in Grade GS-16, $22,210 per annum, is 48 years of age, is married, and has 2 children.

On 3-31-64, his services were rated OUTSTANDING and in recognition of this rating he received an INCENTIVE AWARD on 4-24-64, in the amount of $400.00. Since then he has received another INCENTIVE AWARD in the amount of $200.00 for his outstanding services in the investigation of the Special Inquiry case concerning Walter Wilson Jenkins. He was last COMMENDED on 12-20-63, for the splendid manner in which he discharged his myriad responsibilities as President of the FBIRA during the past year. He was last CENSURED on 4-18-61, for delays in completing investigations and sending out summary reports in a number of Special Inquiry cases. Although a large volume of cases in this classification had been received, the delays were sources of possible criticism and embarrassment and he had not discharged his responsibilities as Section Chief with sufficient aggressiveness.

PERMANENT BRIEF ATTACHED
cc:11t (2)

REC-143

67-134975-323
Searched ____ Numbered 35
1 JAN 5 1965

( OVER )

THREE

7 JAN 7 1965

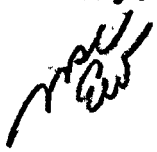
Memo C. R. Davidson to Callahan

RE: SA William V. Cleveland
Special Investigative Division

His file reflects that the Director last saw him on 3-1-61, and at that time the Director stated he was a mature individual who seemed to be intensely interested in his work. The Director rated him above average.

On 12-26-59, he received the Bureau's Twenty-Year Service Award Key.

Mr. Cleveland's son, William V. Cleveland, Jr., was employed by the Bureau as a Summer Employee during the summers of 1959, 1960, 1961, and 1962. His services were rated Excellent. His brother, Charles Galloway Cleveland, was employed by the Bureau from 7-26-37, and was dismissed with prejudice on 6-18-54, in view of his conduct unbecoming a representative of the Bureau. He orally admitted drinking intoxicants during official working hours and thereafter sat in a Bureau car parked in a park because he did not dare to interview anyone. At the time of his dismissal he was a Special Agent in Grade GS-13, $8360 per annum. His niece, [redacted] entered on duty on 9-29-47, and resigned 6-30-53. At the time of her resignation she was in Grade GS-4, $3415 per annum and her title was Stenographer. Her services were satisfactory. His sister-in-law, [redacted] was employed as a Typist from 8-7-35 to 7-17-40, and his sister-in-law, [redacted] was employed as a Clerk-Typist from 1-19-42 to 12-14-45. The services of both were satisfactory. b6 b7C



FD-281a (Rev. 8-11-64)

# RECEIPT FOR GOVERNMENT PROPERTY
## FEDERAL BUREAU OF INVESTIGATION
## UNITED STATES DEPARTMENT OF JUSTICE

Date 4-2-65

I certify that I have [X] received [ ] returned the following Government property for official use:

2nd one — Agents Brief Case

RETURNING

Zipper Brief Case

FILE
3/085

**READ**

The Government property which you hereby acknowledge is charged to you and you are responsible for taking care of it and returning it when its use has been completed.

DO NOT MARK OR WRITE ON IT OR MUTILATE IT IN ANY WAY.

67-NO RECORDED
6 APR 5 1965

82

Very truly yours,

(Signature) W. V. Cleveland

(Typed name) William V. Cleveland

SECTION CLOSED

WILLIAM V. CLEVELAND April 7, 1965

J. H. GALE

In connection with the necessity to conduct very expeditious investigations over the past week end on six individuals employed by the Department of State who are being considered for Presidential appointment as Ambassadors, I noted that you readily devoted a great deal of your personal time and effort in meeting the very short deadlines in these cases. Not only were you able to meet the short deadlines, but the investigations as well as your summaries were of the highest quality.

I want you to know that I am most appreciative of the efficient and effective manner in which you handled this assignment.

1 - Personnel file of William V. Cleveland

JHG:LS
(3)

67-INVESTIGATED
APR 13 1965

(44)

FORM 3-542 (9-14-64) APPROVED COMP. GEN. U.S. 4-5-63 IN LIEU OF SF 1126

# FEDERAL BUREAU OF INVESTIGATION

| NAME: LAST, FIRST, MIDDLE | SOCIAL SECURITY NUMBER |
|---|---|
| CLEVELAND WILLIAM V | 577-07-9847 |

## NOTIFICATION OF BASIC CHANGE

| CODE - NATURE OF ACTION | | EFFECTIVE DATE | DATE OF LAST EQUIV. INCR. |
|---|---|---|---|
| [X] 892 - QUALITY INCREASE | [ ] 896 - ADMIN. PAY INCREASE | | |
| [ ] 893 - WITHIN GRADE INCREASE | [ ] 897 - ADMIN. PAY DECREASE | | |
| [ ] 894 - PAY ADJUSTMENT | [ ] OTHER (SPECIFY IN REMARKS) | 5/ 4/65 | |

| GRADE OR LEVEL | STEP OR RATE | OLD SALARY | NEW SALARY |
|---|---|---|---|
| GS-16 | STEP 7 | $22,210.00 | $22,635.00 |

## DATA ON UNPAID ABSENCE

| PERIOD(S) | TOTAL EXCESS | IN PAY STATUS AT END OF WAITING PERIOD | INITIALS |
|---|---|---|---|
| | | YES | |

[X] EMPLOYEE'S WORK IS OF AN ACCEPTABLE LEVEL OF COMPETENCE.

[ ] EMPLOYEE'S PERFORMANCE RATING IS SATISFACTORY OR BETTER.

REMARKS:

67-NOT RECORDED
20 MAY 18 1965

J. Edgar Hoover

JOHN EDGAR HOOVER
DIRECTOR

5/13/65
(DATE)

PERSONNEL FILE COPY

# William V. Cleveland

Mr. Tolson
Mr. Belmont
Mr. Mohr
Mr. DeLoach
Mr. Casper
Mr. Callahan
Mr. Conrad
Mr. Felt
Mr. Gale
Mr. Rosen
Mr. Sullivan
Mr. Tavel
Mr. Trotter
Tele. Room
Miss Holmes
Miss Gandy

April 15, 1965

Mr. John Edgar Hoover
Director
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Hoover:

I want to express my heartfelt appreciation for your letter dated April 14, 1965, advising an outstanding performance rating had been approved for me.

I wanted you to know how very much I appreciate this recognition. You have my sincere word that I will do my utmost to warrant the confidence you have placed in me.

Sincerely,

William V. Cleveland
SECTION CHIEF
SPECIAL INVESTIGATIVE DIVISION

REC-132

67- 1311975-3657
Searched _____ Numbered _____
7 APR 20 1965

1 APR 22 1965

~~EXP. PROC.~~

APR 16 1965

FD-289 (3-28-56)

# PAST SAFE DRIVING RECORD CERTIFICATION

TO BE FILLED IN BY OPERATOR

| NAME OF OPERATOR (PRINT – LAST, FIRST, MIDDLE INITIAL) | DATE |
|---|---|
| CLEVELAND, WILLIAM V. | 3-15-65 |

| DIVISION AND SECTION ASSIGNED | POSITION TITLE |
|---|---|
| DIV. 9 - ESS1 | SECTION CHIEF |

THIS IS TO CERTIFY THAT I PRESENTLY [✓] HOLD [ ] DO NOT HOLD A VALID MOTOR VEHICLE OPERATOR'S PERMIT OR DRIVER'S LICENSE.

| PERMIT ISSUED BY: (STATE, TERRITORY POSSESSION, DISTRICT) | PERMIT NUMBER | PERMIT EXPIRES |
|---|---|---|
| VIRGINIA | C1V199-11246-1V0870 | 1-31-67 |

THIS IS AN UNRESTRICTED ~~(RESTRICTED)~~ PERMIT. (IF RESTRICTED, EXPLAIN BELOW)
(STRIKE OUT ONE)

THIS FURTHER CERTIFIES THAT DURING THE PAST THREE YEARS I HAVE DRIVEN A MOTOR VEHICLE (GOVERNMENT OR PERSONALLY OWNED) APPROXIMATELY 30,000 MILES. DURING THIS TIME (A) I [ ] HAVE [✓] HAVE NOT RECEIVED A TRAFFIC VIOLATION TICKET; (B) I [ ] HAVE [✓] HAVE NOT BEEN HELD AT FAULT* AS THE DRIVER OF A MOTOR VEHICLE INVOLVED IN A TRAFFIC ACCIDENT. IF AFFIRMATIVE ANSWER, PLEASE EXPLAIN IN ADJACENT SPACE GIVING NUMBER AND DATES OF OFFENSES.

* "AT FAULT" MEANS ANY CASE IN WHICH RESPONSIBILITY IS CONCEDED BY EMPLOYEE OR HIS INSURANCE COMPANY OR LIABILITY IS FIXED BY DULY CONSTITUTED AUTHORITY.

W V Cleveland
SIGNATURE OF OPERATOR

TO BE FILLED IN BY REVIEWING OFFICIAL

| NAME OF REVIEWING OFFICIAL (PRINT – LAST, FIRST, MIDDLE INITIAL) | POSITION TITLE | DATE |
|---|---|---|
| | | |

THE PERSONNEL FILE OF THIS EMPLOYEE HAS BEEN REVIEWED AND REFLECTS THE FOLLOWING INFORMATION CONCERNING THE OPERATION OF A MOTOR VEHICLE ON OFFICIAL BUSINESS DURING THE PAST THREE YEARS:

[✓] CONTINUOUS SAFE DRIVING RECORD

[ ] INVOLVED IN TRAFFIC ACCIDENT AND FOUND AT FAULT **

I CERTIFY THAT THIS EMPLOYEE IS:

[✓] QUALIFIED ON THE BASIS OF HIS SAFE DRIVING RECORD TO OPERATE MOTOR VEHICLES ON OFFICIAL BUSINESS.

[ ] NOT QUALIFIED AND MUST DEMONSTRATE HIS QUALIFICATIONS BY SATISFACTORILY PASSING A ROAD TEST EXAMINATION BEFORE OPERATING A MOTOR VEHICLE ON OFFICIAL BUSINESS.

REMARKS:

87

67-NOT RECORDED
8 APR

3/[illegible]

** "AT FAULT" MEANS ANY CASE IN WHICH THE BUREAU HAS TAKEN DISCIPLINARY ADMINISTRATIVE ACTION AGAINST THE EMPLOYEE.

J. H. Galeas
(SIGNATURE OF REVIEWING OFFICIAL)

REC-148

April 14, 1965

PERSONAL

APR 14 2 13 PM '65
REC'D-READING ROOM
F B I

Mr. William V. Cleveland
Federal Bureau of Investigation
Washington, D. C.

Dear Cleveland:

It affords me a great deal of pleasure to inform you that your services for the period from April 1, 1964, to March 31, 1965, have merited an Outstanding performance rating, which has been approved by the Departmental Committee on Incentive Awards. There is enclosed a copy of this rating which you may retain.

I am also pleased to advise that I have approved a quality within-grade salary increase in Grade GS 16 for you from $22,210 per annum to $22,865 per annum, which will be effective May 9, 1965. You have clearly demonstrated your sincere devotion to the work of the Bureau and I want you to know of my appreciation.

Sincerely,

J. Edgar Hoover

MAILED 6
APR 14 1965
COMM-FBI

Enclosure

1 - Mr. Gale (PERSONAL ATTENTION) Enclosures (2)
You should personally present this award but should this not be possible or should presentation be unreasonably delayed by your absence official acting for you should present it.

Tolson
Belmont
Mohr
DeLoach
Casper
Callahan
Conrad
Felt
Gale
Rosen
Sullivan
Tavel
Trotter
Tele. Room
Holmes
Gandy

1 - [redacted]
1 - Movement
1 - [redacted]
1 - [redacted]nt Direct)
1 - Voucher - Statistical Section (Sent Direct)
tam*
(9)

b6
b7C

MAIL ROOM ☐ TELETYPE UNIT ☐

9 APR 16 1965 82

OPTIONAL FORM NO. 10
MAY 1962 EDITION
GSA GEN. REG. NO. 27
5010-106

UNITED STATES GOVERNMENT

# *Memorandum*

Tolson
Belmont
Mohr
McLeach
Casper
Callahan
Conrad
Felt
Gale
Rosen
Sullivan
Tavel
Trotter
Tele. Room
Holmes
Gandy

TO : Mr. Mohr

DATE: 4-1-65

FROM : N. P. Callahan

SUBJECT: WILLIAM V. CLEVELAND
Section Chief, GS 16, $22,210
Special Investigative Division
OUTSTANDING ANNUAL PERFORMANCE RATING

There is attached for approval the annual report for Mr. Cleveland in which his services have been rated Outstanding for the period 4-1-64 to 3-31-65. This rating was submitted by Mr. Gale. During the current rating period, Mr. Cleveland was not the subject of any administrative action; however, on 4-24-64 he received a $400 cash award in recognition of his 1964 Outstanding annual rating and on 10-26-64 received a $200 cash award for his superior work in connection with the Walter Jenkins investigation. His overtime has been satisfactory.

In the event you approve this rating, it is respectfully requested that you, as the Director's Alternate on the Departmental Committee on Incentive Awards, sign both the original and the copy as the Approving Official. Thereafter it must be transmitted to the Department with other such ratings for approval by the Departmental Committee on Incentive Awards. Mr. Cleveland will then be entitled to a cash award of $400 or a Quality Salary Increase of $655 payable during a 52-week period. As he is not at the top of his grade, a Quality Salary Increase would be more beneficial to him at this time. An effective date for this increase will be fixed after all ratings on investigative personnel have been reviewed.

67-134925-326
Searched ____ Numbered ____
7 APR 15 1965

RECOMMENDATION:

REC-143

That you, as Approving Official, sign the original and the copy of the attached Outstanding performance rating and upon approval by the Department, Mr. Cleveland be furnished a copy of his rating and approved for a Quality Salary Increase.

ENCLOSURE

Enclosures

RRB:crt
(3)

Salutation Dear Cleveland per Reading Room

1 - [redacted] (Sent Direct)

b6
b7C

Approved by Dept 4/14/65

Letter prep 4-14-65 tam

PERMANENT BRIEF ATTACHED.

FD-185 (Rev. 8-16-63)

FEDERAL BUREAU OF INVESTIGATION
UNITED STATES DEPARTMENT OF JUSTICE

REPORT OF PERFORMANCE RATING

Name of Employee: WILLIAM V. CLEVELAND

Where Assigned: SPECIAL INVESTIGATIVE (Division) Employees Security and Special Inquiry Section (Section, Unit)

Official Position Title and Grade: SECTION CHIEF, GS-16, $22,210

Rating Period: from APRIL 1, 1964 to MARCH 31, 1965

ADJECTIVE RATING: OUTSTANDING
*Outstanding, Excellent, Satisfactory, Unsatisfactory*

Employee's Initials

| | Signature | Title | Date |
|---|---|---|---|
| Rated by: | C H Stanley | Number One Man | 4-1-65 |
| Reviewed by: | [illegible] | Assistant Director | 4-1-65 |
| Rating Approved by: | [illegible] | Assistant to the Director | 4-1-65 |

TYPE OF REPORT

[X] Official
[X] Annual

66

67-134925-95
Searched ____ Numbered ____
APR 15 1965

REC-143

[ ] Administrative
[ ] 60-Day
[ ] 90-Day
[ ] Transfer
[ ] Separation from Service
[ ] Special

9 APR 16 1965

33

3/

FD-185a (Rev. 8-11-64)

# PERFORMANCE RATING GUIDE FOR INVESTIGATIVE PERSONNEL

*(For use as attachment to Performance Rating Form No. FD-185)*

Name of Employee: William V. Cleveland Title: Section Chief, GS-16

Rating Period: from 4/1/64 to 3/31/65

## RATING GUIDE AND CHECK-LIST

Note: *Only those items having pertinent bearing on employee's performance should be rated. All employees in same salary grade should be compared.*

RATE ITEMS AS FOLLOWS:

+ Outstanding (exceeding excellent and deserving of special commendation).
E Excellent.
✓ Satisfactory (good or very good).
— Unsatisfactory.
O No opportunity to appraise performance during rating period.

Guide for determining adjective rating:

1. "Outstanding" adjective rating requires (A) that all elements be + and (B) that each and every rated element be factually justified by narrative details, including reasons for considering each worthy of Special Commendation and be attached to FD-185a.
2. "Excellent," "Satisfactory" or "Unsatisfactory" adjective ratings will depend upon the composite result of evaluating all rated elements rather than following any mechanical formulas; however, for an employee to be rated "Excellent" he must not be rated unsatisfactory on any performance evaluation factors on the rating guide and check-list and must be rated "Excellent" or "Outstanding" on the majority of such rating factors. Good judgment must be exercised to insure that adjective rating is reasonable in the light of elements rated.
   A. Any element rated "Unsatisfactory" must be supported by narrative comments.
   B. An official rating of "Unsatisfactory" must be supported in writing stating (1) wherein the performance is unsatisfactory, (2) the facts of the (90-day) prior warning, and (3) the efforts made after the warning to help the employee bring his performance up to a satisfactory level and must be attached to FD-185a.

+ (1) Personal appearance.
+ (2) Personality and effectiveness of his personal contacts.
+ (3) Attitude (including dependability, cooperativeness, loyalty, enthusiasm, amenability and willingness to equitably share work load).
+ (4) Physical fitness (including health, energy, stamina).
+ (5) Resourcefulness and ingenuity.
+ (6) Forcefulness and aggressiveness as required.
+ (7) Judgment, including common sense, ability to arrive at proper conclusions, ability to define objectives.
+ (8) Initiative and the taking of appropriate action on own responsibility.
+ (9) Planning ability and its application to the work.
+ (10) Accuracy and attention to pertinent detail.
+ (11) Industry, including energetic, consistent application to duties.
+ (12) Productivity, including amount of acceptable work produced and rate of progress on or completion of assignments. Also consider adherence to deadlines unless failure to meet is attributable to causes beyond employee's control.
+ (13) Knowledge of duties, instructions, rules and regulations, including readiness of comprehension and "know how" of application.
+ (14) Technical or mechanical skills.
+ (15) Investigative ability and results:
   + (a) Internal security cases
   + (b) Criminal or general investigative cases
   + (c) Fugitive cases
   + (d) Applicant cases
   O (e) Accounting cases
+ (16) Physical surveillance ability.
+ (17) Firearms ability.
+ (18) Development of informants and sources of information.
+ (19) Reporting ability:
   + (a) Investigative reports
   + (b) Summary reports
   + (c) Memos, letters, wires (Consider: + conciseness; + clarity; + organization; + thoroughness; + accuracy; + adequacy and pertinency of leads; + administrative detail.)
+ (20) Performance as a witness.
+ (21) Executive ability:
   + (a) Leadership
   + (b) Ability to handle personnel
   + (c) Planning
   + (d) Making decisions
   + (e) Assignment of work
   + (f) Training subordinates
   + (g) Devising procedures
   + (h) Emotional stability
   + (i) Promoting high morale
   + (j) Getting results
+ (22) Ability on raids and dangerous assignments:
   + (a) As leader
   + (b) As participant
+ (23) Organizational interest, such as making of suggestions for improvement.
+ (24) Ability to work under pressure.
+ (25) Miscellaneous. Specify and rate:
   + Dictation ability

A. Specify general nature of assignment during most of rating period (such as security, criminal, applicant squad, or as Resident Agent, supervisor, instructor, etc.): Section Chief of the Employees Security and Special Inquiry Section.

B. Specify employee's most noteworthy special talents (such as investigator, desk man, research, instructor, speaker): Administrator

C. (1) Is employee available for general assignment wherever needs of service require? yes (If answer is not "yes," explain in narrative comments.)
(2) Is employee available for special assignment wherever needs of service require? yes (If answer is not "yes," explain in narrative comments.)

D. 1. Has employee had an abnormal sick leave record during rating period? no 2. Has employee used more sick leave (including annual leave or LWOP for illness) during rating period than the amount of sick leave earned during such period? no (If answer to either question is "yes," explain in narrative comments.)

E. Is employee qualified to operate a motor vehicle incidental to his official duties? ☒ Yes ☐ No
If answer is "yes," personnel file must reflect the following: (a) Has valid State or local operator's license for type vehicle he is to use. (b) Is physically fit to drive. (c) Past safe driving record OK or has passed Bureau road test.

ADJECTIVE RATING: OUTSTANDING EMPLOYEE'S INITIALS
Outstanding, Excellent, Satisfactory, Unsatisfactory

WILLIAM V. CLEVELAND
SECTION CHIEF, GS-16
EMPLOYEES SECURITY AND
SPECIAL INQUIRY SECTION
SPECIAL INVESTIGATIVE DIVISION

Since the last annual performance rating, Mr. Cleveland has continued his assignment as Section Chief of the Employees Security and Special Inquiry Section in the Special Investigative Division. In addition, he continues to assist on occasion in the office of the Assistant to the Director, as well as in the front office of the Special Investigative Division.

Mr. Cleveland is exceptionally well qualified to handle the more complicated cases under the Bureau's jurisdiction, including those involving raids or other dangerous assignments.

During the past year, Mr. Cleveland has clearly demonstrated his ability to get the job done. His positive and aggressive leadership, together with his outstanding organizational ability, has enabled the Bureau to handle on a volume basis investigations concerning many prominent, and in some instances controversial, individuals in the shortest possible time and in a manner which reflects favorably upon the FBI.

The Director by letter dated October 26, 1964, commended Mr. Cleveland for his outstanding services in the investigation of an important Special Inquiry case. The Director stated he was pleased to note the superior fashion with which Mr. Cleveland handled his executive and administrative responsibilities in directing this most sensitive investigation. The Director further noted that working directly with his subordinates, Mr. Cleveland quickly and astutely resolved problems as they arose and issued succinct and proper instructions not only to the men in his section but also the field. He concluded that Mr. Cleveland could take justifiable pride in the high quality of his performance.

Due to the nature of the work under Mr. Cleveland's supervision, it is necessary that he contact other governmental agencies on a frequent basis. As a result of his personality and his thorough knowledge of the Bureau's work, Mr. Cleveland is highly successful in this phase of his duties. In this connection, by letter dated May 20, 1964, to the Director, a representative of the Atomic Energy Commission commended Mr. Cleveland and a supervisor in his section for the assistance rendered in connection with a security conference conducted by that agency.

Mr. Cleveland continues to be a dedicated, enthusiastic and completely loyal administrator and is entitled to a rating of Outstanding.

Mr. Cleveland is interested in, completely available for and considered completely qualified at present for administrative advancement including experience, ability, personality and appearance. His qualifications are considered to be outstanding.

Standard Form 88
(Rev. June 1956)
Bureau of the Budget
Circular A-32 (Rev.)

# REPORT OF MEDICAL EXAMINATION

9

F.B.I.

106

| 1. LAST NAME—FIRST NAME—MIDDLE NAME | 2. GRADE AND COMPONENT OR POSITION | 3. IDENTIFICATION |
|---|---|---|
| Cleveland, William Verner | SA | |

| 4. HOME ADDRESS (Number, street or RFD, city or town, zone and State) | 5. PURPOSE OF EXAMINATION | 6. DATE OF EXAMINATION |
|---|---|---|
| | Annual | 3-12-65 |

| 7. SEX | 8. RACE | 9. TOTAL YEARS GOVERNMENT SERVICE | | 10. AGENCY | 11. ORGANIZATION UNIT |
|---|---|---|---|---|---|
| | | MILITARY | CIVILIAN | | |
| M | | | | | |

| 12. DATE OF BIRTH | 13. PLACE OF BIRTH | 14. NAME, RELATIONSHIP, AND ADDRESS OF NEXT OF KIN |
|---|---|---|
| 1-12-16 | Meridetta, Miss. | |

| 15. EXAMINING FACILITY OR EXAMINER, AND ADDRESS | 16. OTHER INFORMATION |
|---|---|
| NNMC | |

| 17. RATING OR SPECIALTY | TIME IN THIS CAPACITY (Total) | LAST SIX MONTHS |
|---|---|---|
| | | |

## CLINICAL EVALUATION

| NORMAL | (Check each item in appropriate column; enter "NE" if not evaluated) | ABNORMAL |
|---|---|---|
| | 18. HEAD, FACE, NECK AND SCALP | |
| | 19. NOSE | |
| | 20. SINUSES | |
| | 21. MOUTH AND THROAT | |
| | 22. EARS—GENERAL (Int. & ext. canals) (Auditory acuity under items 70 and 71) | |
| | 23. DRUMS (Perforation) | |
| | 24. EYES—GENERAL (Visual acuity and refraction under items 59, 60 and 67) | |
| | 25. OPHTHALMOSCOPIC | |
| | 26. PUPILS (Equality and reaction) | |
| | 27. OCULAR MOTILITY (Associated parallel movements, nystagmus) | |
| | 28. LUNGS AND CHEST (Include breasts) | |
| | 29. HEART (Thrust, size, rhythm, sounds) | |
| | 30. VASCULAR SYSTEM (Varicosities, etc.) | |
| | 31. ABDOMEN AND VISCERA (Include hernia) | |
| | 32. ANUS AND RECTUM (Hemorrhoids, fistulae) (Prostate, if indicated) | |
| | 33. ENDOCRINE SYSTEM | |
| | 34. G-U SYSTEM | |
| | 35. UPPER EXTREMITIES (Strength, range of motion) | |
| | 36. FEET | |
| | 37. LOWER EXTREMITIES (Except feet) (Strength, range of motion) | |
| | 38. SPINE, OTHER MUSCULOSKELETAL | |
| | 39. IDENTIFYING BODY MARKS, SCARS, TATTOOS | |
| | 40. SKIN, LYMPHATICS | |
| | 41. NEUROLOGIC (Equilibrium tests under item 78) | |
| | 42. PSYCHIATRIC (Specify any personality deviation) | |
| | 43. PELVIC (Females only) (Check how done) ☐ VAGINAL ☐ RECTAL | |

NOTES. (Describe every abnormality in detail. Enter pertinent item number before each comment. Continue in item 73 and use additional sheets if necessary.)

Copy OWCP 7-78 any

REC-140 07-134975-324

Copy sent 5-7-78 any

3/

(Continue in item 73)

44. DENTAL (Place appropriate symbols above or below number of upper and lower teeth, respectively.)

O—Restorable teeth
I—Nonrestorable teeth
X—Missing teeth
XXX—Replaced by dentures
(6 X 8)—Fixed bridge, brackets to include abutments

| RIGHT | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | LEFT |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | X | X | X | | | | | X | | | | | X | X | X | | |
| | 32 | 31 | 30 | 29 | 28 | 27 | 26 | 25 | 24 | 23 | 22 | 21 | 20 | 19 | 18 | 17 | |
| | X | | X | | | | | | | | O | X | O | O | X | | |

REMARKS AND ADDITIONAL DENTAL DEFECTS AND DISEASES: type 3 Epam Class 2 Bilateral mandibular tori Caries as noted

## LABORATORY FINDINGS

45. URINALYSIS: A. SPECIFIC GRAVITY 1.020
B. ALBUMIN Neg
C. SUGAR Neg
D. MICROSCOPIC Neg

46. CHEST X-RAY (Place, date, film number and result): 8331-65 - Unchanged from 3-13-64.

47. SEROLOGY (Specify test used and result): Neg (35)

48. EKG WNL

49. BLOOD TYPE AND RH FACTOR

50. OTHER TESTS

## MEASUREMENTS AND OTHER FINDINGS

| 51. HEIGHT | 52. WEIGHT | 53. COLOR HAIR | 54. COLOR EYES | 55. BUILD: (Check one) | SLENDER | MEDIUM | HEAVY | OBESE | 56. TEMPERATURE |
|---|---|---|---|---|---|---|---|---|---|
| 68 | 166 | BRN | BRN | | | | / | | |

57. BLOOD PRESSURE (*Arm at heart level*)

| A. SITTING | SYS. 112 | B. RECUMBENT | SYS. | C. STANDING (5 min.) | SYS. |
|---|---|---|---|---|---|
| | DIAS. 76 | | DIAS. | | DIAS. |

58. PULSE (*Arm at heart level*)

| A. SITTING | B. AFTER EXERCISE | C. 2 MIN. AFTER | D. RECUMBENT | E. AFTER STANDING 3 MIN. |
|---|---|---|---|---|
| 90 | | | | |

| 59. DISTANT VISION | 60. REFRACTION | 61. NEAR VISION |
|---|---|---|
| RIGHT 20/20 CORR. TO 20/20 | BY Lenses S. OX | 21-18 CORR. TO BY |
| LEFT 20/50 CORR. TO 20/20 | BY Lenses S. OX | 21-18 CORR. TO BY |

62. HETEROPHORIA (*Specify distance*)

ES° EX° R. H. L. H. PRISM DIV. PRISM CONV. PC PD CT

| 63. ACCOMMODATION | 64. COLOR VISION (*Test used and result*) | 65. DEPTH PERCEPTION (*Test used and score*) | UNCORRECTED |
|---|---|---|---|
| RIGHT LEFT | AOC 16 40 18/18 | | CORRECTED |
| 66. FIELD OF VISION | 67. NIGHT VISION (*Test used and score*) | 68. RED LENS TEST | 69. INTRAOCULAR TENSION |
| | | | |

70. HEARING

RIGHT WV 15 /15 SV 15 /15

LEFT WV 15 /15 SV 15 /15

71. AUDIOMETER

| | 250 256 | 500 512 | 1000 1024 | 2000 2048 | 3000 2896 | 4000 4096 | 6000 6144 | 8000 8192 |
|---|---|---|---|---|---|---|---|---|
| RIGHT | | | | | | | | |
| LEFT | | | | | | | | |

72. PSYCHOLOGICAL AND PSYCHOMOTOR (*Tests used and score*)

73. NOTES (*Continued*) AND SIGNIFICANT OR INTERVAL HISTORY

Prostate normal size & consistency

(*Use additional sheets if necessary*)

74. SUMMARY OF DEFECTS AND DIAGNOSES (*List diagnoses with item numbers*)

OK 3-24-65

REC'D - ADMIN. DIV. FBI MAR 30 9 15 AM '65

75. RECOMMENDATIONS—FURTHER SPECIALIST EXAMINATIONS INDICATED (*Specify*)

76. A. PHYSICAL PROFILE

| P | U | L | H | E | S |
|---|---|---|---|---|---|
| | | | | | |

77. EXAMINEE (*Check*)

A. [X] IS QUALIFIED FOR

B. [ ] IS NOT QUALIFIED FOR

B. PHYSICAL CATEGORY

| A | B | C | E |
|---|---|---|---|
| | | | |

78. IF NOT QUALIFIED, LIST DISQUALIFYING DEFECTS BY ITEM NUMBER

79. TYPED OR PRINTED NAME OF PHYSICIAN — SIGNATURE

80. TYPED OR PRINTED NAME OF PHYSICIAN — SIGNATURE

81. TYPED OR PRINTED NAME OF DENTIST OR PHYSICIAN (*Indicate which*) — SIGNATURE

82. TYPED OR PRINTED NAME OF REVIEWING OFFICER OR APPROVING AUTHORITY — SIGNATURE — NUMBER OF ATTACHED SHEETS

U.S. GOVERNMENT PRINTING OFFICE 1961—O-617730 731-B

Standard Form 89
(Rev. Aug. 1956)
BUREAU OF THE BUDGET
CIRCULAR A-32

# REPORT OF MEDICAL HISTORY

THIS INFORMATION IS FOR OFFICIAL USE ONLY AND WILL NOT BE RELEASED TO UNAUTHORIZED PERSONS

F.B.I.

| | | | |
|---|---|---|---|
| 1. LAST NAME—FIRST NAME—MIDDLE NAME: CLEVELAND, WILLIAM VERNER | | 2. GRADE AND COMPONENT OR POSITION | 3. IDENTIFICATION NO. |
| 4. HOME ADDRESS (Number, street or RFD, city or town, zone and State): 5813 - 5th ST. SO - ARLINGTON, VA. | | 5. PURPOSE OF EXAMINATION: ANNUAL | 6. DATE OF EXAMINATION: MAR 12, 1965 |
| 7. SEX: M | 8. RACE: W | 9. TOTAL YEARS GOVERNMENT SERVICE — MILITARY: | CIVILIAN: 25 |
| 10. AGENCY: FBI | 11. ORGANIZATION UNIT: | | |
| 12. DATE OF BIRTH: JAN 12, 1916 | 13. PLACE OF BIRTH: MARIETTA, MISS. | 14. NAME, RELATIONSHIP, AND ADDRESS OF NEXT OF KIN: WALDEN A. CLEVELAND, WIFE SAME | |
| 15. EXAMINING FACILITY OR EXAMINER, AND ADDRESS | | 16. OTHER INFORMATION | |

17. STATEMENT OF EXAMINEE'S PRESENT HEALTH IN OWN WORDS. *(Follow by description of past history, if complaint exists)*

GOOD

18. FAMILY HISTORY

| RELATION | AGE | STATE OF HEALTH | IF DEAD, CAUSE OF DEATH | AGE AT DEATH |
|---|---|---|---|---|
| FATHER | 66 | DECEASED | STROKE | |
| MOTHER | 87 | POOR | | |
| SPOUSE | 49 | GOOD | | |
| BROTHERS AND SISTERS — B | 55 | DECEASED | CEREBRAL HEM | |
| B | 55 | GOOD | | |
| S | 63 | " | | |
| S | 60 | " | | |
| S | 56 | " | | |
| CHILDREN | 22 | GOOD | | |
| | 17 | GOOD | | |

19. HAS ANY BLOOD RELATION *(Parent, brother, sister, other)* OR HUSBAND OR WIFE

| YES | NO | (Check each item) | RELATION(S) |
|---|---|---|---|
| | ✓ | HAD TUBERCULOSIS | |
| | ✓ | HAD SYPHILIS | |
| ✓ | | HAD DIABETES | Sister |
| | ✓ | HAD CANCER | |
| | ✓ | HAD KIDNEY TROUBLE | |
| | ✓ | HAD HEART TROUBLE | |
| | ✓ | HAD STOMACH TROUBLE | |
| ✓ | | HAD RHEUMATISM *(Arthritis)* | |
| | ✓ | HAD "ASTHMA," "HAY" FEVER, HIVES | |
| | ✓ | HAD EPILEPSY *(Fits)* | |
| | ✓ | COMMITTED SUICIDE | |
| | ✓ | BEEN INSANE | |

20. HAVE YOU EVER HAD OR HAVE YOU NOW *(Place check at left of each item)*

| YES | NO | (Check each item) | YES | NO | (Check each item) | YES | NO | (Check each item) | YES | NO | (Check each item) |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | ✓ | SCARLET FEVER, ERYSIPELAS | | ✓ | GOITER | | ✓ | TUMOR, GROWTH, CYST, CANCER | | ✓ | "TRICK" OR LOCKED KNEE |
| | ✓ | DIPHTHERIA | | ✓ | TUBERCULOSIS | | ✓ | RUPTURE | | ✓ | FOOT TROUBLE |
| | ✓ | RHEUMATIC FEVER | | ✓ | SOAKING SWEATS *(Night sweats)* | | ✓ | APPENDICITIS | | ✓ | NEURITIS |
| ✓ | | SWOLLEN OR PAINFUL JOINTS | | ✓ | ASTHMA | | ✓ | PILES OR RECTAL DISEASE | | ✓ | PARALYSIS *(Inc, infantile)* |
| ✓ | | MUMPS | | ✓ | SHORTNESS OF BREATH | | ✓ | FREQUENT OR PAINFUL URINATION | | ✓ | EPILEPSY OR FITS |
| | ✓ | WHOOPING COUGH | | ✓ | PAIN OR PRESSURE IN CHEST | | ✓ | KIDNEY STONE OR BLOOD IN URINE | | ✓ | CAR, TRAIN, SEA, OR AIR SICKNESS |
| | ✓ | FREQUENT OR SEVERE HEADACHE | | ✓ | CHRONIC COUGH | | ✓ | SUGAR OR ALBUMIN IN URINE | | ✓ | FREQUENT TROUBLE SLEEPING |
| | ✓ | DIZZINESS OR FAINTING SPELLS | | ✓ | PALPITATION OR POUNDING HEART | | ✓ | BOILS | | ✓ | FREQUENT OR TERRIFYING NIGHTMARES |
| | ✓ | EYE TROUBLE | | ✓ | HIGH OR LOW BLOOD PRESSURE | | ✓ | VENEREAL DISEASE | | ✓ | DEPRESSION OR EXCESSIVE WORRY |
| | ✓ | EAR, NOSE OR THROAT TROUBLE | | ✓ | CRAMPS IN YOUR LEGS | | ✓ | RECENT GAIN OR LOSS OF WEIGHT | | ✓ | LOSS OF MEMORY OR AMNESIA |
| | ✓ | RUNNING EARS | | ✓ | FREQUENT INDIGESTION | | ✓ | ARTHRITIS OR RHEUMATISM | | ✓ | BED WETTING |
| | ✓ | CHRONIC OR FREQUENT COLDS | | ✓ | STOMACH, LIVER OR INTESTINAL TROUBLE | | ✓ | BONE, JOINT, OR OTHER DEFORMITY | | ✓ | NERVOUS TROUBLE OF ANY SORT |
| | ✓ | SEVERE TOOTH OR GUM TROUBLE | | ✓ | GALL BLADDER TROUBLE OR GALL STONES | | ✓ | LAMENESS | | ✓ | ANY DRUG OR NARCOTIC HABIT |
| | ✓ | SINUSITIS | | ✓ | JAUNDICE | | ✓ | LOSS OF ARM, LEG, FINGER, OR TOE | | ✓ | EXCESSIVE DRINKING HABIT |
| | ✓ | HAY FEVER | | ✓ | ANY REACTION TO SERUM, DRUG OR MEDICINE | | ✓ | PAINFUL OR "TRICK" SHOULDER OR ELBOW | | ✓ | HOMOSEXUAL TENDENCIES |

21. HAVE YOU EVER *(Check each item)*

| YES | NO | | YES | NO | |
|---|---|---|---|---|---|
| ✓ | | WORN GLASSES | | ✓ | ATTEMPTED SUICIDE |
| | ✓ | WORN AN ARTIFICIAL EYE | | ✓ | BEEN A SLEEP WALKER |
| | ✓ | WORN HEARING AIDS | | ✓ | LIVED WITH ANYONE WHO HAD TUBERCULOSIS |
| | ✓ | STUTTERED OR STAMMERED | | ✓ | COUGHED UP BLOOD |
| | ✓ | WORN A BRACE OR BACK SUPPORT | ✓ | | BLED EXCESSIVELY AFTER INJURY OR TOOTH EXTRACTION |

22. FEMALES ONLY. A. HAVE YOU EVER— B. COMPLETE THE FOLLOWING

| YES | NO | | |
|---|---|---|---|
| | | BEEN PREGNANT | AGE AT ONSET OF MENSTRUATION |
| | | HAD A VAGINAL DISCHARGE | INTERVAL BETWEEN PERIODS |
| | | BEEN TREATED FOR A FEMALE DISORDER | DURATION OF PERIODS |
| | | HAD PAINFUL MENSTRUATION | DATE OF LAST PERIOD |
| | | HAD IRREGULAR MENSTRUATION | QUANTITY: ☐ NORMAL ☐ EXCESSIVE ☐ SCANTY |

23. HOW MANY JOBS HAVE YOU HAD IN THE PAST THREE YEARS? ONE

24. WHAT IS THE LONGEST PERIOD YOU HELD ANY OF THESE JOBS? MONTHS 25 YEARS

25. WHAT IS YOUR USUAL OCCUPATION? S.A. - FBI

26. ARE YOU *(Check one)* ☑ RIGHT HANDED ☐ LEFT HANDED

67-134925-24

| YES | NO | CHECK EACH ITEM YES OR NO. EVERY ITEM CHECKED "YES" MUST BE FULLY EXPLAINED IN BLANK SPACE ON RIGHT |
|---|---|---|
| | ✓ | 27. HAVE YOU BEEN UNABLE TO HOLD A JOB BECAUSE OF: A. SENSITIVITY TO CHEMICALS, DUST, SUNLIGHT, ETC. |
| | ✓ | B. INABILITY TO PERFORM CERTAIN MOTIONS |
| | ✓ | C. INABILITY TO ASSUME CERTAIN POSITIONS |
| | ✓ | D. OTHER MEDICAL REASONS (*If yes, give reasons*) |
| | ✓ | 28. HAVE YOU EVER WORKED WITH RADIOACTIVE SUBSTANCE? |
| | ✓ | 29. DID YOU HAVE DIFFICULTY WITH SCHOOL STUDIES OR TEACHERS? (*If yes, give details*) |
| | ✓ | 30. HAVE YOU EVER BEEN REFUSED EMPLOYMENT BECAUSE OF YOUR HEALTH? (*If yes, state reason and give details*) |
| | ✓ | 31. HAVE YOU EVER BEEN DENIED LIFE INSURANCE? (*If yes, state reason and give details*) |
| ✓ | | 32. HAVE YOU HAD, OR HAVE YOU BEEN ADVISED TO HAVE, ANY OPERATIONS? (*If yes, describe and give age at which occurred*) — PILONITAL CYST NNMC - 1953; CYST RIGHT EAR LOBE - 1964 - NORTHERN VA. MED HOSP. |
| | ✓ | 33. HAVE YOU EVER BEEN A PATIENT (*committed or voluntary*) IN A MENTAL HOSPITAL OR SANATORIUM? (*If yes, specify when, where, why, and name of doctor, and complete address of hospital or clinic*) |
| | ✓ | 34. HAVE YOU EVER HAD ANY ILLNESS OR INJURY OTHER THAN THOSE ALREADY NOTED? (*If yes, specify when, where, and give details*) |
| | ✓ | 35. HAVE YOU CONSULTED OR BEEN TREATED BY CLINICS, PHYSICIANS, HEALERS, OR OTHER PRACTITIONERS WITHIN THE PAST 5 YEARS? (*If yes, give complete address of doctor, hospital, clinic, and details*) |
| | ✓ | 36. HAVE YOU TREATED YOURSELF FOR ILLNESSES OTHER THAN MINOR COLDS? (*If yes, which illnesses*) |
| | ✓ | 37. HAVE YOU EVER BEEN REJECTED FOR MILITARY SERVICE BECAUSE OF PHYSICAL, MENTAL, OR OTHER REASONS? (*If yes, give date and reason for rejection*) |
| | ✓ | 38. HAVE YOU EVER BEEN DISCHARGED FROM MILITARY SERVICE BECAUSE OF PHYSICAL, MENTAL, OR OTHER REASONS? (*If yes, give date, reason, and type of discharge: whether honorable, other than honorable, for unfitness or unsuitability*) |
| | ✓ | 39. HAVE YOU EVER RECEIVED, IS THERE PENDING, HAVE YOU APPLIED FOR, OR DO YOU INTEND TO APPLY FOR PENSION OR COMPENSATION FOR EXISTING DISABILITY? (*If yes, specify what kind, granted by whom, and what amount, when, why*) |

I CERTIFY THAT I HAVE REVIEWED THE FOREGOING INFORMATION SUPPLIED BY ME AND THAT IT IS TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE.
I AUTHORIZE ANY OF THE DOCTORS, HOSPITALS, OR CLINICS MENTIONED ABOVE TO FURNISH THE GOVERNMENT A COMPLETE TRANSCRIPT OF MY MEDICAL RECORD FOR PURPOSES OF PROCESSING MY APPLICATION FOR THIS EMPLOYMENT OR SERVICE.

| TYPED OR PRINTED NAME OF EXAMINER | SIGNATURE |
|---|---|
| WILLIAM V. CLEVELAND | W V Cleveland |

40. PHYSICIAN'S SUMMARY AND ELABORATION OF ALL PERTINENT DATA (*Physician shall comment on all positive answers in items 20 thru 39*)

ROS - WNL'S

| TYPED OR PRINTED NAME OF PHYSICIAN OR EXAMINER | DATE | SIGNATURE | NUMBER OF ATTACHED SHEETS |
|---|---|---|---|
| | 3-12-68 | | |

FD-306 (Rev. 10-10-62)

**Attachment to Standard Form 88, Report of Medical Examination**
**For Information and Guidance of Medical Examiner**

Name of Examinee *(Type or print)* Cleveland, William V.
*Last* *First* *Middle*

The following portions of the attached examination report form need not be completed:

| | | |
|---|---|---|
| 2 | 14 | 68 |
| 3 | 17 | 69 |
| 4 | 62 | 72 |
| 9 | 65 | 76 |
| 11 | 67 | |

46. Is necessary unless facilities for affording same are not readily available.

48. Not required unless examinee is over 35 years of age or examination indicates such is desirable.

49. Is necessary unless facilities for affording same are not readily available.

71. Audiometer examinations should be afforded whenever possible for all Special Agent applicants and Special Agents. Applicants for the Special Agent position will not be accepted if the hearing loss exceeds a 15 decibel average in either ear in the conversational speech range (500, 1000, 2000 cycles).

**For All Examinees, Whether Clerical or Special Agent Applicants or Employees:**

*The medical examiner should answer the following question:*

Examinee ☒ is ☐ is not qualified for strenuous physical exertion.

**To be Answered in the Case of All Male Employees and Male Applicants:**

1. Does examinee have any defects restricting or prohibiting his participation in defensive tactics and dangerous assignments which might entail the practical use of firearms?

   ☒ No ☐ Yes If "yes" please specify defects. _____

2. Does examinee have any defects prohibiting safe operation of motor vehicles?

   ☒ No ☐ Yes If "yes" please specify defects. _____

3. For safe driving of motor vehicles, Civil Service Commission requires distant vision must test at least 20/40 in one eye and 20/100 in the other, corrected or uncorrected. Should examinee wear corrective glasses while operating a motor vehicle? ☐ Yes ☒ No
   If recommendation is based on a factor other than above standard, indicate basis _____
   [illegible]

## Desirable Weight Ranges for Males

| Height | Small Frame | Medium Frame | Large Frame |
|---|---|---|---|
| 5' 4" | 117 - 125 | 123 - 135 | 131 - 148 |
| 5' 5" | 120 - 129 | 126 - 139 | 134 - 152 |
| 5' 6" | 124 - 133 | 130 - 143 | 138 - 157 |
| 5' 7" | 128 - 137 | 134 - 148 | 143 - 162 |
| 5' 8" | 132 - 141 | 138 - 152 | 147 - 166 |
| 5' 9" | 136 - 146 | 142 - 156 | 151 - 170 |
| 5' 10" | 140 - 150 | 146 - 161 | 155 - 175 |
| 5' 11" | 144 - 154 | 150 - 166 | 160 - 180 |
| 6' | 148 - 158 | 154 - 171 | 164 - 185 |
| 6' 1" | 152 - 163 | 158 - 176 | 169 - 190 |
| 6' 2" | 156 - 167 | 163 - 181 | 174 - 195 |
| 6' 3" | 160 - 171 | 168 - 186 | 178 - 200 |
| 6' 4" | 169 - 180 | 178 - 196 | 188 - 210 |
| 6' 5" | 174 - 185 | 182 - 202 | 192 - 216 |

4. Examinee's frame is ☐ small ☐ medium ☒ large

5. Considering above weight table, the examinee's frame, and other individual physical characteristics, I consider his present weight ☒ Satisfactory ☐ Excessive ☐ Deficient

6. Under proper medical supervision, examinee should ☐ lose _____ pounds
☐ gain _____ pounds

Remarks:

REC'D - ADMIN. DIV.
F B I
MAR 30 9 15 AM '65

(Signature of Medical Examiner)

3-12-65
(Date)

MEDICAL REPORTS

Personnel File of: CLEVELAND, WILLIAM VERNER

Personnel File No. 67-

33

3 khd

FEDERAL BUREAU OF INVESTIGATION
FOIPA
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